WV BOARD OF REGISTERED NURSES
5001 MacCorkle Avenue SW
South Charleston, WV 25309

Nursing Education Program Evaluation Form

Date of Nurse Education Program Evaluation:

Name of Program:

Address of Program:

Director of Program:

Contact Information of Director:

NCLEX® Program Code:

Program

1. Current approval status:

2. Age of program

3. Ownership of program (for-profit; nonprofit; public)

4. Trend of Program's NCLEX® Pass rates for Three Years

_____ Current Year
_____ Year 2
_____ Year 3
Comments:

Administration

5. Written policies and procedures are available to faculty and students. Yes/No

Comments

6. There is evident student and faculty input into policies and procedures. Yes/No

Comments

7. Record keeping is in place for faculty credentials, course evaluations, student records. Yes/No

Comments

8. Quality improvement strategies are in place, particularly related to student outcomes and course evaluations.   Yes/No

Comments

9. Students have the educational materials (books, uniforms, software, internet access, syllabi, etc.) they need to be successful.   Yes/No

Comments

10. Data is used to set admission, progression, and student performance.   Yes/No

Comments;

> Below are some key areas to check

> a. Student socioeconomic status   Yes/No
> b. English as a second language   Yes/No
> c. Presence of children under 18 years of age in the home.   Yes/No
> d. Needs to work while attending program.   Yes/No

> e. Program admission includes GPA, SAT®/ACT® or secondary education standard.
> Yes/No

> f. Program remediation programs in place including for clinical errors/near misses.

> Yes/No

> g. Program progression includes GPA standards, minimum course grades or pass/fail

> standard.   Yes/No

Program Director

11. How many directors has the program had in the past five years (including interim directors)? _____.

12. Is the director in charge of other allied health and/or vocational programs? Yes/No

13. If the answer to #12 is yes, is there an assistant director for managing the day-to-day operations of the nursing program?   Yes/No

Explain:

14. What is the highest academic degree of the program director? _____.

15. Is the program director a nurse? Yes/No

Faculty

16. Total number of faculty (including full-time, part-time, adjunct clinical faculty each academic cycle, etc.) Is _____.

17. Number of full-time faculty _____.

18. Credentials of faculty (Provide separately).

Faculty Name	Highest nursing degree (i.e. ASN, BSN, MSN, DNP, PhD, etc.)	Highest non-nursing degree	National Nursing Certification	Nursing Licensure

Comments:

19. Faculty have a basic knowledge of pedagogical methods Yes/No

 Comments

20. Workload for faculty is reasonable (average number of courses taught in an academic year) Yes/No

Comments

21. All faculty teaching in clinical experiences have performed direct patient care in the last 5 years. Yes/No

 Comments

22. Formal orientation plan for new full-time/part-time faculty is in place. Yes/No

Explain

23. Formal orientation plan for adjunct faculty is in place. Yes/No

Explain

24. There is administrative support for ongoing faculty development. Yes/No

Explain

25. All faculty who teach simulation are certified. Yes/No

26. Faculty have control over the curriculum. Yes/No

Explain

27. Full-time faculty turnover during the past academic year was _____.

Students

28. English as a second language assistance is provided on an ongoing basis, when appropriate. Yes/No

Comments

29. Resources are available for student learning disabilities. Yes/No

 Comments

30. Throughout the program books and resources are provided. Yes/No

Comments

   a. When students can't afford books and other required resources, strategies are in place to help them. Yes/No

       Explain:

31. Remediation strategies are in place so that students are aware of how to seek help. Yes/No

Comments

   a. Remediation strategies include errors/near misses made in clinical experiences. Yes/No

       Comment

Curriculum and Clinical Experiences

32. 50% or more of clinical experiences in each course are with direct care with patients. Yes/No

Comment:

33. Variety of clinical settings with diverse patients. Yes/No

Comment

34. Opportunities in clinical experiences for promoting safety and quality. Yes/No

       Evidence-based examples include:

       a. Delegation   Yes/No
       b. Emergency procedures   Yes/No
       c. Interprofessional communication   Yes/No
       d. Time management   Yes/No

       Comment

Teaching and Learning Resources

35. The simulation lab is accredited. Yes/No

    a.   Simulation lab in working order with up-to-date equipment. Yes/No

    Comment

36. Syllabi are consistent in their design and with internal policies. Yes/No

    Comment

    a.   Course descriptions match the course content and expected outcomes. Yes/No

    Comment

37. Physical instructional resources are adequate. Yes/No

    a.   Full- and part-time faculty have private office space for student meetings. Yes/No

    Comment

    b.   Adjunct faculty have the ability to reserve conference rooms to meet with students. Yes/No.

    Comment

Nurse Education Program Administrator Name/Title: _____ Date_____