

**WEST VIRGINIA BOARD OF EXAMINERS FOR  
REGISTERED PROFESSIONAL NURSES  
October 20 & 21, 2016**

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A Board meeting was held at the office of the Board of Examiners for Registered Professional Nurses at 101 Dee Drive, Suite 102, Charleston, WV 25311-1620, on October 20 -21, 2016.

**BOARD MEMBERS PRESENT:**

TARA F. HULSEY, PhD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN FNP-BC, SECRETARY

L. ANN BOSTIC, DNP, APRN CRNA

NANCY V. ATKINS, MSN, APRN WHNP-BC

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

THERESA L. DENNISON, PUBLIC MEMBER

JUDY NYSTROM, PUBLIC MEMBER

**BOARD STAFF PRESENT:**

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT-CARTER, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, Ed.D., MSN, RN, FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

**OCTOBER 20, 2016**

**CALL TO ORDER**

The special meeting was called to order by Dr. Tara Hulsey, Board President at 1:45 p.m.

## **QUORUM**

With the required number of members being present a quorum was established.

### **1. ACCEPTANCE OF AGENDA**

1. A motion was made by Teresa Ritchie to accept the proposed agenda as written. The second was offered by Judy Nystrom. The motion carried.

### **2. REVIEW AND CONSIDERATION OF MINUTES JULY 25, 2016 AND SEPTEMBER 16, 2016.**

2. Nancy Atkins made a motion to approve the meeting minutes for July 25, 2016 as submitted. Doris Burkey offered the second. The motion carried.

Nancy Atkins made a motion to approve the meeting minutes for September 19, 2016 as submitted. Doris Burkey offered the second. The motion carried.

### **4. REVIEW AND CONSIDERATION OF BOARD FINANCES**

#### **A. REVIEW AND CONSIDERATION OF PROPOSED FY2018 BUDGET**

- 4.A. The Board reviewed and considered the FY 2018 proposed budget (Appropriation Request). Doris Burkey made a motion to approve the proposed budget. The second was offered by Ann Bostic. The motion carried.

#### **B. REVIEW AND CONSIDERATION OF FY2016 END OF YEAR REPORT**

- 4.B. The Board reviewed and considered the FY2016 End of Year Report. Doris Burkey made a motion to approve the report. The second was offered by Ann Bostic. The motion carried.

#### **C. REVIEW AND CONSIDERATION OF FY2017 FIRST QUARTER EXPENDITURES**

- 4.C. The Board reviewed and considered the FY 2017 First Quarter Expenditures. Judy Nystrom made a motion to approve the expenditures. The second was offered by Theresa Dennison. The motion carried.

**D. REVIEW AND CONSIDERATION OF  
PURCHASE CARD REPORT**

**1. EXPENDITURE REPORT**

- 4.D.1.** The Board reviewed and considered the Purchase Card Report. Nancy Atkins made a motion to approve the report. The second was offered by Doric Burkey. The motion carried.

**2. POLICIES AND  
PROCEDURES**

- 4.D.2.** The Board reviewed and considered the Purchase Card Policies and Procedures. Nancy Atkins made a motion to approve the report. The second was offered by Doris Burkey. The motion carried.

**E. OASIS UPDATE**

- 4.E.** Marty Alston, Executive Assistant provided an update about the OASIS program and implementation plan. No action taken.

**5. REVIEW AND CONSIDERATION OF  
MEETINGS ATTENDED AND RELATED  
REQUESTS**

**5.A. COUNCIL ON LICENSING  
ENFORCEMENT AND  
REGULATION (CLEAR)**

- 5.A.** The Executive Director and Theresa Dennison attended this conference and provided the group review of the highlights of the meeting.

**5.B. CENTER FOR NURSING  
MEETING**

- 5.B.** Dr. Pamela Alderman, EdD, MSN, RN, the Board Associate Degree representative for the Center for Nursing provided a report of activities to the Board. She also reported that Brenda Mason, the Board's BSN representative to the Center was no longer in her role. No action taken.

**5.C. NCSBN DELEGATE ASSEMBLY**

- 5.C.** Dr. Tara Hulsey, Board President, the Executive Director, and the Associate Director attended the NCSBN Delegate Assembly and provided feedback to the Board.

**5.D. FEDERATION OF ASSOCIATIONS  
OF REGULATORY BOARDS  
(FARB)**

- 5.D.** The Board's General Counsel and Director of Discipline attended this conference and provided a report to the Board. A copy of the report is filed herewith.

**6. REVIEW AND CONSIDERATION OF  
MEETING TO ATTEND AND  
DETERMINATION OF  
REPRESENTATIVES**

**6.A. FEDERATION OF ASSOCIATIONS  
OF REGULATORY BOARDS  
(FARB) ANNUAL MEETING  
JANUARY 25-26, 2017; SAN  
ANTONIO, TEXAS**

- 6.A.** The motion was made by Ann Bostic to approve seven (7) Board members or staff to attend this conference. The second was offered by Doris Burkey. The motion carried.

**6.B. INSTITUTE OF REGULATORY  
EXCELLENCE JANUARY 25-26,  
2017; CLEARWATER FLORIDA**

- 6.B.** The motion was made by Nancy Atkins to approve two (2) Board members or staff to attend this conference. The second was offered by Judy Nystrom. The motion carried.

**6.C. NCSBN MIDYEAR MEETING,  
MARCH 13-15, 2017; SALT LAKE  
CITY, UTAH**

- 6.C.** The motion was made by Teresa Ritchie to approve four (4) Board members or staff to attend this meeting. The second was offered by Ann Bostic. The motion carried. NCSBN pays the expenses for the Board President and Executive Director to attend this meeting.

**6.D. NATIONAL ORGANIZATION OF  
ALTERNATIVE PROGRAMS 2017  
ANNUAL EDUCATION  
CONFERENCE, MARCH 28-31,  
2017 SAN ANTONIO, TEXAS**

- 6.D.** The motion was made by Nancy Atkins to approve two (2) Board members or staff to attend this conference. The second was offered by Judy Nystrom. The motion carried.

**7. REVIEW AND CONSIDERATION OF WV  
DIALYSIS TECHNICIAN TRAINING  
PROGRAMS APPROVAL**

**A. FRESENIUS MEDICAL CARE  
APPALACHIAN MOUNTAIN**

- 7.A.** The Associate Director provided a report related to the Fresenius Medical Care Appalachian Mountain training program. Ann Bostic made a motion to approve the program. The second was offered by Theresa Dennison. The motion carried.

**B. FRESENIUS MEDICAL CARE  
EASTERN PANHANDLE**

- 7.B.** The Associate Director provided a report related to the Fresenius Medical Care Eastern Panhandle training program. Ann Bostic made a motion to approve the program. The second was offered by Teresa Ritchie. The motion carried.

**8. REVIEW, CONSIDERATION AND UPDATE  
REGARDING JOINT ADVISORY COUNCIL  
APPOINTMENTS, MEETINGS AND PLANS**

**8.A. ANNOUNCEMENT OF APPOINTEES OF  
THE GOVERNOR**

- 8.A.** The Board reviewed the letter from the Governor outlining the appointments for the Joint Advisory Council. The Executive Director announced that the group planned to meet at the Board office on December 9, 2016.

**8.B. DETERMINE CHARGE FOR ADVISORY  
COUNCIL**

- 8.B.** The Executive Director provided the Board with a report of her initial contact with member of the Advisory Council. A discussion ensued regarding the potential organization and charge of the Council. The Board agreed to provide travel reimbursement for the members as long as the Board was the leading force of the Council. No Per Diem would be paid by the Board for the members.

**9. REVIEW AND CONSIDERATION OF THE  
ANNUAL REPORT OF THE BIENNIUM  
STATISTICAL REPORTS**

9. The Executive Director provided the Board with a report on the statistical reports for the Boards Annual Report of the Biennium.

**10. REVIEW AND CONSIDERATION OF  
RENEWAL UPDATE**

10. The Executive Director provided the Board with an update of the RN licensure renewal process.

**11. REVIEW AND CONSIDERATION OF SAFETY  
COMMITTEE**

11. The Executive Assistant provided a report of the Safety Committee meetings and activities.

A motion was made by Teresa Ritchie to recess Day One of the meeting at 3:30pm. The second was offered by Judy Nystrom. Motion carried.

**DAY 2**

**CALL TO ORDER 9:10 a.m.**

**Quorum Established with all Board Members present.**

**REVIEW OF AGENDA**

The Board reviewed the agenda. A motion was made by Ann Bostic to add a Open Forum to the agenda to allow individuals that have expressed the desire to address the Board the opportunity to do so.

**INTRODUCTION OF BOARD MEMBERS,  
STAFF AND GUESTS**

**OPEN FORUM**

Duane Napier and Ellen King were given the opportunity to address the Board regarding school of nursing faculty qualifications.

**12. EDUCATION**

**A. REVIEW AND CONSIDERATION OF  
EDUCATION COMMITTEE  
RECOMMENDATIONS RELATED TO:**

**1. REVIEW AND CONSIDERATION  
OF ASSOCIATE DEGREE TWO  
YEAR PROGRAM REPORTS AND  
REQUEST**

**12.A.1** The Board reviewed and considered the recommendations from the Education Committee related to associate degree two (2) year nursing program reports and requests. A copy of the report is filed herewith. Doris Burkey made a motion to accept the recommendations. A second was offered by Teresa Ritchie. The motion carried.

**2. REVIEW AND CONSIDERATION  
OF BACCALAUREATE DEGREE  
FOUR YEAR NURSING PROGRAM  
REPORTS AND REQUESTS ON  
SCIENCE IN NURSING PROGRAM  
MONTGOMERY CAMPUS**

**12.A.2** The Board reviewed and considered the recommendations from the Education Committee related to baccalaureate degree four (4) year nursing program reports and requests. A copy of the report is filed herewith. Teresa Ritchie made a motion to accept the recommendations. A second was offered by Ann Bostic. The motion carried.

**3. REVIEW AND CONSIDERATION  
OF STAFF ACTIVITY RELATED  
TO EDUCATION PARAMETERS  
RELATED TO FACULTY  
APPROVALS**

**12.A.3** The Board reviewed and considered information regarding staff activities related to educational parameters in relation to faculty approvals. A discussion ensued. No action was taken.

**4. REVIEW AND CONSIDERATION**

**a. SITE VISIT SCHEDULE**

- 4.a.** The Associate Director provided the Board with the upcoming site visit schedule for the nursing school programs. This was for informational purposes only. No action required.

**b. REVIEW AND  
CONSIDERATION OF ITT  
BRECKENRIDGE  
GRADUATE APPLICANTS  
FOR NCLEX LACK OF  
SCHOOL SEAL  
AVAILABILITY**

- 4.b.** The Board reviewed information related to ITT Breckenridge license applicants and issue of the lack of availability to get a school seal on their transcripts. A discussion ensued on how the Board could assist in qualifying the students in this predicament to be able to set for the exam and stay within the parameters of the law and rules. Each case was reviewed by the Board. Ann Bostic made a motion to approve graduate nursing students to sit for the NCLEX exam that have a conferred degree on the transcript. The seconded was offered by Doris Burkey. The motion carried.

**B. REVIEW AND CONSIDERATION  
OF EDUCATION PROGRAMS  
RELATED REQUESTS, PROGRESS  
REPORTS, ANNUAL REPORTS,  
APPROVAL STATUS AND OTHER  
MATTERS NOT CONSIDERED BY  
THE EDUCATION COMMITTEE**

**1. UNIVERSITY OF  
CHARLESTON REVIEW  
AND CONSIDERATION OF  
COMPLIANT**

- 12.B.1** The Associate Director provided the Board with an overview of the complaint and reported there were no findings to substantiate the complaint. No action was taken.

**13. REVIEW AND CONSIDERATION OF  
MATTERS RELATED TO WV RESTORE**

**A. CONTRACT UPDATE**

- 13.A.** The Executive Director provided the Board with an update of the renewal of the contract for the RN Nurse Health Program (WV Restore). She reported that Marty Alston was working diligently with WV Pharmacist Recovery Network and the WV Purchasing Division to complete renewal. She also reported that she had investigated the concerns that were addressed during the last meeting regarding the current vendor and that there were no findings to substantiate any concerns.

**B. ANNUAL REPORT**

- 13.B.** The Board reviewed the annual report provided for the WV Restore program. A discussion ensued. Teresa Ritchie made a motion to have a outside consultant review the annual report and provide a more detailed report to the Board. The seconded was offered by Ann Bostic. Motion carried.

**C. REPORT FROM WORKGROUP  
REGARDING STATEWIDE  
EDUCATION PROGRAM**

- 13.C.** Ann Bostic provided the Board with a report from the work group regarding statewide education program for the Nurse Health program. A discussion ensued. Ann Bostic made a motion recommending that Board staff move forward with gathering information on contracting with the WV Pharmacist Recovery Network through a change order to the current contract for a Nurse Health Outreach Education Coordinator or to create a position for such person under WV Restore. The second was offered by Doris Burkey. Motion carried.

Teresa Ritchie made a motion to approve the recommended Nurse Health Outreach Education Coordinator qualifications as discussed. A second was offered by Nancy Atkins. Motion carried.

**14. REVIEW AND CONSIDERATION OF  
LEGISLATIVE ISSUES**

**A. RULES**

**1. EMERGENCY RULE  
RELATED TO SERIES 8  
LIMITED PRESCRIPTIVE  
AUTHORITY**

- 14.A.1** The Executive Director reported that this rule had been approved.

**2. LEGISLATIVE RULES**  
**a. SERIES 8 LIMITED PRESCRIPTIVE AUTHORITY**

**14.A.2** The Executive Director reported that this rule was moving along through the process.

**b. SERIES 3 CONDUCT CONSTITUTING PROFESSIONAL MISCONDUCT**

**14.A.2.**The Executive Director reported that this rule was moving along through the process.

**3. PROCEDURAL RULES**

**a. SERIES 5 - BYLAWS**

**14.A.3.** The Executive Director reported that this rule had been accepted by the Secretary of States Office.

**b. SERIES 6 - CONTESTED CASE HEARING**

**14.A.3.**The Executive Director reported that this rule had been accepted by the Secretary of States Office.

**B. NURSE LICENSURE COMPACT UPDATE**

**14.B.** The Executive Director provided a report on the nurse licensure compact. She informed the Board that a representative from NCSBN had offered host a joint RN/LPN educational program related to the compact. The Board expressed their approval and directed the staff to move forward and to invite the LPN Board in a joint effort.

**C. POTENTIAL LEGISLATION IN 2017 THAT MAY AFFECT NURSING PRACTICE AND REGULATION**

**14.C.** The Executive Director reported that this was covered in the report given earlier in the meeting by

the Board's General Counsel/Director of Discipline.

**D. APPOINTMENT OF 2017  
LEGISLATIVE COMMITTEE  
MEMBERS AND SETTING  
MEETING DATES AND TIME**

- 14.C.** The Board President appointed the following members to the 2017 Legislative Committee Members: Teresa Ritchie, Theresa Dennison, and Nancy Atkins. Meeting dates will be set at a later date.

**15. DISCIPLINARY REVIEW COMMITTEE  
REPORT**

**A. REVIEW AND CONSIDERATION  
OF DISCIPLINE REPORT**

- 15.A.** The Disciplinary Review Committee (DRC) Report was presented by Leslie Morris, Discipline Assistant. The DRC recommended to the full Board to approve the report. Ann Bostic moved to ratify the report. Judy Nystrom offered the second. The recommendation was approved unanimously by the Board.

**B. REVIEW AND CONSIDERATION  
OF PROPOSED PARAMETERS**

- 15.B.** No parameters were proposed.

**C. MISCELLANEOUS**

- 15.C.** A recommendation was made by the Disciplinary Review Committee to have a Discipline retreat for Board members on March 24, 2017 to review the discipline processes. The recommendation was unanimously approved.

**16. REVIEW AND CONSIDERATION OF  
EXECUTIVE DIRECTOR REPORT**

**A. RELOCATION OF WV RN BOARD  
OFFICES**

- 16.A.** The Executive Director, Executive Assistant and General Counsel provided the Board with a report regarding the relocation of the Board offices. Board staff is working with the WV Division of Real

Estate and three (3) locations were being considered. One (1) on Kanawha Boulevard and Two (2) in South Charleston. The Executive Director explained that after visiting the location that the location at 90 MacCorkle Avenue, SW, South Charleston known as the Cambridge Building would be the better serve our needs. She reported that this space would be twice the square footage as our current space for approximately the same amount per square foot. The space was recently vacated by the WV Board of Risk Management (BRIM). A motion was made by Doris Burkey to move forward with the relocation as directed as soon as possible due to our current space no longer meeting the agencies needs. The second was offered by Nancy Atkins. The motion carried.

**B. LICENSURE VERIFICATION VIA NURSYS**

**16.B.** The Executive Director provided a report related to the Board

**C. UPDATE ON NCSBN DATABASE - OPTIMAL REGULATORY BOARD SYSTEM (ORBS)**

**16.C.** The Board reviewed the information provided regarding NCSBN Database - Optical Regulatory System (ORBS) that would replace our current database. The Executive Director provided an update on the progress of the project.

**D. REQUEST FOR ADDITIONAL SUPPORT STAFF**

**16.D.** The Executive Director expressed the need for the Board to hire additional support staff. Due to the amount of issues related to increasing practice requirements that require varying degrees of research and related documents to maintain (records management), the Board needs an additional position of an Administrative Assistant in the salary range of 31,500 to 35,000 per year with benefits. Also, due to number of complaints and applications with potential disciplinary action that need to be investigated and managed timely to continue to meet the related legislative mandates the Board needs an additional position for a part-time Investigator in the salary range of 35,000.00 - \$40,000.00. Marty Alston reported that the Board has the funds in its cash balance to support these additional positions.

Nancy Atkins offered a motion to approve the additional position of Administrative Assistant with the salary range of \$31,500.00 to 35,000 including benefits and to approve the additional position for a part-time Nurse Investigator with the salary range of 35,000.00 - \$40,000.00 including benefits. Doris Burkey offered the second. The motion carried.

**17. REVIEW AND CONSIDERATION OF 2017  
AND 2016 MEETING DATES AND TIMES**

- 17.** The selected the following dates for meeting in 2017. February 2, 2017 (Tentative), March 22-23, 2017, June 14-15, 2017 and October 19-20, 2017.

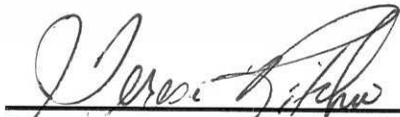
**ADJOURN**

Ann Bostic made a motion to adjourn the meeting at . Judy Nystrom offered the second. The motion carried.



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Minutes prepared by  
Margaret "Marty" Alston  
Executive Assistant



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Respectfully submitted by  
Teresa Ritchie, DNP, APRN, FNP-BC  
Board Secretary

WEST VIRGINIA BOARD OF EXAMINERS  
FOR REGISTERED PROFESSIONAL NURSES  
(Board)

EDUCATION COMMITTEE RECOMMENDATIONS TO THE FULL BOARD  
TO BE CONSIDERED AS PART OF THE CONSENT AGENDA

Determined during the October 7, 2016 Education Committee Meeting

Recommendations to the full Board

1. REVIEW AND CONSIDERATION OF ASSOCIATE DEGREE 2 YR PROGRAM  
REPORTS AND REQUESTS

A. BLUEFIELD STATE COLLEGE

To accept the program report on curriculum implementation and require a curriculum implementation report 30 days prior to each Education Committee Meeting.

To accept the annual report.

B. BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

To accept the program report on curriculum implementation Require a curriculum implementation report 30 days prior to each Education Committee Meeting.

To accept the annual report.

C. BRIDGEVALLEY COMMUNITY & TECHNICAL COLLEGE

To accept the program report on status of high school diploma or general education development certificate requirements for admission of applicants that have 15 college credits.

To accept the annual report.

D. DAVIS & ELKINS COLLEGE

To accept the annual report.

E. EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE

To accept the annual report.

F. FAIRMONT STATE UNIVERSITY

To accept the program report on the associate degree nurse weekend cohort nurse administrator, faculty and students.

To accept the annual report.

G. ST. MARY'S SCHOOL OF NURSING

To accept the annual report.

H. SALEM INTERNATIONAL UNIVERSITY

To approve Stephanie Holaday as the Interim Nurse Director for the associate degree nursing program.

To accept the program report on licensure passage rate, curriculum implementation, faculty, faculty development and national nursing accreditation progress and to require a program report on licensure passage rate, curriculum implementation, faculty, faculty development, and national nursing accreditation progress 30 days prior to each Education Committee meeting.

To accept the annual report.

I. SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE

To accept the annual report.

To approve the curriculum change request to replace a general education course.

J. UNIVERSITY OF CHARLESTON BECKLEY CAMPUS

To accept the program report on national nursing accreditation correspondence, faculty vacancies and curriculum implementation and to require a program report on national nursing accreditation correspondence, faculty vacancies and curriculum implementation 30 days prior to each Education Committee meeting. Doris Burkey seconded. Motion passed.

To accept the annual report.

K. WEST VIRGINIA JUNIOR COLLEGE

To accept the program report on national nursing accreditation progress, skill lab/simulation resources and the director leadership development and to require a program report on national nursing accreditation progress, skill/simulation lab resources, and director leadership development 30 days prior to each Education Committee meeting.

Accept the accrediting council for independent colleges and schools correspondence.

To accept the annual report.

L. WEST VIRGINIA NORTHERN COMMUNITY COLLEGE

To accept the program report on licensure pass rate, student progress, faculty vacancies, faculty workload, faculty development, budget and secure print and to require a program report on licensure pass rate, student progress, faculty vacancies, faculty workload, faculty development, and budget 30 days prior to each Education Committee meeting.

To send a letter to the West Virginia Northern community College administration that the entire program could be in jeopardy due to a lack of faculty from salaries and workload.

To accept the annual report.

M. WEST VIRGINIA UNIVERSITY AT PARKERSBURG

To approve Cheryl Michaels as the associate degree program director and dean of health sciences and to require a director leadership development report 30 days prior to each Education Committee meeting.

To approve the program request to change admission requirements.

To accept the annual report.

2. REVIEW AND CONSIDERATION OF BACCALAUREATE DEGREE 4 YR PROGRAM REPORTS AND REQUESTS

A. ALDERSON BROADDUS UNIVERSITY

To approve Kimberly White, MSN, RN as the director of the traditional baccalaureate of science degree in nursing and licensed practical nurse to baccalaureate of science in nursing degree programs and to require a director leadership development report and ACEN's response to the programs response on not meeting Standard 1.5 on the nurse administrator not having a doctorate 30 days prior to each Education Committee meeting.

To accept the program report on licensure pass rate, skills lab/simulation upgrades and purchases and to require a program report on licensure pass rate, schedule of the simulation lab, receipts of purchases for the skills/simulation lab, and a plan for future purchases and upgrades to the skills/simulation lab and faculty development for simulation certification and simulation integration into the program curriculum 30 days prior to each Education Committee meeting.

To accept the annual report.

B. MARSHALL UNIVERSITY

To accept the program report on skills/simulation lab renovations and purchases and to require a program report on skills/simulation

lab renovations and purchases 30 days prior to each Education Committee meeting.

To accept the annual report.

C. SHEPHERD UNIVERSITY

To accept the program report for curriculum implementation and nursing administrator conducting performance reviews and to require a program report on curriculum implementation 30 days prior to each Education Committee meeting.

To accept the annual report.

D. UNIVERSITY OF CHARLESTON

To accept the program report on faculty vacancies and curriculum implementation and to require a program report on curriculum implementation 30 days prior to each Education Committee meeting.

To accept the annual report.

E. WEST LIBERTY UNIVERSITY

To accept the annual report.

F. WEST VIRGINIA UNIVERSITY SCHOOL OF NURSING

To approve the program report of intent to cease West Virginia University Institute of Technology (WVUIT) Montgomery Campus Baccalaureate of Science in Nursing (BSN) Program fall 2017, teach out plan for WVUIT Montgomery Campus BSN program, and record maintenance plan for WVUIT Montgomery Campus BSN program students and graduates.

To approve the application for a new baccalaureate of science in nursing program at West Virginia University Beckley.

To accept the program report on licensure pass rate and the NCLEX-RN action plan for licensure pass rate and NCLEX-RN Action plan for the West Virginia University Institute of Technology Baccalaureate of Science in Nursing program Montgomery Campus.

To accept the annual report.

G. WEST VIRGINIA WESLEYAN COLLEGE

To accept the annual report.

H. WHEELING JESUIT UNIVERSITY

To approve Maryanne Capp, DNP, RN, as the chairperson for the pre-licensure baccalaureate degree nursing programs and to

require a director leadership development report 30 days prior to each Education Committee meeting.

To accept the program report on licensure pass rate, curriculum content review/mapping and test review and to require a program report on licensure passage rate, curriculum content review/mapping for the BSN essentials, and test review 30 days prior to each Education Committee meeting.

To accept the annual report and to require an amended budget report and faculty development report prior to the October 21, 2016 Board meeting.

3. REVIEW AND CONSIDERATION OF STAFF ACTIVITY RELATED TO EDUCATION PARAMETERS

To approve the staff activity related to parameters for faculty approvals.

4. MISCELLANEOUS

A. SITE VISIT SCHEDULE 2017

To approve the site visit schedule for 2017

Submitted by

Robin A. Lewis, EdD, MSN, APRN FNP-BC, RN, Associate Director

# SIGN-IN SHEET

[illegible]

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# WEST VIRGINIA BOARD OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES

MARCH 24, 2017

BOARD MEETING

SIGN-IN SHEET

| NAME & CREDENTIALS        | AGENCY & ADDRESS                                                         | PHONE NUMBER & EMAIL ADDRESS                                                   | AGENDA TOPIC OF INTEREST  | Check here if wish to speak         |
|---------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------|---------------------------|-------------------------------------|
| <i>Debra L. Bristow</i>   | <i>WC - Charleston</i>                                                   | <i>debra-nurse@wc.edu</i><br><i>304 357 4666</i>                               |                           |                                     |
| <i>Evelyn Klocke</i>      | <i>WVU Tech</i>                                                          |                                                                                | <i>Tech issue</i>         | <input checked="" type="checkbox"/> |
| <i>James L. Messer RN</i> | <i>WVU Fayetteville Montgomery</i><br><i>405 Fayetteville Montgomery</i> | <i>james.messer-email.wvu.edu</i><br><i>304-951-6231</i>                       | <i>Visitor</i>            |                                     |
| <i>Cheryl Michaels</i>    | <i>WVU</i>                                                               | <i>304-276-8181</i><br><i>Cmichaels1@wvup.edu</i>                              |                           |                                     |
| <i>Stephanie Holaday</i>  | <i>Salem University</i>                                                  | <i>stephanie.holaday@salem.edu</i><br><i>763-250-4614</i>                      |                           |                                     |
| <i>B. Renee Wilson</i>    | <i>Bridge Valley CTC</i>                                                 | <i>(304) 205-6689</i><br><i>Renee.Wilson@bridgevalley.edu</i>                  | <i>Personal B. Wilson</i> |                                     |
| <i>Cynthia Shaver</i>     | <i>WVU</i>                                                               | <i>304-573-6963</i><br><i>cshaver@hsc.wvu.edu</i>                              | <i>WVU</i>                |                                     |
| <i>Debra Lambert</i>      | <i>WVU Tech</i>                                                          | <i>304 663 6290</i>                                                            | <i>WVU Tech</i>           |                                     |
| <i>Sandy Wynn</i>         | <i>BSC</i>                                                               | <i>66 Dodgewood Ln Oak Hills WV</i><br><i>219 Road St</i><br><i>751-fel.wv</i> |                           |                                     |
| <i>Shirley P. Smith</i>   | <i>BSC</i>                                                               | <i>219 Rock St Bfd</i><br><i>Clamont Okla fileds.state.edu</i>                 |                           |                                     |
| <i>Carol H. Winters</i>   | <i>WVWC</i>                                                              | <i>304-173-8554</i><br><i>Winters@wvwc.edu</i>                                 |                           |                                     |
| <i>Sheliah Elkins</i>     | <i>Southwestern CTC</i>                                                  | <i>PO Box 2900</i><br><i>Mount Gay WV</i>                                      |                           |                                     |
| <i>Tuzette Braden</i>     | <i>Bridge Valley CTC</i>                                                 | <i>304-205-6713</i><br><i>braden@bridgevalley.edu</i>                          |                           |                                     |

# SIGN-IN SHEET

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