

## Former ITT Students (Breckinridge School of Nursing)

The West Virginia Board of Examiners for Registered Professional Nurses (Board) has received the Order of the United States Bankruptcy Southern District of Indiana, which states in pertinent part:

*The Trustee is authorized to alter the transcripts of each of the Graduated Nursing Students to remove the designation of "Administrative Drop" and replace it with the designation "Graduated". The Trustee is authorized to tender the transcripts to Parchment . . . for storage and dissemination, and if Parchment affixes the signature of Lisa Burr to the transcripts, such transcripts should include the following language:*

*This record has been revised to "Graduated" status pursuant to the Order Granting Trustee's Motion for Authority to Alter Certain Nursing Student Transcripts entered on March 7, 2018 by the United States Bankruptcy Court for the Southern District of Indiana in the case captioned In re ITT Educational Services, Inc., Case No. 16-07207-JMC-7A.*

Graduates, please complete a Board EXAM PERMANENT INITIAL RN LICENSURE APPLICATION and have transcripts sent directly to the Board office from Parchment to be reviewed with your application. [Request ITT tech transcripts from Parchment by clicking here](#) which will take you to the ITT Tech transcript ordering storefront. You will need to create a learner account if have not already done so and then place an order for the transcript to be sent to WV RN Board.

The graduation date should be reflected on the transcript. If it is not, the Board will utilize the date of the Court's Order, March 7, 2018, as the graduation date. The student "ID" should also be reflected on the transcript. If it is not, the Board will make a determination based on the information it receives.

**Please Note** that the Board has not had the opportunity to review any transcripts so it is unsure as to how the information will be presented. However, please understand that the Board will work with the applicants to make this process as efficient as possible given these unique circumstances.

**ALSO, PLEASE NOTE:** If you have previously submitted an application and application fee, but you were not permitted to test due to the transcript issue, you **WILL NOT** be required to submit another application fee. However, you **MUST** complete and submit a new application.

The application and application instructions can be found under the "Forms and Applications" tab on this site. Please read all instructions completely.