

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES**

October 18-19, 2012

A Board meeting was held at the office of the West Virginia Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Charleston, WV 25311-1620 on October 18-19, 2012.

BOARD MEMBERS PRESENT:

ROBIN WALTON, MSN, RN, Ed.D., FNP-BC, PRESIDENT

MARY FRIEL FANNING, DNP, RN, SECRETARY

JOYCE EGNOR, MSN, RN

L. ANN BOSTIC, RN, CRNA

TERESA RITCHIE, MSN, RN, FNP-BC, DNP

JUDY NYSTROM, PUBLIC MEMBER

DR. MARY (LIBBY) FARMER, PUBLIC MEMBER

BOARD STAFF PRESENT:

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, EDD, RN, FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, SECRETARY II/ACCOUNTING ASSISTANT II

OCTOBER 18, 2012

CALL TO ORDER

The meeting was called to order by Dr. Robin Walton, Board President at 9:05 a.m.

QUORUM

With the required number of members being present a quorum was established.

INTRODUCTION OF GUESTS

The Board recognized the visitors present for the meeting.

1. ACCEPTANCE OF AGENDA

1. Mary Farmer made a motion to accept the agenda as proposed. The second was offered by Joyce Egnor. The motion carried.

2. APPROVAL OF MEETING MINUTES JULY 27, 2012 SPECIAL MEETING

2. The July 27, 2012 Special Board Meeting minutes were reviewed. Ann Bostic made a motion to approve the meeting minutes as written. The second was offered by Teresa Ritchie. The motion carried.

3. OPEN FORUM

3. There were no issues brought forward for the Open Forum. The Board moved forward with the agenda.

4. EDUCATION A. REVIEW AND CONSIDERATION OF EDUCATION COMMITTEE REPORT

- 4.A. The Board reviewed and considered the recommendations of the Education Committee:
Baccalaureate Programs

Alderson-Broaddus – Accept the Annual Report.

Shepherd University – Accept the Annual Report.

University of Charleston – Accept the Annual Report. Approve the new Director of the Program – Dr. Deborah Mullens.

West Liberty – Accept the Annual Report. Approve the new Director – Rose Kutlenios.

West Virginia University – Approve the Annual Report. Accept the WVUIT NCLEX-RN Plan of Action Update. Note: Dr. Narsavage will be stepping into a faculty position in December.

The program is currently looking for an Interim Dean and then will do a national search for the permanent Dean candidate.

West Virginia Wesleyan – Accept the Annual Report and the NCLEX-RN Plan of Action update.

Wheeling Jesuit University – Accept the Annual Report. Reviewed a request to increase enrollment for the BA/BSN program from 16 to 24 and from 1 admission a year to 3 admissions each year. Committee Recommendation to the Full Board: Deny approval for an increase in enrollment from 16 to 24 three times a year. Approve an increase in admissions from 1 time a year to 2 times a year including Summer, with an enrollment of 24, and Fall, with an enrollment of 16 to begin in 2013, provided there are qualified faculty adequate in number and kind, space, equipment and clinical facility space.

Associate Degree Programs

Bluefield State College – Accept the Annual Report and the NCLEX-RN Plan follow up. Approve the request for increased enrollment by 10 at the Beckley campus.

Blue Ridge Community and Technical College – Accept the Annual Report and approve the new site.

Davis and Elkins College – Accept the Annual Report.

Eastern West Virginia Community and Technical College – Accept the Annual Report. Note: Workload for Director verified as being within the legal requirement. Two new faculty approved by staff via Board Parameters.

Fairmont State University – Accept the Annual Report.

Kanawha Valley Community and Technical College – Accept the Annual Report; Note: Follow up with NLNAC in progress.

St. Mary's Hospital/Marshall University Cooperative ASN Program – Accept the Annual Report. Note: The budget in the report is from last year. The budget year is from October to October and is not prepared for the upcoming year as yet.

Southern West Virginia Community and Technical College – Accept the Annual Report. Approve Pamela Alderman as the Interim Director.

University of Charleston – Accept the Report. Approve Dr. Deborah Mullens approved as the Director of this program through the closing. Note: There were no admissions this fall. The last class is in the first semester of the senior year.

West Virginia Junior College – Accept the Annual Report. Note: Elizabeth A. Schuster-Shoaf has been appointed as the Interim Director by the organization. The Board is awaiting additional information to consider approval of the Interim Director.

West Virginia Northern Community College – Accept the Annual Report and the NCLEX Plan of Action update.

West Virginia University at Parkersburg - Accept the Annual Report. Director Rose Beebe has returned from sabbatical.

New Program Requests

No recommendation at this time as requested New River Community and Technical College to submit additional budget information to the Board for review.

Associate Degree Common Curriculum Update

No recommendation at this time as the full Board will review the request.

Staff Activity Related to Education Parameters

Approval of staff activity related to education parameters.

4.B. THIRD QUARTER NCLEX-RN RESULTS

4.B. Third Quarter NCLEX-RN results were reviewed. For information only.

4.C. REVIEW AND CONSIDERATION OF EDUCATION PROGRAM RELATED REQUESTS NO CONSIDERED BY THE EDUCATION COMMITTEE

4.C.1. ANNUAL REPORT REVIEW AND CONSIDERATION

a. BRECKENRIDGE SCHOOL OF NURSING AT ITT TECH

4.C.1.a. The Board reviewed and considered the Annual report. The Board discussed the Director's role in the budget process and noted the faculty mix having limited teaching experience. The motion was made by Joyce Egnor to approve the Annual Report with follow up regarding the Director's role in the budget process and updates on mentoring of faculty new to the program and to nursing education.

**4.C.1.b. MARSHALL
UNIVERSITY**

4.C.1.b. Marshall University – Board President Robin Walton recused herself from this agenda topic and left the room. Mary Fanning Board Secretary assumed the role of the Board Chair. The Board's Associate Director, Dr. Robin A. Lewis, EdD, RN, presented the report. Discussion ensued regarding elements of the report, the financial concerns identified by the National League of Nursing for which Dr. Landry, Dean of the Program, presented that study of the matter has occurred but no changes have occurred, and faculty vacancies which relate to low salaries. By Board consensus the review of the Annual Report was tabled until the next meeting when all elements of the report are available for review and additional information is available regarding the finances and faculty vacancies.

Board President Robin Walton returned to the room and assumed the role of Chair.

**4.C.1.c. SALEM
INTERNATIONAL
SCHOOL OF NURSING**

4.C.1.c. The Board's Associate Director presented the report. Discussion ensued regarding elements of the report related to program outcomes, clarification of clinical hours, and a plan to include students in program committee meetings were discussed. By Board consensus the review of the Annual Report was tabled until the next meeting when all elements of the report are available for review.

**4.C.2. ALDERSON-BROADBUSH
COLLEGE**

4.C.2. The Board reviewed the proposed curriculum change for the LPN-RN program to include a pharmacology course and Transition to Professional Nursing. Dr. Scheick, Program Director, was available to answer questions. Judy Nystrom made the motion to approve the curriculum change. The second was offered by Joyce Egnor. The motion carried.

**4.C.3. NEW RIVER GORGE
PROPOSED PROGRAM**

4.C.3. Joyce Egnor, Board member, and representative from New River Community and Technical College presented the information related to the Intent to Plan a generic Associate Degree in Nursing Program and an LPN-RN program at the Summersville main campus. The Board reviewed related information and discussion ensued regarding a letter from Bluefield State College, the proposed budget and availability of faculty and clinical sites. At the conclusion of the discussion and prior to voting, Joyce Egnor, Board member recused herself from the meeting and left the room. Ann Bostic made the motion to approve the Intent to Plan a generic Associate Degree Nursing and an LPN-RN program submitted by New River Community and Technical College. The second was offered by Mary Farmer. The motion carried.

4.D. MISCELLANEOUS

4.C. No information.

5. BOARD FINANCES

**5.A. REVIEW AND DISCUSSION
OF THE FY2014 BUDGET**

5.A. The Board reviewed and discussed the FY2014 proposed budget. Joyce Egnor made the motion to approve the budget. The second was offered by Judy Nystrom.

**5.B. REVIEW AND
CONSIDERATION OF FY 2012
END OF YEAR REPORT**

5.B. The Board reviewed and considered the FY 2012 end of year report. Teresa Ritchie made the motion to approve the budget. Ann Bostic offered the second. The motion carried.

**5.C. REVIEW AND
CONSIDERATION OF FY 2013 FIRST
QUARTER EXPENDITURES**

5.C. The Board reviewed and considered the FY 2013 First Quarter Expenditures. Ann Bostic made the motion to approve the FY 2013 First Quarter Expenditures. Teresa Ritchie offered the second. The motion carried.

**5.D. REVIEW AND
CONSIDERATION OF
PURCHASE CARD REPORT**

**5.D.1. EXPENDITURE
REPORT**

5.D.1. The Board reviewed and considered the Purchase Card Expenditure Report. Teresa Ritchie made a motion to approve the report. Joyce Egnor offered the second. The motion carried.

**5.D.2. REVIEW AND
CONSIDERATION OF
THE PURCHASE CARD
POLICIES AND
PROCEDURES**

5.D.2. The Board reviewed and considered the Purchase Card Policies and Procedures. Mary Farmer made the motion to approved the Purchase Card Policies and Procedures. The second was offered by Ann Bostic. The motion carried.

**5.E. REVIEW OF CASH
RECEIPTS SURVEY**

5.E. The Board reviewed and considered the Audit of Cash Receipts completed for the State Auditor's Office. This item was for information only. No action taken.

5.F. OASIS UPDATE

5.F. The Board was provided with an update on the progress related to the OASIS program. This item was for information only. No action taken.

**6. REVIEW AND CONSIDERATION OF
MEETING REPORTS**

**6.A. COUNCIL ON LICENSING
ENFORCEMENT AND
REGULATION CONFERENCE**

6.A. The Associate Director provided a report about the conference. No action was taken. For information only.

6.B. CENTER FOR NURSING

- 6.B.** Duane Napier, Executive Director for the Center for Nursing provided a report. Some recent highlights of the Centers work include granting over \$700,000.00 in scholarships since the Center was established, an Institute of Medicine Kickoff meeting is planned for early November, a new data collection toll will be distributed to agencies to assist in gather data regarding the nursing workforce, and the fifth annual Nursing Gala was held in October and had the largest attendance in the history of the event. The Center continues with other programs and initiatives to meet the legal requirements related to recruitment and retention of nurses in West Virginia.

6.C. INTERNATIONAL NURSES SOCIETY ON ADDICTIONS

- 6.C.** Ann Bostic, Board Member, provided a report of the International Nurses Society on Addictions. No action taken.

6.D. AMERICAN SOCIETY OF ADDICTION MEDICINE

- 6.D.** The Associate Director provided a report of the American Society of Addiction Medicine conference. This intense conference covered al aspects of the disease of addiction including the science of addiction. For information only.

6.E. TRI-REGULATOR SYMPOSIUM ON THE FUTURE OF STATE BASED LICENSURE

- 6.E.** The Executive Director reported on the Tri-Regulator Symposium on the Future of State Based Licensure. This conference is the first one of the Boards of Nursing, Medicine and Pharmacy to talk about common concerns. Main topics included drug abuse and pain management, state based licensure and assuring competence. Senator Udall's drafted legislation calls for a federally based telehealth license which will facilitate practice across state borders. No action taken. For information only.

7. MEETINGS TO ATTEND

- 7.** The Board reviewed and considered planned meetings to attend and identified the number of representatives to attend. Joyce Egnor made a motion to approve the following:

- 7.A. WV Auditor's Office Annual Training Seminar, Charleston, WV, December 2012: Robin Walton, Judy Nystrom, Teresa Ritchie, Mary Farmer, Mary Fanning, Ann Bostic, and four staff members will attend the training.
- 7.B. P-card Make Up Conference, Charleston, WV, December 4, 2012, Marty Alston.
- 7.C. Operations Conference NCSBN, Chicago, IL, November 8, 2012 - Lauranna Ware and Robin Lewis. Two attendees are funded b NCSBN.
- 7.D. Institute of Regulatory Excellence, New Orleans, LA, January 14, 2013, Mary Fanning and Ann Bostic. As IRE Fellow Candidates their travel related expenses will be funded by NCSBN.
- 7.E. Federation of Associations of Regulatory Boards, San Diego, CA, January 25-27, 2013 - Robin Walton, Judy Nystrom, Teresa Ritchie and three staff members.
- 7.F. NCSBN Midyear Meeting, San Jose, CA, March 10-11, 2013 - Robin Walton, Laura Rhodes, and Robin Lewis. Two attendees are funded by NCSBN.
- 7.G. NCSBN Advanced Practice Registered Nurse Round Table, Chicago, IL, April 9, 2013 - Teresa Ritchie and Ann Bostic. If registration is limited to one per Board, Teresa Ritchie will be the representative.
- 7.H. 2013 Long Term Care Conference, San Diego, CA, April 16, 2013 - Teresa Ritchie and 3 staff members if available.
- 7.I. 2013 NCSBN IT Conference, Atlantic Beach, FL, May 2013 - Dean Henson. NCSBN usually funds one attendee to this event.

8. DIALYSIS TECHNICIAN UPDATE

- 8. An update regarding Dialysis Technicians was provided. There are currently 153 Certified Dialysis Technicians and 60 holding a Temporary Permit. For information only. No action taken.

9. RENEWAL UPDATE

- 9. A report was provided regarding the renewal process. A little over 16,000 have renewed of 30,000 currently licensed registered professional nurses. There have been some computer challenges that we are working through. At the time of the report, paper renewals were current through the previous day's mail. For information only. No action taken.

10. WEST VIRGINIA RESTORE

- 10.** Mary Farmer made a motion to enter into executive session for discussion regarding West Virginia Restore, the Board's monitoring and recovery program for nurses. The second was offered by Judy Nystrom. The motion carried.

Mary Farmer made the motion to return adjourn the Executive Session and return to Public Session. The second was offered by Ann Bostic. The motion carried.

Motions resulting from the Executive Session included the following:

Teresa Ritchie made the motion to adopt the monitoring guidelines used by the Florida IPN Program for WV Restore. Ann Bostic offered the second. The motion carried.

The Associate Director presented information regarding WV Restore including statistics related to candidates, phone calls, seeking peer group facilitators, establishing relationships with treatment programs and treatment providers, plans for presentations to various groups and the general development of the program. The Board President and members commended board staff for the work and progress related to this program.

11. NATIONAL COUNCIL OF STATE BOARDS OF NURSING

11.A. NCSBN LICENSING DATABASE UPDATE

- 11.A.** The Executive Director provided an update regarding the NCSBN database NURSUS. For information only. No action taken.

11.B. DELEGATE ASSEMBLY REPORT

- 11.B.** The Executive Director, Board member Ann Bostic and Associate Director provided a report on attendance at Delegate Assembly. The most notable action related to the adoption of the Model Practice Act and Rules. No action taken.

11.C. NCSBN NCLEX CONFERENCE

- 11.C.** Joyce Egnor and Mary Farmer reported on attendance at the NCSBN NCLEX conference held in Boston, MA. The review of the development of the NCLEX was provided in detail and was helpful to both. No action taken.

**11.D. VETERAN ADMINISTRATION
HEALTH CARE SYSTEM
POLICIES FOR NURSING
PRACTICE**

- 11.D.** Discussion ensued regarding the Veteran Administration Health Care System Policies for Nursing Practice which relates to the VA's plan to adopt the APRN Consensus Model. Representatives from the VA are available to answer questions the Board may have. Limited Prescriptive Authority will remain a state based privilege. No action taken.

**11.E. NCSBN COMMITTEE
APPOINTMENT**

- 11.E.** The Board's Executive Director has been appointed to the NCSBN Committee on Member Board Contract Development. For information only.

12. APRN LICENSE UPDATE

- 12.** The initial interpretation of the law related to the APRN license was that full implementation was required by December 31, 2012. Recent legal review supports that this is not required and implementation may occur after the legislative rules have passed. This will provide a target implementation of July 1, 2013. The Board supported this by consensus.

13. LEGISLATIVE UPDATE

**13.A. LEGISLATIVE RULE
MAKING PROCESS**

- 13.A.** A brief overview of the legislative rule process in relation to the board's four proposed rules was provided. No action taken.

13.B. SENATE BILL 437

- 13.B.** The Board reviewed and discussed requirements related to Senate Bill 437. This bill requires that Board's establish guidelines for continuing education related to drug diversion and prescribing of controlled substances. The Board reviewed drafted guidelines for continuing education. The motion was made by Teresa Ritchie to adopt the proposed guidelines. Joyce Egnor offered the second. The motion carried. The bill also requires that rules be established related to pain management clinics. The Board reviewed drafted emergency rules related to pain management clinics and supported by consensus the removal of the definition for physician extender and use the current legal definition of Advanced Practice Registered Nurse

in the appropriate places throughout the document. Direction was provided to the Executive Director to represent this position during future discussion of this rule.

13.C. LEGISLATIVE GUIDANCE

- 13.C.** The Board reviewed and considered contracting legislative assistance for the 2013 legislative session. Discussion ensued including consideration that there are 4 legislative rules moving through the process; the time away from general business when following this intensity of legislation; the environment related to this issue; Ethics Commission previous statement that this is acceptable; and, available funding. Teresa Ritchie made the motion to approve the contracting for legislative assistance and directing the Executive Director to negotiate and oversee the contract. Ann Bostic offered the second. The motion carried.

14. DISCIPLINARY REVIEW COMMITTEE REPORT

- 14.** The Disciplinary Review Committee report was provided to the Board with recommendation that it be approved and the decisions ratified. Being a recommendation from Committee and second is not required. The recommendation was approved unanimously by the Board.

A Staff Parameter was provided to the Board with recommendation that it be approved and the decisions ratified. The parameter provides that staff is permitted to move forward with a Board approved Summary Suspension against licensee's failing to comply with the WV Restore program. Being a recommendation from the Committee a second was not required. The recommendation was approved unanimously by the Board.

15. KANAWHA VALLEY COMMUNITY AND TECHNICAL COLLEGE 14. EXCEPTIONAL FACULTY REQUEST

- 15.** The Board was provided with an exceptional faculty approval request from Kanawha Valley Community and Technical College (KVCTC). Information for Susan Morgan was provided to the Board. After review and discussion Teresa Ritchie made a motion to approve Susan Morgan as a clinical adjunct faculty in obstetrics for KVTCTC and directed that she enroll in an MSN program within a year of this approval. Mary Farmer offered the second. The motion carried.

ADJOURN

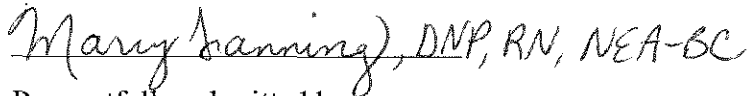
Judy Nystrom offered the motion to adjourn the meeting at 2:00 P.M. The second was offered by Joyce Egnor. The motion carried and the meeting adjourned.



Minutes taken and prepared by

Laura Skidmore Rhodes

Executive Director



Respectfully submitted by

Mary Friel Fanning, DNP, RN

Board Secretary