

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES**

July 17, 2014

An Emergency Board meeting was held at the office of the Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Suite 102, Charleston, WV 25311-1620, on July 17, 2014.

BOARD MEMBERS PRESENT IN PERSON:

ROBIN WALTON, MSN, RN, Ed.D., FNP-BC, PRESIDENT

DR. MARY (LIBBY) FARMER, Ph.D., PUBLIC MEMBER

BOARD MEMBERS PRESENT BY PHONE:

MARY FRIEL FANNING, DNP, RN, SECRETARY

TERESA RITCHIE, MSN, DNP, APRNFNP-BC

JOYCE EGNOR, MSN, RN

JUDY NYSTROM, PUBLIC MEMBER

BOARD MEMBER NOT PRESENT:

L. ANN BOSTIC, RN, CRNA

BOARD STAFF PRESENT:

LAURA S. RHODES, MSN, RN, EXECUTIVE DIRECTOR

ROBIN A. LEWIS, Ed.D., MSN, APRNFNP-BC

ALICE R. FAUCETT-CARTER, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

JULY 17, 2014

CALL TO ORDER

The special meeting was called to order by Robin Walton, Board President at 1:00 p.m..

QUORUM

With the required number of members being present a quorum was established.

1. ACCEPTANCE OF AGENDA

1. A motion was made by Libby Farmer to accept the proposed agenda as written. The second was offered by Joyce Egnor. The motion carried.

2. REVIEW AND CONSIDERATION OF JUNE BOARD DECISION REGARDING WEST VIRGINIA WESLEYAN ADMISSIONS

2. The Board reviewed additional information regarding student enrollment at West Virginia Wesleyan. During the June meeting the Board was provided with information that indicated that the program had admitted more students than it was approved to admit and directed staff to prepare a letter to the program cautioning them on this practice. After the meeting, and upon further review of the records, it was determined that the program Director had reason to believe the capacity of students had been previously approved by the Board. Discussion ensued. Teresa Ritchie made a motion to direct withdraw the staff directive to notify the program of this admission issue. The second was offered by Mary Fanning. The motion carried.

3. REVIEW AND CONSIDERATION OF ADMISSION REQUEST FROM EASTERN COMMUNITY AND TECHNICAL COLLEGE SCHOOL OF NURSING

3. During the June 2014 meeting, the Board upheld its decision to decrease admissions to Eastern from 20 to 10 beginning Fall 2014. This decision was made as a result of continued issues with the Director's workload being above that required by law, lack of secretarial support at the program and the multiple issues identified by the national nursing accrediting body. The decrease in admissions would allow the program additional time to address these concerns. The Director of the program has sense reported to the Board that the program now has a secretary for 30 hours a week. The Board's practice to permit applicants who have been accepted to continue in the program was challenged by the program Director and the Board requested additional information to support that students had been admitted. "Tentative acceptance notices" were provided to the Board and were

not accepted as proof of admission prior to the Board's March decision. Additional information was provided to the Board. The Board deferred continued discussion to allow the Director time to had the admission letter provided to the Board. After the decision regarding Agenda Item 5, the Board revisited the Eastern agenda item. The Director confirmed that subsequent acceptance letters were not sent to students and therefore there was not one to provide to the Board. Discussion ensued. The Board determined that although the letters were not clear that the students did have an understanding that they were admitted. Libby Farmer made a motion to permit admission of the students who received tentative admission letters prior to the Board's March 2014 decision regarding limiting admissions and to limit admissions thereafter to 10. The second was offered by Teresa Ritchie. The motion carried.

Teresa Ritchie made a motion to require Eastern to submit progress reports regarding accrediting standards and to submit a draft of a new admissions letter to be used for future admissions. Joyce Egnor offered the second. The motion carried.

**4. REVIEW AND CONSIDERATION OF
THE UNIVERSITY OF CHARLESTON-
BECKLEY CURRICULUM CHANGE
AND SITE VISIT UPDATE**

4. The curriculum change submitted by the program fell within Board staff parameters. Since it is a recently approved program recently approved by the Board the change has been brought to it for information only. Board staff completed a site visit on July 9, 2014. The site is not fully operational, qualified faculty have not been hired and some curricular and policy issues require refinement. For information only.

**5. REVIEW AND CONSIDERATION OF
THE STATUS OF THE INTERIM
DIRECTOR FOR THE NEW RIVER
SCHOOL OF NURSING**

Joyce Egnor recused herself and left the room during discussion and decision on this item.

5. The current program Director is on leave, however, the program Dr. DeSanio, Vice President of Academic Affairs, indicates that the program administration is not inclined to select an Interim Director as Ms. Misselwitz has been able to keep up with the work from a remote site. The program's start date has been delayed and it is anticipated that the Director will be able to return in time to prepare for the first class and be present. If events occur such that this is not possible an Interim Director will be appointed and the Board will be notified for approval consideration. No action taken.

Joyce Egnor returned to the room.

6. ADJOURN

6. A motion was made to adjourn the meeting by Libby Farmer. The second was offered by Joyce Egnor. Motion carried. Meeting adjourned at 1:55 p.m.



Minutes taken and prepared by
Laura Skidmore Rhodes, MSN, RN
Executive Director



Respectfully submitted by
Mary Fanning, DNP, RN
Board Secretary