

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES
February 12, 2014**

A Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Charleston, WV 25311-1620 on February 12, 2014.

BOARD MEMBERS PRESENT:

ROBIN WALTON, Ed.D., MSN, RN, FNP-BC, PRESIDENT

MARY FRIEL FANNING, DNP, RN, SECRETARY

JOYCE EGNOR, MSN, RN

L. ANN BOSTIC, CRNA, DNP

TERESA RITCHIE, DNP, MSN, RN, FNP-BC

JUDY NYSTROM, PUBLIC MEMBER

DR. MARY (LIBBY) FARMER, PhD, PUBLIC MEMBER

BOARD STAFF PRESENT:

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, Ed.D., MSN, RN, FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

FEBRUARY 12, 2014

CALL TO ORDER

The meeting was called to order by Dr. Robin Walton, Board President at 9:10 a.m.

QUORUM

With the required number of members being present a quorum was established.

INTRODUCTION OF GUESTS

The Board recognized the visitors present for the meeting.

1. ACCEPTANCE OF AGENDA

1. Dr. Libby Farmer made a motion to accept the agenda as revised. The second was offered by Teresa Ritchie. The motion carried.

2. APPROVAL OF MEETING MINUTES

A. OCTOBER 17-18, 2013

- 2.A. The meeting minutes for the Board meeting held on October 18-19, 2013 were reviewed. Mary Fanning made a motion to approve the meeting minutes as corrected. The second was offered by Teresa Ritchie. The motion carried.

B. NOVEMBER 14, 2013

- 2.A. The meeting minutes for the Board meeting held on November 14, 2013 were reviewed. Joyce Egnor made a motion to approve the meeting minutes as corrected. The second was offered by Ann Bostic. The motion carried.

3. OPEN FORUM

3. During Open Forum Cheryl Michaels, Salem International University addressed the Board regarding the nursing program in Salem, West Virginia, she provided the Board with a handout explaining revisions to the RN program as February 11, 2014.

4. EDUCATION

**A. REVIEW AND CONSIDERATION OF
BRECKINRIDGE SCHOOL OF
NURSING AT ITT TECHNICAL
INSTITUTE**

1. SITE VISIT REPORT

- 4.A.1.** The Board reviewed and considered the on-site visit report for Breckenridge School of Nursing at ITT Technical Institute. A motion was made by Mary Fanning to accept the report and request continued program reports on faculty, students, curriculum review, test-review, attrition, graduation rate and licensure pass rate to be submitted 30 days prior to each Education Committee Meeting. The second was offered by Dr. Libby Farmer. The motion carried.

2. NCLEX-RN RESULTS

- 4.A.2.** The Board reviewed the NCLEX-RN results for Breckenridge School of Nursing at ITT Technical Institute. A discussion ensued. Lashonda Bare, MSN, RN, Program Chair, was present during the discussion addressed the Board's concerns regarding the program's pass rate. No was action taken at this time.

**B. REVIEW AND
CONSIDERATION OF
NEW RIVER SCHOOL OF
NURSING APPLICATION FOR
INITIAL APPROVAL**

- 4.B.** This item was removed from the agenda and the Board deferred review of the application for the planned associate degree program at New River Community and Technical College (NRCTC) until the March 2014 Board meeting. The application was not complete and submitted by the required deadline of 30 days prior to a Board meeting therefore not allowing adequate time for the Board's review of material prior to the meeting.

**C. REVIEW AND
CONSIDERATION OF SALEM
INTERNATIONAL
UNIVERSITY**

1. PROGRAM REPORTS

- 4.C.1.** The Board reviewed and considered the program reports for Salem International University.

Joyce Egnor made a motion to accept the November and December 2013, and January 2014 monthly program reports. The Board deferred consideration of the program annual report and proposed program revision report dated February 7, 2014 until the March 2014 Board meeting. The second was offered by Ann Bostic. The motion carried.

2. NCLEX-RN RESULTS

4.C.2. The Board reviewed the NCLEX-RN results for Salem International University. A discussion ensued. No action was taken at this time.

3. NEW DEAN

4.C.4. The Board review and considered the request for the new Dean at Salem International University. Teresa Ritchie made a motion to approve Shelley Grant Moriston, PhD(c), MSN, RN as the Dean for Salem International University Associate Degree Nursing (SIU ADN). The second was offered by Dr. Libby Farmer. The motion carried.

D. REVIEW AND CONSIDERATION OF WEST VIRGINIA JUNIOR COLLEGE

1. SITE VISIT

4.D.1. The Board reviewed and considered the on-site visit report for West Virginia Junior College. Teresa Ritchie made a motion to accept the on-site visit report with follow up report on the Board's concerns on issues related to secretarial support, library access after hours and scanner. A second was offered by Ann Bostic. The motion carried.

2. PROGRAM REPORTS

4.D.2. The Board reviewed and considered the program reports for West Virginia Junior College Associate Degree Nursing. Joyce Egnor made a motion to accept the West Virginia Junior College Associate Degree Nursing program site visit report, and monthly program reports for November and December 2013, and January 2014. The Board requests program reports on curriculum, faculty vacancy and development, student learning outcomes, licensure passage rate, attrition, employment patterns, test review, graduation rate and national nursing accreditation progress 30 days prior to each Education Committee Meeting. The second was offered by Teresa Ritchie. The motion carried.

3. NCLEX-RN RESULTS

4.C.3. The Board reviewed the NCLEX-RN results for West Virginia Junior College. A discussion ensued. No action was taken at this time.

E. REVIEW AND CONSIDERATION OF STAFF ACTIVITY RELATED TO EDUCATIONAL PARAMETERS

4.E. The Board reviewed information provided by the Associate Director regarding staff activity related to educational parameters. A motion was made by Dr. Libby Farmer to ratify the decisions made according to the educational parameters. The second was offered by Ann Bostic. The motion carried.

F. REVIEW AND CONSIDERATION OF NCLEX-RN 2013 THIRD QUARTER RESULTS

4.F. The Board reviewed the 2013 NCLEX-RN results. The Associate Director informed the Board that an update would be provided after discussion at the next scheduled Education Committee meeting. No action was taken at this time.

5. DIALYSIS TECHNICIAN TRAINING PROGRAMS

A. REVIEW AND CONSIDERATION OF APPROVAL OF DIALYSIS TRAINING FACILITIES

1. FRECENIUS MEDICAL CARE OCEANA

5.A.1. The Board reviewed and considered the approval of Freccenius Medical Care Oceana.

**2. FRECENIUS MEDICAL
CARE GREENBRIER**

5.A.2. The Board reviewed and considered the approval of Frecenius Medical Care Greenbrier.

**3. FRECENIUS MEDICAL
CARE SUMMERSVILLE**

5.A.3. The Board reviewed and considered the approval of Frecenius Medical Care Summersville.

**4. FRECENIUS MEDICAL
CARE BECKLEY**

5.A.4. The Board reviewed and considered the approval of Frecenius Medical Care Beckley.

**5. FRECENIUS MEDICAL
CARE KANAWHA
COUNTY DUNBAR**

5.A.5. The Board reviewed and considered the approval of Frecenius Medical Care Kanawha County Dunbar.

**6. FRECENIUS MEDICAL
CARE RIVERHILLS**

5.A.6. The Board reviewed and considered the approval of Frecenius Medical Care Riverhills.

A motion was made by Ann Bostic to approve the Dialysis Technician Training Facilities reviewed above under 5.A.1.; 5.A.2.; 5.A.3.; 5.A.4.; 5.A.5.; and 5.A.6. The second was offered by Teresa Ritchie. The motion carried.

**6. REVIEW AND CONSIDERATION OF
WV RESTORE REPORTS AND
UPDATES**

6. The Associate Director provided the Board with an update and report regarding WV Restore. Discussion ensued regarding evaluation of the program. No action was taken at time time.

7. REVIEW AND CONSIDERATION OF LEGISLATIVE ISSUES

7. The Executive Director provided a report regarding the progress of considered bills of interest. No action was taken.

8. REVIEW AND CONSIDERATION OF ACTIVITY RELATED TO THE ADVANCED PRACTICE REGISTERED NURSE PERFORMANCE EVALUATION & RESEARCH DIVISION APPLICATION REGARDING SCOPE OF PRACTICE

8. The Executive Director provided a report regarding the activity related to the Advanced Practice Registered Nurse Performance Evaluation and Research Division Application regarding scope of practice. She reported that there was a Stakeholders meeting scheduled to be held today at 2:00 P.M.. She also reported that the National Council of State Boards of Nursing (NCSBN) has been very helpful during the process.

9. NCSBN UPDATE

9. The Executive Director provided an update regarding recent activities with NCSBN. She reported the Midyear meeting is March 10-12, 2014 and that she and the Board President planned to attend. For information only. No action taken.

10. REVIEW AND CONSIDERATION OF MEETINGS AND CONFERENCES

A. INTERNATIONAL PROJECT FOR NURSES CONFERENCE AND PEER FACILITATOR TRAINING, JACKSONVILLE, FL, MAY 1-3, 2014

- 10.A. The motion was made by Joyce Egnor to approve four (4) Board members and/or staff to attend this meeting. The second was offered by Dr. Libby Farmer. The motion carried.

**B. NATIONAL PATIENT SAFETY
CONGRESS 2014, ORLANDO,
FL, MAY 14-16, 2014**

- 10.B.** The motion was made by Judy Nystrom to approve two (2) Board members and/or staff to attend this meeting. The second was offered by Mary Farmer. The motion carried.

**11. REVIEW AND CONSIDERATION OF
THE ANNUAL REPORT OF THE
BIENNIUM JULY 1, 2011 THROUGH
JUNE 30, 2013**

- 11.** The Board reviewed the West Virginia Board of Examiners for Registered Professional Nurses Annual Report of the Biennium July 1, 2011 through June 30, 2013. Ann Bostic made a motion to accept the report. The second was offered by Teresa Ritchie. The motion carried.

**12. REVIEW AND CONSIDERATION OF
FUTURE MEETING DATES**

- 12.** By consensus, the Board confirmed the dates set for 2014 and revised the Board Meeting dates for 2015 to be February 12, 2015; March 24 & 25, 2015; June 10, 11, & 12, 2015; October 21&22, 2015. The Education Committee Meetings set for 2014 and 2015 were confirmed. The Board also set dates for 2016 Board Meetings to be February 11, 2016; March 17 & 18, 2016; June 15, 16, 17, 2016; and October 20 & 21, 2016. Education Committee meetings will be March 4, 2016; June 3, 2016 and October 7, 2016.

**13. REVIEW AND CONSIDERATION OF
THE SCHOOL NURSE GRANT
PROGRAM REQUEST**

- 13.** The Executive Director provided the Board with information regarding a request from the WV SimWork Project a School Nurse Grant Program seeking for support from the WV RN Board for their program. The Board directed staff to gather more information and clarification from the group.

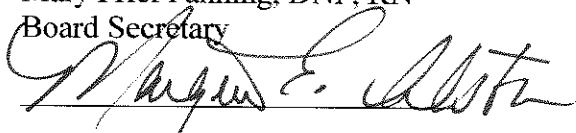
**14. REVIEW AND CONSIDERATION OF
FY2015 BUDGET**

14. The Executive Director provided the Board with information regarding the Fiscal Year 2015 Budget. She explained an adjustment was made to the Fiscal Year 2014 budget to provide for two (2) new positions previously approved by the Board and approved by the Governor's Office. In early August the Fiscal Year 2015 budget which included the new positions as submitted along with a request to increase the Board's Reserve for Salary Adjustments (99999) which currently has a zero (\$0.00) amount. She further explained the Fiscal Year 2015 Budget was approved but did not include the new positions or the amount to increase the Salary Reserve. The Executive Director informed the Board that she had submitted a letter to Mike McKown of the State Budget Office on February 3, 2014 requesting that the adjustment be made to the Fiscal Year 2015 Budget which was previously approved for 2014 and also to adjust the Board's Reserve for Salary Adjustments including an increase in related employee benefits. Mr. McKown informed her that she would need to meet before the Senate and House Finance Committees to seek a budget adjustment. The Executive Director, in contact with Mr. McKown, learned that a request with an adjusted amount would be considered. He expressed concern about the salary for one of the new positions approved by the Board. The Executive Director provided the Board with the initial letter to the Budget Office regarding the adjustments to the Fiscal Year 2015 Budget as well as the adjusted amount and requested Board approval of the dollar amounts. Joyce Egnor made a motion to approve the request. The second was offered by Ann Bostic. Motion carried.

15. ADJOURN

15. Teresa Ritchie made a motion to adjourn the meeting. Judy Nystrom offered the second. The motion carried. The meeting adjourned at 11:25 AM.

Respectfully submitted by
Mary Friel Fanning, DNP, RN
Board Secretary



Minutes taken and prepared by
Margaret "Marty" Alston
Executive Assistant