

**State of West Virginia Board of Examiner's for Registered Professional Nurses
90 MacCorkle Avenue SW
South Charleston, West Virginia 25303**

Nursing Education Program Evaluation Form

Date of Nurse Education Program Evaluation:

Name of Program:

Address of Program:

Director of Program:

Contact Information of Director:

NCLEX® Program Code:

Program

1. Current approval status:
2. Age of program
3. Ownership of program (for-profit; nonprofit; public)
4. Trend of Program's NCLEX® Pass rates for Three Years

_____ Current Year

_____ Year 2

_____ Year 3

Comments:

Administration

5. Written policies and procedures are available to faculty and students. Yes/No

Comments

6. There is evident student and faculty input into policies and procedures. Yes/No

Comments

7. Record keeping is in place for faculty credentials, course evaluations, student records. Yes/No

Comments

8. Quality improvement strategies are in place, particularly related to student outcomes and course

evaluations. Yes/No

Comments

9. Students have the educational materials (books, uniforms, software, internet access, syllabi, etc.) they need to be successful. Yes/No

Comments

10. Data is used to set admission, progression, and student performance. Yes/No

Comments;

Below are some key areas to check

- a. Student socioeconomic status Yes/No
- b. English as a second language Yes/No
- c. Presence of children under 18 years of age in the home. Yes/No
- d. Needs to work while attending program. Yes/No

e. Program admission includes GPA, SAT[®]/ACT[®] or secondary education standard. Yes/No

f. Program remediation programs in place including for clinical errors/near misses.

Yes/No

g. Program progression includes GPA standards, minimum course grades or pass/fail standard. Yes/No

Program Director

11. How many directors has the program had in the past five years (including interim directors)? ____.

12. Is the director in charge of other allied health and/or vocational programs? Yes/No

13. If the answer to #12 is yes, is there an assistant director for managing the day-to-day operations of the nursing program? Yes/No

Explain:

14. What is the highest academic degree of the program director? _____.

15. Is the program director a nurse? Yes/No

Faculty

16. Total number of faculty (including full-time, part-time, adjunct clinical faculty each academic cycle, etc.) is ____.

17. Number of full-time faculty ____.

18. Credentials of faculty (Provide separately).

| Faculty Name | Highest nursing degree (i.e. ASN, BSN, MSN, DNP, PhD, etc.) | Highest non-nursing degree | National Nursing Certification | Nursing Licensure |
|--------------|--|----------------------------|--------------------------------|-------------------|
| | | | | |
| | | | | |
| | | | | |

Comments:

19. Faculty have a basic knowledge of pedagogical methods Yes/No

Comments

20. Workload for faculty is reasonable (average number of courses taught in an academic year) Yes/No

Comments

21. All faculty teaching in clinical experiences have performed direct patient care in the last 5 years.
Yes/No

Comments

22. Formal orientation plan for new full-time/part-time faculty is in place. Yes/No

Explain

23. Formal orientation plan for adjunct faculty is in place. Yes/No

Explain

24. There is administrative support for ongoing faculty development. Yes/No

Explain

25. All faculty who teach simulation are certified. Yes/No

26. Faculty have control over the curriculum. Yes/No

Explain

27. Full-time faculty turnover during the past academic year was _____.

Students

28. English as a second language assistance is provided on an ongoing basis, when appropriate. Yes/No

Comments

29. Resources are available for student learning disabilities. Yes/No

Comments

30. Throughout the program books and resources are provided. Yes/No

Comments

- a. When students can't afford books and other required resources, strategies are in place to help them. Yes/No

Explain:

31. Remediation strategies are in place so that students are aware of how to seek help. Yes/No

Comments

- a. Remediation strategies include errors/near misses made in clinical experiences. Yes/No

Comment

Curriculum and Clinical Experiences

32. 50% or more of clinical experiences in each course are with direct care with patients. Yes/No

Comment:

33. Variety of clinical settings with diverse patients. Yes/No

Comment

34. Opportunities in clinical experiences for promoting safety and quality. Yes/No

Evidence-based examples include:

- | | |
|------------------------------------|--------|
| a. Delegation | Yes/No |
| b. Emergency procedures | Yes/No |
| c. Interprofessional communication | Yes/No |
| d. Time management | Yes/No |

Comment

Teaching and Learning Resources

35. The simulation lab is accredited. Yes/No

- a. Simulation lab in working order with up-to-date equipment. Yes/No

Comment

36. Syllabi are consistent in their design and with internal policies. Yes/No

Comment

a. Course descriptions match the course content and expected outcomes. Yes/No

Comment

37. Physical instructional resources are adequate. Yes/No

a. Full- and part-time faculty have private office space for student meetings. Yes/No

Comment

b. Adjunct faculty have the ability to reserve conference rooms to meet with students. Yes/No.

Comment

Nurse Education Program Administrator Name/Title: _____ Date _____