West Virginia

RN Nursing News

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West Virginia Board of Examiners for Registered Professional Nurses

101 Dee Drive, Suite 102 Charleston, WV 25311-1620 Phone: (304) 558-3596 E-mail: rnboard@state.wv.us Web: www.wvrnboard.com

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Created by

Publishing Concepts, Inc.
Virginia Robertson, Publisher
vrobertson@pcipublishing.com
14109 Taylor Loop Road • Little Rock, AR 72223
501.221.9986 or 800.561.4686
www.thinkaboutitnursing.com

For advertising information contact:
Tom Kennedy
501.221.9986 or 800.561.4686
tkennedy@pcipublishing.com
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License Lapsed after Nov. 1, 2008	16

Reach every Registered Professional Nurse licensed in West Virginia.



MISSION

GOALS AND OBJECTIVES

STATUTORY HISTORY

PERFORMANCE MEASURES

RECOMMENDED IMPROVEMENTS

WEST VIRGINIA BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES

The West Virginia Board of Examiners for Registered Professional Nurses is established to promote and protect public health, safety, and welfare through the regulation of registered professional nurses and dialysis technicians.

In accordance with WV Code §30-7-1 et seq., the Board will:

- I. Function according to the Code of Conduct.
- 2. Be accessible to the public.
- 3. Assure the quality of the basic education process for registered professional nurses.
- 4. Assure the quality of the basic education process for the dialysis technician.
- 5. Assure initial and continuing competence of the registered professional nurse.
- 6. Assure initial and continuing competence of the dialysis technician.
- 7. Define the scope of practice for registered professional nursing and advanced practice nurses.
- 8. Define the scope of practice for the dialysis technician.
- 9. Provide a disciplinary process.
- 10. Review issues related to the nursing shortage.
- 11. Support the mission of the West Virginia Center for Nursing.

The Board of Nursing is mandated under Chapter 30 of the West Virginia Code to:

- 1. Review and evaluate National Council of State Boards of Nursing registered nurse licensure examination scores of each program in relation to the standard.
- 2. Conduct on-site visits to at least two nursing education programs annually.
- 3. Issue licenses to qualified persons in a timely fashion.
- 4. Provide educational information to registered nurses, dialysis technicians, and the public related to:
 - a. Discipline
 - b. Orientation to the Board
 - c. Advanced Practice
 - d. Licensure
 - e. Practice Issues
- 5. Process complaints from health care professionals and the public in a timely fashion.
- 6. Expeditiously respond to requests related to:
 - a. Verification of licenses and certification
 - b. Discipline cases
 - c. The function of the Board
 - d. Patients' rights information
- 7. Continue the review and evaluation of multi-state regulation.
- 8. Provide and evaluate the effectiveness of the impaired nurse treatment program.
- 9. Provide multiple modes of communication opportunities with the Board.
- 10. Implement the rules relative to the regulation of dialysis technicians.

Continue updating computer equipment and database program. Evaluate and provide personnel, equipment, and database programs.

Reviewed and revised by the Board 6/14/1999; 6/13/2000; 6/13/2001; 6/12/2002; Reaffirmed 6/12/2003; Reviewed and revised by the Board 6/15/2004; 6/15/2005; 6/14/2006; 6/13/2007; Reaffirmed 6/12/2008.

From the Executive Director

Laura Skidmore Rhodes, MSN, RN, Executive Director



Greetings from the West Virginia RN Board of Nursing. We have had an exciting few months since I last wrote. The new license expiration date of October 31 has come and gone and for the most part was very successful. Over 80 percent of the licensees were renewed online, which makes the process quicker and easier for everyone. A list of those whose license lapsed is included in this magazine. Please take a moment and see if your name is on the list or the name of a colleague and remind them that to work as a nurse in West Virginia, a license is required.

During this past renewal season, we received several calls from nurses who said they don't read this publication and throw it away before opening it. As a result, they did not realize the expiration date had changed and didn't see the renewal inside the magazine. This is the third year the renewal has been included in the magazine. And, it will be sent in the news magazine next year as well. Please mark your calendar for next year and renew early and online!

There are several other important reasons for reading this publication. First, it is your source of information about Board activities and decisions that may affect your license. In this magazine, you will find the proposed rule related to Education Program Approval. The Board is proposing several changes to this rule. The rule has been discussed in a previous news magazine and was on the Web site during the Public Comment period. We encourage you to also check out our Web site on a regular basis as updates are provided there as well.

As we move into the winter season, a time of sharing and reflection, we hope the joys you find in nursing are doubled!

CONSENT AGREEMENTS, REPRIMANDS, SUSPENSIONS, REINSTATEMENTS

FY '09 • JULY '08 - JUNE '09

Prior to taking any actions related to the information on these page, contact this office for more information. You may contact the Board by phone at (304) 558-3596, by mail at 101 Dee Drive, Suite 102, Charleston, WV 25313-1620, or by e-mail at rnboard@state.wv.us. Requests for copies of documents must be made in writing. Clearly state your request and provide a name and address where the information may be mailed. The fee for documents is \$3.00 for the first page and 0.25 cents for each additional page. You will be invoiced for this amount.

A **Consent Agreement** is a settlement agreement between the Board and the licensee. The agreement is the result of an informal settlement of a complaint filed against a licensee. Consent Agreements with a probation requirement generally include certain restrictions in the practice of a registered professional nurse. Time is counted toward the required probationary period only while the individual nurse is working as a registered professional nurse. If an individual does not work for a period of time, this time is not counted toward the probation requirement. Therefore, some individuals may have a probation license longer than the dates may suggest.

A **reprimand** is the least restrictive disciplinary action the Board takes against a license. A licensee can practice if a reprimand has been issued against the license.

A **suspension** is generally the result of a violation of a contract between the licensee and the Board. A suspension can also be the resulting action taken by the Board in relation to discipline. A licensee cannot practice nursing while the license is suspended.

A **Summary Suspension** is an action taken by the Board when a licensee is considered an immediate threat to public safety. A licensee receiving a Summary Suspension cannot work as a nurse or represent themselves as such.

A **Reinstatement** occurs when a licensee has completed the discipline requirements. Reinstatement may return the license to the full unencumbered status or return a suspended license to a probation status, or any other action the Board deems appropriate.

JULY '08				
Bradley, Benjamin	70761	Wharton, WV	Suspension	07/14/2008
Fraley II, Roger L.	57490	Ranger, WV	Summary Suspension	07/31/2008
Stewart, Lisa	61940	W.Hamlin, WV	Suspension	07/14/2008
AUGUST '08				
Jones, Michele	53009	Huntington, WV	Probation 3 years	08/25/2008
Maynard, Jeri	27952	Elkview, WV	Suspension	08/18/2008
Rayburn, Dewey	62975	Huntington, WV	Probation 1 year	08/25/2008
Wilson, Rhonda Cox	24535	Welch, WV	Probation 1 year	08/11/2008
Wilson, Terry	33888	Blacksville, WV	Probation 1 year	08/11/2008
Whitacre, Elizabeth	68968	Augusta, WV	Probation 1 year	08/11/2008
SEPTEMBER '08				
Carson, Stephen	24130	Charleston, WV	Probation 3 years	09/24/2008
McCartney, Shelly	44689	Weirton, WV	Probation 1 year	09/24/2008
Tyler, Kenneth	64758	Ona, WV	Summary Suspension	09/29/2008
OCTOBER '08				
Adrian, Ellen	34323	Buckeye, WV	Full Reinstatement	10/27/2008
Barnett, Melaney	55712	Bluefield, WV	Reinstatement Denied	10/27/2008
Hypes, Connie	60906	Calvin, WV	Full Reinstatement	10/27/2008
Keenan, Tiffany	62474	Glasgow, WV	Probation 2 years	10/24/2008
McDavid, Dotty	37122	Grayson, KY	Suspension 15 days	10/24/2008
			Probation 6 months	10/24/2008
Meade, Melissa	55034	Oceana, WV	Reinstatement Denied	10/27/2008
Richards, David	41191	Parkersburg, WV	Probation 6 months	10/14/2008
Satterfield, Paula	36080	Fairmont, WV	Voluntary Surrender	10/10/2008
Stricklen, David	72231	Pomeroy, OH	Suspension	10/24/2008
Walker, Kiersten	64861	Winchester, VA	Summary Suspension	10/30/2008
Wilson, Barbara	47983	Charleston, WV	Full Reinstatement	10/27/2008
NOVEMBER '08				
Jenkins, Greg	48705	Barboursville, WV	Suspension	11/03/2008
DA CE C				

TITLE 19 LEGISLATIVE RULE WEST VIRGINIA BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES

SERIES 1 POLICIES, STANDARDS AND CRITERIA FOR THE EVALUATION AND ACCREDITATION OF COLLEGES, DEPARTMENTS OR SCHOOLS OF NURSING

§19-1-1. General.

- 1.1. Scope. -- This rule establishes the policies and <u>standards</u> criteria for the evaluation and accreditation of colleges, departments or schools of nursing.
- 1.2. Authority. -- W. Va. Code §§30-7-4 and 30-1-4.
- 1.3. Filing Date. --
- 1.4. Effective Date. --

§19-1-2. Definitions.

- 2.13. "Accredited college, department or school of nursing" means a college, department or school which meets the requirements of W. Va. Code §30-7-1 et seq, this rule, and any other applicable laws and rules. For purposes of considering applications for licensure, the Board may recognize nursing education programs accredited or approved by a comparable Board or other recognized authority in another jurisdiction.
- 2.2 Administrator employment time is the devotion of eighty (80 percent%) devoted to school administrative duties. The administrator of the nursing program's teaching responsibilities not to exceed six academic semester credits per year, no more than three (3) academic credits per semester.
- 2.3.7. "Associate degree program in nursing" means a program conducted by a college or university that leads to an associate degree with a major in nursing.
- 2.4.6. "Baccalaureate degree program in nursing" means a program conducted by a college or university and leads to a baccalaureate degree with a major in nursing.
- 2.5.+. "Board" means the West Virginia Board of Examiners for registered professional nurses.
- 2.6.14. "Clinical Preceptor" means a registered professional nurse who:
 - 2.6.14.a. is currently licensed as a registered professional nurse in good standing in the state in which he or she is providing the preceptorship with education preparation at or above the level for which the student is preparing;
 - 2.6.14.b. has a minimum of two (2) years of experience as a registered professional nurse providing direct patient care during the five (5) years immediately preceding the date of the written agreement;
 - 2.6.14.c. has a philosophy of health care congruent with that of the nursing program; and,
 - 2.6.14.d. has current knowledge of nursing practice at the registered professional nurse level.
- 2.7.2. "College," "Department" or "School" means a nursing education unit charged with responsibility to prepare its graduates for practice as registered professional nurses qualified to meet licensing requirements in West Virginia. This nursing education unit may have multiple programs and may be structured in a university, college or hospital.
- 2.8.10. "Credit hour" means that credit assigned for one (1) hour of lecture per week, or two (2) to four (4) hours of lab per week, per semester.
- 2.9. <u>Curriculum means a planned nursing educational experience based on the philosophy, mission, goals and outcomes of the nursing education program. The curriculum will include clinical assignments to meet the objectives of each nursing course.</u>
- 2.10.5. "Diploma program" means a program which is usually, but not necessarily, conducted by a hospital and leads to a diploma in nursing.
- 2.11. Distance education means a formal educational process in which the majority of



- the instruction in a course/program occurs when instructors and students are not physically in the same location. The educational process may use various methodologies for communication, instruction, and evaluation.
- 2.12. Generic Masters degree program means a program conducted by a university and leads to a masters degree in nursing for individuals preparing for initial licensure as a registered professional nurse.
- 2.13. "Governing organization" means the university, college, or other organization of which the nursing education unit is an integral part.
- 2.14. 11. "Graduation" means the candidate has satisfied all requirements of the college, department or school of nursing granting the diploma or degree.
- 2.15. New program means any education program planning to prepare individuals for initial licensure that has not been accredited by the Board. This includes but is not limited to diploma, associate, baccalaureate, generic masters, second degree programs, accelerated programs, cohorts, sites, distance education through technology, Internet or Web-based programs.
- 2.16. Part-time faculty means faculty employed by the nursing education program in a position with fewer hours than the organization's definition of full-time faculty status.
- 2.17.4. "Provisionally accredited college, department or school of nursing" means a college, department or school of nursing which either has been temporarily approved but has not been in operation long enough to qualify for full accreditation, or one which fails to meet the requirements of the law and of the board and has received notification of its deficiencies.
- <u>2.18.9</u>. "Recommendations" means suggestions for the guidance of colleges, departments or schools of nursing in the development of their programs.
- 2.19.12. "Recommendation for admission to the licensure examination for registered professional nurses" means a written statement required in order to take the license examination. The applicant must be recommended to the Board by a faculty member of the program. This recommendation is based on satisfactory completion of the program.
- 2.20. Renewal of accreditation means continuation of accreditation based on survey visits, conferences, correspondence, and contents of the annual report during the reporting period and is granted for a time period determined by the Board.
- <u>2.21.8</u>. "Requirements" means mandatory conditions which a college, department or school of nursing must meet in order to be accredited.
- 2.22. Scheduled on-site visit means the on-site accreditation visit occurring as part of the ongoing accreditation process of the nursing education unit.
- 2.23. Standards means a standard prescribed by the Board for educational programs preparing persons for licensure to practice registered professional nursing as per §30-7-7.(b).
- §19-1-3. Purposes of Accreditation.
- 3.1. The purposes of accreditation include:
 - 3.1.a. Protection of the public through evaluation of pre-service professional nursing education programs in terms of the criteria set forth in this rule;
 - 3.1.b. Improvement in the quality of nursing service through the improvement of professional nursing education;
 - 3.1.c. Guidance of prospective students in the selection of ap-

- proved professional nursing education programs; and
- 3.1.d. Assurance of eligibility to take the state licensing examination and to apply for state licensure to graduates of state accredited nursing programs.
- §19-1-4. Application for Legal Accreditation.
- 4.1. The application fee for <u>establishing a new program and to receive</u> legal accreditation of a professional nursing education program and initial on-site visit <u>is fifty dollars (\$50.00 as set forth in the board's rule, Fees, 19 CSR 12. A governing institution that plans to establish a new nursing education program university, college, or hospital desiring to be accredited by the board for the preparation of practitioners of registered professional nursing shall complete and submit <u>such application for accreditation to the Board a minimum of six (6) months in advance of the expected opening date:</u></u>
 - 4.1.a.a letter of intent identifying the governing institution, the type of nursing education program, and the status of approval from accrediting bodies and state agencies.
 - 4.1.b. a feasibility study that includes:
 - 4.1.b.1. the purpose of establishing the new nursing education program;
 - <u>4.1.b.2.</u> a comprehensive needs an assessment establishing the need for a new undergraduate professional nursing program;
 - 4.1.b.3. availability of health care agencies, educational facilities and practice sites with sufficient clinical learning experiences throughout the lifespan to support the program.

 Letters of commitment and contract proposals from the clinical facility are accepted documents for inclusion to demonstrate meeting the standard;
 - <u>4.1.b.4.</u> enrollment projections and identification of potential students;
 - 4.1.b.5. determination of demand for graduates of specific proposed program in geographical area;
 - 4.1.b.6. submission of the proposed initial budget with assurance of adequate financial resources to support the implementation and continuing program including submission of the proposed initial budget and continuing budget;
 - <u>4.1.b.7.</u> availability of qualified faculty for theoretical and clinical instruction;
 - 4.1.b.8. timeline for planning and implementation of the proposed program;
 - 4.1.b.9. impact on existing nursing programs within a fifty (50) mile radius of the proposed program;
 - 4.1.b.10. organizational structure of the governing institution and placement of proposed nursing education program within the overall organization.
 - The needs assessment shall provide support to show that clinical resources are available and adequate for providing clinical instruction to students; faculty resources are available; and clear documentation of the need for graduates prepared at the proposed level.
 - 4.1.c. documentation that demonstrates the potential to meet all standards identified in this rule;
 - 4.1.d. verification that a qualified nursing program administrator meeting the requirements of this rule is employed to develop the nursing program;
 - 4.1.e. verification of availability of qualified nursing faculty to support the proposed numbers of student admissions to the new



- nursing education program; and
- 4.1.f. a curriculum plan that complies with the standards identified in §19-1-14.
- 4.2. A survey may be conducted to amplify, clarify, and verify information in the application.
- 4.3 If all standards for accreditation are met, the program shall receive provisional accreditation.
- 4.4 Following receipt of the first calendar year report of performance of graduates on the national licensure examination, the Board shall conduct a survey to determine if all standards for approval of a nursing education program have been met. The Board may:
 - 4.4.a. grant full accreditation if standards of a nursing education program are met;
 - 4.4.b. continue provisional approval and provide to the governing institution and nursing program administrator a written notice of deficiencies that establishes a reasonable time, based upon the number and severity of deficiencies, to correct deficiencies.

§19-1-5. Accreditation of Education Unit.

- 5.1. Visits and surveys. The Board, through its executive secretary and staff or other qualified persons, shall periodically survey all nursing education programs accredited by the Board, including all satellite sites of any program. The fee for visits pertaining to legal accreditation of a professional nursing education program as set forth in the board's rule, Fees, 19 CSR 12.
- 5.2. Maintenance of accreditation standards. The nursing education unit shall maintain accreditation standards as set forth in this rule. The nursing education unit shall submit to the Board a copy of the national accreditation report, recommendations and final decision

- for each national accreditation visit once received by the program within ten (10) days of the program's receipt of the report.
- 5.3 <u>Program visits, in addition to regularly scheduled visits, shall be</u> conducted more frequently if:
 - 5.3.a. there is a concern regarding the school's compliance with standards for nursing education programs;
 - 5.3.b. the director of the nursing program changes;
 - 5.3.c. a major curriculum change is proposed; and/or
 - 5.3.d. a complaint has been submitted to the Board.
- <u>5.4.</u> Accreditation of an existing program when ownership and control are changed. When a governing organization contemplates a change of ownership and control of a program, it shall send notice of the intended change to the Board ninety (90) days prior to the effective date of the intended change. The owner or governing organization expecting to assume responsibility for the program shall immediately make application for accreditation. If the Board is satisfied the owner or governing organization which will be responsible for the new program meets the criteria for accreditation and will comply with the recommendations of the Board, it may be provisionally accredited.
- 5.5 Delivery of instruction by distance education methods shall enable students to meet the goals, competencies, and objectives of the educational program and standards of the Board, including supervised clinical learning experiences.
- 5.6 A distance-learning program shall establish a means for assessing individual student and program outcomes.
- 5.7 A nursing education program based outside the state of West Virginia desiring to have students in a clinical facility in West Virginia shall:
 - 5.7.a. notify the Board, in writing, thirty (30) days in advance of

- the clinical learning experience for Board approval:
- 5.7.a.1. name of student, including license number if student is licensed in West Virginia;
- 5.7.a.2. name and license number of clinical supervisor;
- 5.7.a.3. name and location of the clinical facility;
- 5.7.a.4. name and license number of the nursing faculty responsible for the evaluation and oversight of the student's clinical learning experiences;
- 5.7.a.5. submit documentation verifying the program has accreditation by the residing state Board of nursing or national nursing accreditation body;
- 5.7.a.7. comply with all standards of the rule including those related to clinical supervision of student learning experiences. The Board may request periodic report for the purpose of data collection or to determine compliance with the provisions of this rule.
- 5.8 Expansion of a program requires approval from the Board. Only those programs with full accreditation status may submit requests to the Board to initiate expansion of a program.

§19-1-6. Loss of Accreditation.

- 6.1. Loss of accreditation through failure to meet standards. The Board may withdraw accreditation from any nursing education program which fails to meet legal and educational requirements or Board standards to the satisfaction of the Board within a reasonable time period as determined by the Board. The program shall be removed from the list of Board-Approved professional nursing education programs. The Board shall notify the administrator of the nursing education unit in writing of deficiencies in the nursing education program. The board shall withdraw accreditation of any nursing education program which fails to correct the deficiencies in the nursing education program to the satisfaction of the board within a reasonable time period.
 - <u>6.1.a.</u> Factors jeopardizing program accreditation status include but may not be limited to:
 - 6.1.a.1. deficiencies in compliance with this rule;
 - 6.1.a.2. utilization of students to meet staffing needs in health care facilities;
 - 6.1.a.3. noncompliance with school's stated philosophy/mission, program design, objectives/outcomes, and/or policies;
 - <u>6.1.a.4.</u> continual failure to submit records and reports to the Board office within designated time frames;
 - <u>6.1.a.5.</u> <u>failure to provide sufficient variety and number of clinical learning opportunities for students to achieve stated objectives/outcomes;</u>
 - 6.1.a.6. failure to comply with Board requirements or to respond to Board recommendations within a specified time;
 - <u>6.1.a.7.</u> student enrollments without sufficient faculty, facilities and/or patient census;
 - <u>6.1.a.8.</u> failure to maintain at least 80 percent passing rate on the licensure examination by first -time candidates;
 - <u>6.1.a.9.</u> <u>failure of the program dean or director to document annually the currency of faculty licenses;</u>

 - <u>6.1.a.11.</u> other activities or situations that demonstrate to the <u>Board that a program is not meeting legal requirements and standards.</u>
- 6.2. Loss of accreditation through change of organization. When a program changes ownership or control, the Board shall automati-

- cally withdraw accreditation. The new owner or organization shall comply with the provisions of subsection 5.3. of this rule to continue the nursing education program.
- 6.3. Provisional accreditation for failure to meet standards. At the Board's discretion, it may grant provisional accreditation to a nursing education program during the time in which it takes corrective action in order to meet the accreditation standards set forth in this rule.
- 6.4 Any professional nursing school having a 20 percent or higher failure rate on the national licensure examination shall receive a warning from the Board. If changes, correction and/or adjustment relative to faculty, facilities, student admission, curriculum content, and /or methods of teaching are not initiated within a specified time and such action approved by the Board, the Board may impose additional requirements or restrictions on the program.

§19-1-7. Closing of a Program.

- 7.1. The governing organization shall advise the Board in writing of the intent to close a nursing education program at <u>least six (6)</u> months prior to the planned closing date. The governing organization shall submit a plan for safeguarding the quality of instruction and practice during the closing period as well as provide for the transfer of students and custody of records.
- 7.2 The governing organization shall ensure that all standards for nursing education programs are maintained and all necessary courses are taught until the last student is transferred or graduated.
- 7.3 The governing institution shall secure and provide for the permanent custody and storage of records of students and graduates.
 The Board shall be notified of the location and method of retrieving information from these records.
- 7.4.1. At the board's discretion, it may request additional information and plans for the closing of a nursing education program and the transfer of students and records.
- <u>7.5.2</u>. The Board shall automatically withdraw accreditation of the program on the day the last student completes curriculum requirements of the program that is closing.

§19-1-8. Reports.

- 8.1. The nursing education unit shall submit an annual report to the Board by September 15 of each year for each nursing program accredited by the Board. Data included in this annual report shall be determined by the Board, and shall include, but not be limited to, statistical data, faculty data, faculty qualifications information, plans for the next academic year, student enrollment data, faculty workload data and a brief evaluation statement.
- 8.2. The nursing education unit shall submit a self-study and fee or program evaluation report to the Board one month prior to a scheduled on-site visit to the nursing education program. The Board shall determine the format and guidelines for the submission of this report. The fee for on-site visits pertaining to legal accreditation of a professional nursing education program as set forth in the board's rule, Fees, 19 CSR 12.
- 8.3. The nursing education unit shall notify the Board on forms provided by the Board of potential faculty of the university, college, or hospital to teach in any accredited nursing program whose qualifications fall within the exceptions defined in 19CSR1-11.1.a.1. at the time a new faculty member that that is hired by
- 8.4. A university, college, or hospital desiring to initiate a new nursing education program shall complete a needs assessment report for submission to the Board at least one month prior to the a scheduled Board meeting. The Board shall determine the format and guidelines for submitting this report.



- 8.5. A nursing education unit desiring to implement a substantial change to the nursing education program shall submit its request to the Board one month prior to a scheduled Board meeting. The nursing education unit shall not implement a substantial change to a nursing education program prior to receiving permission to do so by the Board.
- 8.6. At the Board's discretion, it may request additional reports from a nursing education unit to include, but not be limited to, written plans for improving licensure examination pass rates of graduates and progress reports.
- §19-1-9. Mission and Goals/Outcomes of the Nursing Education Unit.
- 9.1. The mission or philosophy and goals or outcomes of the nursing education unit shall be clearly stated, periodically reviewed by nursing faculty, and consistent with those of the governing organization.
- 9.2. Implementation through an adequate program. The nursing education unit shall accomplish its stated goals or outcomes.
- §19-1-10. Organization and Administrative Control of the Nursing Education Unit.
- 10.1. The nursing education unit in the governing organization.
- 10.1.a. Organization of the nursing education unit. The organization pattern of the nursing education unit shall be comparable to that of other like education units in the governing organization. The nursing education unit shall make a chart showing the structure of the nursing education unit and its relationship to administration and with other education units available to the Board upon request.

- 10.1.b. Budget of the nursing education unit. The budget of the nursing education unit shall be part of the budget of the governing organization. The administrator of the nursing education unit has input into is responsible for the preparation and presentation and is responsible for the administration of the budget for the nursing education unit. The administrator of the nursing program has input into the budget, and it shall be adequate to achieve the mission of the nursing education unit.
 - 10.1.b.1. Financial support for faculty, equipment, supplies and services shall be adequate to achieve the outcomes of all nursing programs within the nursing education unit.
 - 10.1.b.2. Secretarial and other support services shall be sufficient to accomplish the goals and expected outcomes of all nursing programs within the nursing education unit.
- 10.1.c. Administration of the nursing education unit. The nursing education unit shall be administered by a nurse who (a) holds a graduate degree with a major in nursing, (b) has five (5) years professional nursing experience, two (2) years of which were teaching in a professional nursing program, and ⊕c) holds a license as a registered professional nurse in the state of West Virginia. In addition, qualifications are comparable to those qualifications required of other faculty in the governing organization. The administrator of the nursing education unit is responsible for the following:
 - 10.1.c.1. Providing leadership for faculty and staff;
 - 10.1.c.2. Developing and maintaining relationships with local, state, regional, and national agencies involved in professional nursing or nursing education;
 - 10.1.c.3. Establishing and maintaining liaison with the central

- administration and other departments of the governing organization:
- 10.1.c.4. Preparing and administering the budget;
- 10.1.c.5. Facilitating faculty development and conducting performance reviews;
- 10.1.c.6. Recommending faculty for appointment, promotion, tenure and retention; and
- 10.1.c.7. Notifying the Board of any major changes in the nursing education program or its administration.
- 10.1.d. Agreements with an agency or agencies for clinical practice experiences. There shall be a written agreement between the governing organization and the agency or agencies which provide clinical education experiences for students.
- §19-1-11. Faculty of the Nursing Education Unit.
- 11.1. Nursing faculty members, both full and part-time, shall be academically and professionally qualified and shall:
 - 11.1.a. Have a graduate degree with a major in nursing;
 - 11.1.a.1. The Board may grant an exception to the requirements in subdivision 11.1.a. of this rule for faculty members who:
 - 11.1.a.1.A. Have a bachelor degree with a major in nursing and are admitted and enrolled in a graduate degree program with a major in nursing within one (1) year of employment in the faculty position;
 - 11.1.a.1.B. Have a bachelor degree with a major in nursing and are only employed part-time solely for the purposes of working with students in lab and clinical settings; or,
 - 11.1.a.1.B.C. Have qualifications other than those set forth in this subsection which are acceptable to the Board.
 - 11.1.b. Have evidence of current experience in nursing practice and education <u>sufficient</u> to demonstrate professional competence. For faculty with less than two years experience in education, the nursing program administrator will submit to the Board mentoring and orientation plans as defined by Board guidelines and function under the guidance of a faculty member fully qualified in the specific teaching area and professional competence; and
 - 11.1.c. Have credentials which verify status as a registered professional nurse in West Virginia.
- 11.2. Reports on faculty qualifications. At the time of appointment of a faculty member, The nursing education unit shall submit to the Board on special forms, a record of the qualifications of each faculty member with the program annual report.
- 11.3. Conditions of nursing faculty employment. Faculty policies of the nursing education unit shall be nondiscriminatory and consistent with that of the governing organization. Faculty policies which differ from the governing organization shall be justified by the nursing education unit goals. The policies shall be written, implemented and available to faculty and to the Board upon request.
- 11.4. Assignment and workload of nursing faculty. The governing organization shall hire <u>and maintain</u> sufficient faculty <u>with the experience</u> and competence in the respective specialties of nursing <u>education</u> to accomplish the goals or outcomes of the nursing education unit. <u>Assignment and workload shall be consistent with the governing institution and includes clinical lab. Workload should provide for regeneration, reflection and wellness opportunities for nursing faculty. Factors to be included but not limited to when establishing the ratio of faculty to students should include:</u>
 - 11.4.a. the students' level of knowledge/skill;

- 11.4.b. course objectives;
- 11.4.c. acuity level of clients;
- 11.4.d. affiliating agency's goal and priorities;
- 11.4.e. percentage of temporary personnel staffings;
- 11.4.f. physical layout of facility;
- 11.4.g. current usage by other affiliating students; and
- 11.4.h. the Board's standards.
- 11.5. Organization of nursing faculty. The nursing faculty shall organize under its own governing rules and meet regularly. Students shall have opportunities to participate in meetings of the faculty organization. The nursing education unit shall maintain minutes of meetings recorded and shall maintain minutes on file. The nursing education unit shall provide evidence of part time faculty participation in governance and communication within the nursing education unit.
- 11.6. Malpractice insurance for nursing faculty. The faculty shall have liability insurance for clinical practice required in nursing education courses.
- §19-1-12. Students in the Nursing Education Unit.
- 12.1. The nursing education unit shall base the selection and admission of students on established criteria, <u>be consistent in the recruitment and admission of students</u>, and shall determine student enrollment by the clinical and teaching facilities available and by the numbers of nursing faculty. <u>Enrollment into the nursing education program may not increase if the program does not have full accreditation by the Board</u>. An increase in enrollment of greater than ten (10) percent must have prior approval by the Board.
 - 12.1.a. Requirements for admission. A high school diploma or general education development (G.E.D.) certificate is required for admission to any nursing education program. Requirements for admission shall be consistently applied throughout the program. Changes in requirements shall be communicated to the students in a reasonable timeframe.
 - 12.1.b. Transfer or readmission of students. The nursing faculty members shall establish policies for students requesting readmission or admission by transfer from another university, college, or hospital's nursing education program. Requirements for transfer and readmission shall be consistently applied throughout the program. Changes in requirements shall be communicated to the students in a reasonable timeframe.
- 12.2. Student policies. Policies concerning students shall be clearly stated in the student handbook and/or catalog of the governing organization. There shall be evidence of communication of policies of the governing institution and nursing education program to the students. Changes in requirements shall be communicated to the students in a reasonable timeframe.
- 12.3. Liability insurance for students. Students shall be covered by liability insurance for clinical practice.
- 12.4. Students shall adhere to the standards for professional conduct as stated in the Board's rule, Standards for Professional Nursing Practice, 19CSR10, and are subject to disciplinary action by the Board for acts of professional misconduct as defined as stated in the Board's rule, Disciplinary Action, 19CSR9 Professional Misconduct, 19CSR3.
- §19-1-13. Curriculum.
- 13.1. The curriculum of each nursing education program within the nursing education unit shall be based on the philosophy or mission and goals or outcomes of the nursing education unit.
 - 13.1.a. The curriculum shall incorporate the concepts of nurs-



- ing process and the standards for nursing practice as defined in the Board's rule, Standards for Professional Nursing, 19CSR10. Clinical assignments shall be designed to meet the objectives of each nursing course. Faculty shall provide evidence of ongoing review and updating of instructional materials, lecture notes, handouts and resources provided to students to ensure students receive current information and standards of practice.
- 13.1.b. Curricula for programs offering the diploma, the associate degree, baccalaureate degree, generic masters, accelerated programs, cohorts, sites, or distance education in nursing shall include theory and practice in nursing, encompassing the attainment and maintenance of physical and mental health and the prevention of illness for individuals and groups throughout the life process.
- 13.2. The nursing courses shall be supported by courses which meet the requirements of the governing organization, including biological, physical and behavioral science courses.
- 13.3. Major changes in the nursing curriculum or the nursing education pattern. The nursing education unit shall send eight (8) electronic copies of proposed major changes in the curriculum or nursing education pattern of courses currently approved by the Board to the Board office one month prior to a scheduled Board meeting. The nursing education unit shall not effect these changes unless and until it receives Board approval. Examples of major changes include but are not limited to:
 - 13.3.a. The total number of credit hours;
 - 13.3.b. The re-distribution of credit hours;
 - 13.3.c. An additional instructional site for the program;
 - 13.3.d. A comprehensive change in philosophy or mission and goals or outcomes;

- 13.3.e. The addition of new faculty; and
- 13.3.f. Changes in required cognate (general education) courses.
- §19-1-14. Resources, Facilities, and Services.
- 14.1. The nursing education unit shall provide adequate teaching facilities to accomplish the goals or outcomes of the nursing education programs. These shall include well-equipped classrooms, conference rooms, libraries, laboratories and offices for faculty members.
- 14.2. Comprehensive and current library resources, computer facilities, laboratory and other learning resources shall be available and accessible. The nursing faculty shall have input into the development and provision of learning resources.
- 14.3. The resources, facilities and services of the governing organization shall be available to and used by the nursing education unit.
- 14.4. The hospitals or other health care facilities and services utilized for clinical learning experiences shall be adequate in number and kind to meet program goals or outcomes. A preceptor serves as a role model and resource to students in the clinical setting in conjunction with a faculty member.
- §19-1-15. Evaluation of the Nursing Education Unit.
- 15.1. The nursing education unit shall have an ongoing systematic evaluation of all program components which is used for development, maintenance and revision of the program. The evaluation shall include but not be limited to curriculum content review and test review.
- 15.2. The evaluation plan shall include measurable outcomes, e.g., licensure examination passage rate, employment patterns, graduation rates and attrition.

LICENSE LAPSED after Nov.1, 2008*

Abbess, Barbara Huntington, WV Abraham, Brenda Chapmanville, WV Abrams, Carolyn Chapin, SC Ackerman, Jacinda Fort Ashby, WV Acome, Terry Winchester, VA Acree, Emily Racine, OH Adams, Carol Williamsport, MD Adams, Shannan Wintersville, OH Adams, William Ofallon, MO Addario, Elise New York, NY Adesuyi, Adekunie Pittsburah, PA Adkins, Anthony Barboursville, WV Adkins, Barbara Midway, WV Adkins, Gail Loxahatchee, FL Adkins, Jason Chapmanville, WV Adkins, Sammy Siler City, NC Agarwal, Pramila Charleston, WV Ahanonu, Andrea Martinsburg, WV Akers, Dorothy Ona, WV Akers, Patti Colfax, NC Albright, Joan Martinsburg, WV Albright, Karen Seneca Rocks, WV Albright, Michelle Scott Depot, WV Albright, Therese Frostburg, MD Alden, Sharon

Aldridge, Helena Vienna, WV Alexander, Camilla Richmond, VA Ali, Hannah Aurora, CO Allar, Courtney Morgantown, WV Allen, Diana Catlettsburg, KY Allen, Georgia Mcdonough, GA Allen, Karen Loxahatchee, FL Allen, MaryAnn Rainelle, WV Allen, Susan Kernersville, NC Allen, Wanda Lewisburg, WV Allin, Kristin Brownwood, TX Allison, Judith Bethany, WV Alvarado, Eduardo San Antonio, TX Alward, Lisa Casa Grande, AZ Amoah, Crosby Abingdon, MD Amsden, Penny North Canton, OH Anazonwu, Felix Inglewood, CA Anderson, Carolyn Seattle, WA Anderson, Jackie Bridgeport, WV Anderson, Jennifer Winchester, VA Anderson, Jovce Terra Alta, WV Anderson, Melinda Winston Salem, NC Andrew, Jayna Morgantown, WV Angellotti, Karen

Ansara, Paula Melbourne, KY Anthony, Jennifer Kingsport, TN Anthony, Stephanie Graham, NC Antoline, Jamberlyn Mount Lookout, WV Apple, Edith Patriot, OH Applegate, Tara Maysville, KY Arbore, Brigitte Trinity, NC Archambault, Teresa Steubenville, OH Archer, Catherine Gray, TN Archer, Cynthia Ballwin, MO Arlia, Marci Beaufort, SC Armijo, Nancy Las Vegas, NV Armstrong, D Saint Augustine, FL Armstrong, Elizabeth Roanoke, VA Arnett, Toni Hazard, KY Arrick, Corlissa Lima, OH Arthur, Phyllis Gastonia, NC Asbury, Deana Fayetteville, WV Aspy, Krista Bridgeport, WV Atkins, Tina Bidwell, OH Aurednik, Lisa Fayetteville, WV Aweh, Lydia Douglaswille, GA Ayers, Betty Knoxville, TX Azeltine, Yvonne Georgetown, DE

Badgett, Sharon Cross Lanes, WV Bagwell, Karen Springville, AL Bailey, Ericka Jane Lew, WV Bailey, Lacey Racine, OH Bailev. Melissa Rock, WV Bailey, Saralee Bristol, TN Bailey, Tabitha Welch, WV Baker, April Cumberland, MD Baker, Joanne Harrisonburg, VA Baker, Karen Daleville, VA Baker, Philip New Castle, PA Balcom, Dawn Singapore, WV Balgo, Diane Saint Clairsville, OH Ball, Valerie West Des Moines, IA Ballard, Tomorrow Nashville, TN Barbee, Idolia Spring Hill, TN Barker, Melissa Palestine, WV Barker, Susan Shinnston, WV Barnes, Mary Highlands Ranch, CO Barnett, Eric New Cumberland, PA Barnett, Stacey Florence, AL Barr, Suenette Petersburg, WV Barrick, Charla Cross Lanes, WV Bartram, Katharine Russell, KY Barwick, Ingeborg

Basve, Janet Mathias, WV Batterson, Tracy Coraopolis, PA Battin, Christine Morgantown, WV Bauer, Linda Schertz, TX Bauernschmidt, Eric Pittsburgh, PA Baumgardner, Vera Charles Town, WV Baxley, Donna Trinity, NC Bayardi, Renee Tilonsville, OH Bays, Terry Crestview, FL Beasley, Sharon Pottstown, PA Beaver, Crystal Gallipolis, OH Beck. Dianna Stockport, OH Beck, Lotte Pascagoula, MS Bee. Jessica Grafton, WV Begovich, Beverly Charleston, WV Behncke, Myoung Martinsburg, WV Belcher, Randall Chapmanville, WV Bell, Barbara Atlanta, GA Bellomy, Sherri Fort Gay, WV Belluz, James Frewsburg, NY Belshaw, Debra Saginaw, MI Bender, Jeffrey Somerset, PA Bender, Nancy Charles Town, WV Benjamin, Marlene Fairburn, GA Bennett, Charlene Oakland, MD

Berger, Leah Cheshire, OH Bergerard, Susan Quinton, VA Bergeron, Cheryl Blairsville, GA Berkowitz, Kathy Powder Springs, GA Berni, Travis Pittsburgh, PA Berry, Clinton South Charleston, WV Berry, Vanessa Belden, MS Betz, David Oakland, MD Bevins, Zondra Waco, KY Bevnon, Julia Weirton, WV Birmiel, Miriam Paw Paw, WV Bishop, Jeanene Bovey, MN Bishop, Laura Boerne, TX Bishop, Sonya Howell, MI Bishop, Stacie Bud, WV Bisol, Susan Leominster, MA Bittner, Lori Lavale, MD Bittner, Marsha Cumberland, MD Bitto, Lindsay Ranson, WV Blackburn, Brenda Jonesboro, IN Blackburn, Donna Turkey Creek, KY Blair Walls, Elizabeth Lvburn, WV Blake, Patricia Ormond Beach, FL Blanton, Krista Springtown, TX Blasinsky, Marie Carmichaels, PA

Lynn Haven, FL

Bader, Gail

Pittsburgh, PA

Shepherdstown, WV

Denver, CO

Anglin, Linda

Jacksonville, FL

^{*} Check our web site at www.wvrnboard.com for current licensure status as some nurses may have reinstated their license since this listing was prepared for publication.

Blevins, Rena Breeden, Tracey Princeton, WV Martinsburg, WV Blevins, Ruth Brewer, Tanayea Milton, WV Dingess, WV Block, Julianne Brewington, James Simi Valley, CA Jonesboro, AR Brewster, April Boal, Alex Pittsburgh, PA Pittsburgh, PA Bohannon, Sherri Brindle, Tara Eight Mile, AL Hedgesville, WV Britton, Stephany Boheler, Brent Mcconnells, SC Cape May, NJ Boland, Claire Broad, Jerome San Antonio, TX Pequea, PA Bollman, Gene Broady, Marlene Hedgesville, WV Murfreesboro, TN Bolock, Crystal Broberg, Adrian Weirton, WV Soldotna, AK Bolock, Frances Broll, Liza Adena, OH Cumberland, MD Bologna, Christina Brookover, Penny Colliers, WV Hurst, TX Brooks, Deborah Bond, Natosha Brownsville, TN Bluefield, WV Bonnefond, Julie Brooks, Teresa Bunker Hill, WV Boerne, TX Bonner, Jeanine Brothers, Lisa Ingleside, IL Londonderry, NH Bonwell, Buffy Brown, Brenda Charleston, WV Annapolis, MD Booten, Daniel Brown, Charles Murfreesboro, TN Chattanooga, TN Booth, Casey Brown, Kimberly Point Pleasant, WV High Point, NC Brown, Sheryl Borick, Deborah Richmond, VA Columbus, OH Bosch, Laura Brown, Yvonne Bluefield, WV New Albany, OH Boswell, Janelle Bruce, Linda Trussville, AL Culloden, WV Bowen, Cynthia Brumfield, Cori Harts, WV Fleming, OH Bowling, Laurinda Bryan, Penelope Bland, VA Asheville, NC Boyd, Edward Irving, TX

Bryant, Charmain Charles Town, WV Boyd, Kenneth Bryant, Mary Kannapolis, NC San Antonio, FL Boykin, Lisa Bryant, Terri Fayetteville, GA Paducah, KY Boyle, Linda Buchanan, Melissa Wellsville, OH Jackson, TN Bradley, Thomas Bucklin, Susan Denver, CO Helena, AL Bradshaw, Tara Buksa, Melissa

Rayland, OH

Bullins, Charles

Matoaka, WV

Bland, VA

Bray, Steven

Cumberland, MD

Cales, Kerri Cassidy, Cathy Clark, Wendy Conner, Charlotte Ed Crews. Sharon Bullman, Jody Hinton, WV Burgettstown, PA Fairdale, WV Birmingham, AL Saint Marys, WV Jacobsburg, OH Callard, Kathleen Castle, Amber Classen, Ruth Conner, Kimberly Crigger, Virginia Bunner, Betty Cumberland, MD Fenton, MI Shirley, WV Cape Coral, FL Baton Rouge, LA North Tazewell, VA Claussen, Elisabeth Bunt, Rebecca Camesi, Karen Casto, Kav Connor, Wanda Crist. Ronald Daleville, AL South Park, PA Ripley, WV Lanse, PA Vandalia, MO Harrisonburg, VA Burchett, Debra Cammer, Billie Casto, Sandra Clem, Sandra Cooley, Lynn Critser, Deanna Sitka, KY Mingo Junction, OH White House, TN Middlebourne, WV Grand Forks, ND La Fayette, IN Catron, Rachel Campanale, Elaine Clements, Mary Cooper, Donna Cronin, James Burgess, Vicky Kilbourne, LA Worcester, MA North Tazewell, VA Louisville, KY Camby, IN Wellsburg, WV Burke, Timothy Campbell, Rosa Cavanaugh, Maureen Clements, Nicole Cooper, Sandra Crow. Billy Greensboro, NC Lakewood, CO Avon, IN Broken Arrow, OK Elgin, IL Lexington, KY Burkes, Hawa Campion, Constance Cavender, Natasha Cleveland, Kelly Cooper, Steven Crumbaker, Nicole Louisville, KY Columbia, SC Parkersburg, WV Columbus, GA Clio, MI Barnesville, OH Burleigh, Kimberly Canella, Mary Cecil. Linda Cline, Cathy Corathers, Mary Cuffee, Cynthia Nineveh, IN Shelbyville, KY Morgantown, WV Clarkston, MI Mingo Junction, OH Cranston, RI Cline, Donna Cornett, Martha Burleson, Jeanette Cantrell, Katherine Chambers, Linda Cullinane, Mary Murrells Inlet. 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Svetlana Cossu, Cynthia Cunningham, Teresa Barboursville, WV Mount Royal, NJ Ashford, WV Charleston, WV Cape Coral, FL Gallipolis, OH Burrall, Linda Carlson, Virginia Chandler, Joy Coffman, Lora Costelac, David Curry, Ashley Lebanon, TN Wheeling, WV Lino Lakes, MN Aurora, CO Longwood, FL Parkersburg, WV Burrell, Angela Carmichael, Sharon Chapman, Frances Cole, Adele Costello, Lisa Curry, Kyle Brandon, MS Gallipolis, OH Louisa, KY Buckhannon, WV FairMont City, IL Gallipolis, OH Coleman, Brooke Council, Kristen Burris, Melissa Carpenter, April Chapman, Jeanette Curtis, Ashlee Vinton, OH Bluffton, IN Edwardsville, IL Williamson, WV Oak Hill, WV Myrtle Beach, SC CarPenter, Michelle Chapman, Jesse Coleman, Christina Coutu, William Cutsail, Tabitha Burton, Victor Princeton, WV Parkersburg, WV Albany, OH Daytona Beach, FL Saint Joseph, MO Harpers Ferry, WV Busev. Jennifer Carr. Nicole Chapman-Dempsey. Connie Coles, Bridget Cox, Julie Cvr. 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Davis, Joanne Johnston, IA Davis, Justine Columbia, MD Davis, Kimberly Kearneysville, WV Davis, Leanne South Charleston, WV Davis. Malene Arthurdale, WV Davis. Michelle Clarksville, PA Davis, Rebecca Waynesburg, PA Davis, Rhonda Greensboro, NC Davis, Sheryl Jacksonville, FL Davis, Teresa Mobile, AL Davis, Tiffany North Tazewell, VA Davison, Ann Topsham, ME Dayton, Joan Bethesda, OH De Burgos, Arlene Colorado Springs, CO Deakins, Elizabeth Pounding Mill, VA Dear, Lari Wheeling, WV

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Cross Lanes, WV

Dempsey, Camille

Den Bleyker, Deborah Winchester, VA

Weston, WV

Dennis. Deloris

McIntosh, AL

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Donahue, Doreen

Donham, Linda

Midlothian, TX Dornback, Marijean

Durham, NC

Dorsey, Angela

Marco Island, FL

Man, WV

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Dunlap, Tammie Carmichaels, PA Dunn, Brandi Wheeling, WV Dunn, Margarette Fayetteville, NC Durany, Patricia Lemont Furnace, PA Durnell, Angela Vienna, WV Duvall, B Keyser, WV Duvall, Erin Parkersburg, WV

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Katherine Edmunds, Lorraine Evans, Derrick Fernandez, Teofila Fountain, Evelyn Glasgow, Alice Catlettsburg, KY Princeton, WV Phenix City, AL Pensacola, FL Memphis, TN North Canton, OH Edralin, Caroline Evans, Eleanor Fernatt, Tiffany Fout, Amber Gardin, Shanna Glisson, Maria Columbus, OH Wellsburg, WV Saint Albans, WV Racine, OH Branchland, WV Greenwood, IN Gluzman, Tina Fessler, Mary Fowler, Homer Garman, Nieshay Edusei-Nyemite, Augustine Evans, Laverna Tupelo, MS Steubenville, OH Katy, TX McDonough, GA Capon Bridge, WV Catlettsburg, KY Edwards, Ann Evans, Madge Fetcho, Brenda Fowler, Kimberly Garrels, Rye Goble, Dawn Westover, WV Lawrenceville, GA Spring Hill, FL South Charleston, WV Martinsburg, WV Lovely, KY Fey, Robin Fowler, Monica Edwards, Debra Evenskaas, Jerilyn Garrett, Brent Goertz, Claudia Cranberry Township, PA Thornton, CO Fulton, NY Pensacola, FI Fort Benning, GA Knoxville, MD Fields, Glenn Francis, Rita Everett, Patricia Gaughan, Leslie Goins, Kristan Egan, Amber Wheeling, WV Huntington, WV Beverly, WV New Haven, WV Bloomington, IL Talbott, TN Frank, Susan Gauthier, Alene Eggert, Cynthia Everson, Karen Fike, Terry Goisse, Larry Lenore, ID Morgantown, WV Lock Haven, PA Lexington, NC Orlando, FL Dunbar, PA Egidi, Rebecca Everson, Marlene Findley, Cheryl Fraser, Kathryn Gear, Michael Goldner, Gayle Masontown, PA Saint Clairsville, OH Marianna, PA Ashland, KY Elkins, WV Cincinnati, OH Filand, Lisa Ewing, Doris C. Fink, Mark Frasher, Cynthia Geary, Pamela Goldsberry, Bonnie Saint Clairsville, OH Catlettsburg, KY Winchester, VA Pomeroy, OH Proctorville, OH Saint Albans, WV Fiorini, Marceline Gedling, Elizabeth Gonzalez, Juventino Elam, Tanga Ewing, Virginia Frazier, Myra Detroit, MI Winston Salem, NC Shanks, WV Locust Grove, GA Anderson, SC Ada, OK Fabre, Billie Fischer, Barbara Frederick, Janice Goode, Jacquelynne Elcesser, Patricia George, Cheryl Wintersville, OH Wellsburg, WV Fairmont, WV Silver Spring, MD Bluffton, SC Cleveland Heights, OH Freed, Katherine George, Jennifer Goodell, Christi Elliott, Johnathan Fabry, Karyn Fish, Kimberly North Las Vegas, NV Paden City, WV Bellaire, OH Wheeling, WV Cross Lanes, WV Athens, TX Ellis, Jane Fairchild, Janet Freeman, Stephanie Gerard, Joseph Goodson, Mary Fisher, Eric Luling, LA Hagerstown, MD Gainesville, FL Barton, OH Gallipolis, OH South Point, OH Ellison, Ginger Farmer, Susan Fisher, Kyle Freisinger, Shelley Gerencser, Dana Goodwin, Amy Bluefield, VA Valrico, FL Indianapolis, IN Franklin, TN Richmond, VA Wheeling, WV Goodwin, Angela Elswick, Jennifer Farrell, Mary Sue Fisher, Mildred French, Dawn Gharib, Anne Marie Vansant, VA Smithsburg, MD Strasburg, VA Martinsburg, WV Charleston, WV Vienna, WV Elswick, Sandra Farrow, Joan Ruth Fisher, Suzanne Freshour, Nicole Gibbs, Dana Goss, K. South Point, OH New Milton, WV Patriot, OH Sand Fork, WV Merrimack, NH Fairmont, WV Fisher, Trisha Frev. 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