

**WEST VIRGINIA BOARD OF EXAMINERS FOR  
REGISTERED PROFESSIONAL NURSES**

**February 18, 2011**

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A Special Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Suite 102, Charleston, WV 25311-1620, on February 18, 2010.

**BOARD MEMBERS:**

ROBIN WALTON, MSN, RN, Ed.D., PRESIDENT

JUDY NYSTROM, PUBLIC MEMBER, SECRETARY

JOYCE EGNOR, MSN, RN

MARY FRIEL FANNING, MSN, RN

TERESA RITCHIE, MSN, RN, FNP-BC

ANN BOSTIC, MSN, CRNA

(ANN BOSTIC RECUSED HERSELF AND WAS NOT PRESENT FOR ALL DISCUSSIONS  
RELATED TO MOUNTAIN STATE UNIVERSITY)

MARY ELIZABETH FARMER, PUBLIC MEMBER

**BOARD STAFF PRESENT:**

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

MARGARET "MARTY" ALSTON, SECRETARY II/ACCOUNTING ASSISTANT II

**FEBRUARY 18, 2011**

**1. CALL TO ORDER**

The meeting was called to order by Robin Walton Board President at 9:05 a.m.

**2. QUORUM**

A quorum was established.

**3. ACCEPTANCE OF AGENDA**

3. The Board reviewed the proposed agenda. A motion was made by Joyce Egnor to approve the agenda as presented. The second was offered by Mary Fanning. Motion carried.

**4. INTRODUCTIONS**

4. Introductions were made by Board Members, staff and guests.

**5. MINUTES**

**A. REVIEW OF MINUTES FOR  
OCTOBER 21-22, 2010 BOARD  
MEETING**

5. The meeting minutes for the October 21 & 22, 2010 Board meeting were reviewed. A motion was made by Mary Fanning to accept the minutes as submitted. The second was offered by Joyce Egnor. The motion carried.

**B. REVIEW OF MINUTES FOR  
NOVEMBER 12, 2010**

The meeting minutes for the November 12, 2010. Board meeting were reviewed. A motion was made by Mary Fanning to accept the minutes as submitted. The second was offered by Joyce Egnor. The motion carried.

**EXECUTIVE SESSION**

Dr. Robin Walton, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to discuss certain matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

A motion was made by Joyce Egnor that the Board recess and reconvene in an Executive Session for legal advice from Counsel. The second was offered by Judy Nystrom. The motion carried. The Board reconvened in Executive Session.

**RECONVENE PUBLIC SESSION**

A motion was made by Judy Nystrom to reconvene the regular meeting. The second was offered by Teresa Ritchie. Motion carried. The Board reconvened in Public Session. There were no motions from the Executive Session.

**6. MOUNTAIN STATE UNIVERSITY  
(MSU)**

**Diana Boyle, Board Consultant related to MSU was introduced.**

**A. REVIEW OF REPORTS  
SUBMITTED**

**1. DECEMBER 15, 2010  
REGARDING STUDENT  
ENROLLMENT AND  
PROGRESSION**

**6.A.1.** This report was submitted on time. Included with the report was an overview of the problems identified and a related plan of action. Follow up reports regarding the plan of action will be submitted with each additional report.

**2. JANUARY 10, 2011  
REGARDING  
CANCELLED CLASSES  
AND CLINICAL FOR  
THE MONTH OF  
DECEMBER 2010**

**6.A.2.** This report was submitted on time. The report included a list of the cancelled classes by cohort, location and faculty member. The report included actions to be taken to assure students receive the course content. These actions included re-scheduling the class, extending the current class time and additional reading, notes and testing.

**6.B. POINTS OF CLARIFICATION  
REGARDING BOARD  
MANDATES OF NOVEMBER  
12, 2010**

**1. ORGANIZATIONAL  
CHART**

**6.B.1.** MSU is requesting the Board re-consider the changes in the organizational chart previously submitted. Discussion ensued. A motion was made by Joyce Egnor to approve the organizational chart changes as submitted. The second was offered by Teresa Ritchie. The motion carried. The Board clarified that this approval did not indicate approval of the new curriculum change and the current curriculum remains in place.

**2. THE EFFECT OF THE  
MANDATE RELATED  
TO NO NEW  
ADMISSIONS OF  
STUDENTS FAILING  
OR WITHDRAWING  
FROM A NURSING  
CLASS NOW WANTING  
TO PROGRESS**

**6.B.2.** MSU wanted clarification that the mandate regarding new admissions did not apply to those already admitted, "stopping out" for some reason, such as poor health, and then desiring to progress. The Board confirmed by consensus that this was an accurate interpretation of the mandate.

**3. LPN to BSN CLINICAL  
HOURS**

**6.B.3.** MSU wanted permission to increase the LPN clinical requirements to be equivalent to those for the traditional BSN students. The Board confirmed by consensus that making this change was appropriate since the Board previously approved the closing of the LPN Program resulting in one curriculum being followed for all students enrolled in the MSU program.

**4. NATIONAL  
ACCREDITATION  
TIMING AND  
POTENTIAL EFFECT  
ON MSU**

**6.B.4.** MSU wanted to know if the program is denied approval by National League for Nursing Accrediting Commission, Inc.(NLNAC) prior to the potential approval of Commission on Collegiate Nursing Education (CCNE), will MSU be out of compliance with the Board's related mandate. Or, if there is a time period that MSU does not have accreditation by either body will MSU be out of compliance with the Board's related mandate. The Board confirmed by consensus these scenarios would not necessarily cause MSU to be out of compliance with the Board's related mandate. The details of the reasons for not having approval may be of concern. Should this occur the Board will review the related information

**5. FACULTY CHANGES**

**6.B.5.** Dr. Nancey France, Dean, MSU has made several faculty changes and replacements. The Board by consensus clarified that no position has been removed from the School of Nursing. The Board also clarified that notifying the Board within a week of hiring the replacement is an appropriate time frame.

**6. DEANS TEACHING  
LOAD AND REQUEST  
FOR ACTING AS A  
MENTOR**

- 6.B.6.** Dr. Nancey France, Dean, MSU wants to begin a mentoring program for adjunct faculty and is seeking verification that this would not be in opposition to the Board's restriction on the Dean's teaching load. The Board confirmed by consensus that the mentoring program described by Dean France is not in opposition to the Board's restriction on the Dean's teaching load.

**7. CONTINUATION OF  
MONTHLY REPORTS  
REQUIRED PRIOR TO  
NOVEMBER 12, 2010**

- 6.B.7.** Dr. Nancey France, Dean, MSU was seeking clarification on the Board's desire to continue to receive monthly reports about distant sites. In between the request and the meeting, MSU began to combine the previously required monthly reports with the Class/Clinical Cancellation due on the tenth of each month. Discussion ensued. The Board by consensus clarified that they still want the monthly reports and the new format that combines the two reports is acceptable.

**BREAK**

**After the Break, Board Member Ann Bostic joined the meeting.**

**7. LEGISLATIVE UPDATE**

- 7.** Bills of interest introduced during the 2011 Legislative Session were reviewed. The Board by consensus determined that its position regarding pertinent legislation has not changed and directed staff to represent it as such.

**8. INTRODUCTORY DISCUSSION  
REGARDING PROPOSAL FOR A  
WEST VIRGINIA NURSE HEALTH  
PROGRAM**

- 8.** Ailya Accad presented a proposal for an alternative to discipline program for West Virginia. The Substance Use Disorder Guidelines established by the National Council of State Boards of Nursing was also provided to the Board. The Board will consider the proposal and request to participate on an organizational Task Force and hold further discussion during the March 18, 2011 meeting.

**9. CENTER FOR NURSING DATA  
REQUEST**

9. Duane Napier, Executive Director for the West Virginia Center for Nursing (Center) presented the request for changes to the data set collected by the Board on renewals and on School of Nursing annual reports. The Center has agreed to finance the updates. A motion was made by Mary Fanning for Board staff to work with staff from the Center in making the requested changes to the data set on the renewal and the School of Nursing Annual Report, and to develop the appropriate Memorandum of Understanding for future collaboration. The second was offered by Joyce Egnor. The motion carried.

**10. MEETING DATES FOR 2012 and 2013**

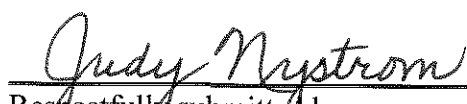
10. Teresa Ritchie made the motion to approve the following Board meeting dates: 2012: February 16 (to be held as needed); March 22,23; June 13, 14, 15; and October 18, 19. 2013: February 22 (to be held as needed); March 21,22; June 12, 13, 14 and October 17,18. The second was offered by Ann Bostic. The motion carried.

**11. ADJOURN**

11. Teresa Ritchie made the motion to adjourn. The second was offered by Judy Nystrom. The motion carried.



Minutes taken and prepared by  
Laura Skidmore Rhodes  
Executive Director



Respectfully submitted by  
Judy Nystrom, Public Member  
Board Secretary