

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES
October 12 & 13, 2017**

A Board meeting was held at the office of the Board of Examiners for Registered Professional Nurses at 300 Conference Center Way, Bridgeport, WV, on October 12 -11, 2017.

BOARD MEMBERS PRESENT:

TARA F. HULSEY, PhD, RN, CNE, FAAN, PRESIDENT
(Absent Day One)

TERESA RITCHIE, DNP, APRN FNP-BC, SECRETARY

L. ANN BOSTIC, DNP, APRN CRNA
(Absent Day Two)

NANCY V. ATKINS, MSN, APRN WHNP-BC
(Absent Day Two)

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

THERESA L. DENNISON, PUBLIC MEMBER

JOHN MARTIN, PUBLIC MEMBER

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT-CARTER, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, Ed.D., MSN, RN, FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

OCTOBER 12, 2017

CALL TO ORDER

The meeting was called to order by Dr. Tara Hulsey, Board President at 1:02 p.m.

QUORUM

With the required number of members being present a quorum was established.

1. ACCEPTANCE OF AGENDA

1. A motion was made by Teresa Ritchie to accept the proposed agenda as written. The second was offered by Ann Bostic. The motion carried.

2. REVIEW AND CONSIDERATION OF MINUTES:

- A. JUNE 14 - 15, 2017
- B. AUGUST 10, 2017
- C. AUGUST 21, 2017
- D. AUGUST 28, 2017

2. A. Doris Burkey made a motion to approve the meeting minutes for June 14-15, 2017 as revised. Teresa Dennison offered the second. The motion carried.
- B. Doris Burkey made a motion to approve the meeting minutes for August 10, 2017 as submitted. Ann Bostic offered the second. The motion carried.
- C. Theresa Dennison made a motion to approve the meeting minutes for August 21, 2017 as submitted. Teresa Ritchie offered the second. The motion carried.
- D. Teresa Ritchie made a motion to approve the meeting minutes for August 28, 2017 as submitted. Ann Bostic offered the second. The motion carried.

3. REVIEW AND CONSIDERATION OF BOARD FINANCES

A. REVIEW AND CONSIDERATION OF BUDGET EXPENDITURES TO DATE

- 3.A. The Board reviewed and considered the budget expenditures to date. made a motion to approve the proposed budget. The second was offered by Ann Bostic. The motion carried.

**B. REVIEW AND CONSIDERATION OF
PURCHASE CARD EXPENDITURE
REPORT**

- 3.B.** The Board reviewed and considered the Purchase Card Expenditure Report. Ann Bostic made a motion to approve the report. The second was offered by Teresa Ritchie. The motion carried.

**4. REVIEW AND CONSIDERATION OF
MEETINGS ATTENDED AND RELATED
REQUESTS**

**A. REPORT FROM REPRESENTATIVES ON
DELEGATE ASSEMBLY; CHICAGO, IL,
AUGUST 16-18, 2017**

- 4.A.** The NCSBN Delegate Assembly was attended by Tara Hulsey, Board President, Sue Painter, Executive Director, Robin Lewis, Associate Director and Board member Nancy Atkins. The group provided feedback to the Board regarding the meeting.

**5. REVIEW AND CONSIDERATION OF MEETING
TO ATTEND AND DETERMINATION OF
REPRESENTATIVES**

**5.A. FEDERATION OF ASSOCIATIONS
OF REGULATORY BOARDS
(FARB) ANNUAL MEETING
JANUARY 25-28, 2018;
CORONADO, CA**

- 5.A.** The motion was made by Teresa Ritchie to approve seven (7) Board members and/or staff to attend this conference. The second was offered by Ann Bostic. The motion carried.

**5.B. NCSBN MIDYEAR MEETING,
MARCH 5-7, 2018; CHICAGO, IL**

- 5.B.** The motion was made by Teresa Ritchie to approve four (3) Board members and/or staff to attend this meeting. The second was offered by Ann Bostic. The motion carried. NCSBN pays the expenses for the Board President and Executive Director to attend this meeting.

**5.C. NATIONAL ORGANIZATION OF
ALTERNATIVE PROGRAMS 2017
ANNUAL EDUCATION
CONFERENCE, MARCH 26-29,
2018 NEW ORLEANS, LOUISIANA**

- 5.C.** The motion was made by Teresa Ritchie to approve seven (7) Board members and/or staff to attend this conference. The second was offered by Doris Burkey. The motion carried.

**5.D. WEST VIRGINIA AUDITOR
REQUIRED ANNUAL SEMINAR,
NOVEMBER 29, 2017,
CHARLESTON MARRIOTT**

- 5.D.** The motion was made by Doris Burkey to approve seven (5) Board members and/or staff to attend this conference. The second was offered by Ann Bostic. The motion carried.

**6. REVIEW AND CONSIDERATION OF
THE NURSE HEALTH PROGRAM**

**6.A. REVIEW AND CONSIDERATION
OF WEST VIRGINIA RESTORE
(WVR) QUARTERLY REPORT**

- 6A.** The Board reviewed the WVR Quarterly Report. Mike Brown was in attendance for the meeting. Doris Burkey made a motion to accept the report. The second was offered by Ann Bostic. The motion carried.

**6.B. UPDATE ON FALL CONFERENCE
HELD SEPTEMBER 8-9, 2017 AT
EMBASSY SUITES, CHARLESTON
WV**

- 6.B.** The Board was provided an update on the conference.

**6.C. NURSE HEALTH PROGRAM
OUTREACH COORDINATOR**

- 6.C.** The Executive Director announced that Lori McComas Chaffins had been hired for the position and will start on October 30, 2018. The Board requested that Ms. Comas provide a report at the March 2019 Board meeting.

**6.D. RENEWAL FOR THE WVR
CONTRACT WITH WVPRN**

- 6.D.** Ann Bostic made a motion to renew the Nurse Health Contract with the West Virginia Pharmacy Recovery Network. The second was offered by Teresa Ritchie. The motion carried.

**7. DISCIPLINARY REVIEW COMMITTEE
REPORT**

**A. REVIEW AND CONSIDERATION
OF DISCIPLINE REPORT**

- 7.A.** The Board reviewed the Disciplinary Review Committee (DRC) Report. Teresa Ritchie moved to accept the report. Theresa Dennison offered the second. The recommendation was approved unanimously by the Board.

**8. REVIEW AND CONSIDERATION OF
THE SAFETY COMMITTEE REPORT**

- 8.** The Executive Assistant provided a report of the Safety Committee meetings and activities.

**9. REVIEW AND CONSIDERATION OF
ENHANCED NURSE LICENSURE
COMPACT IMPLEMENTATION**

- 9.** The Executive Director provided the Board with a report on this topic.

**10. REVIEW AND CONSIDERATION OF
PROPOSED LEGISLATION FOR 2018
SESSION**

**10.A. WV CODE CHAPTER 30 ARTICLE
7C DIALYSIS TECHNICIANS**

- 10.A.** Teresa Ritchie made a motion to accept WV Code Chapter 30 Article 7C Dialysis Technicians as provided. The second was offered by Ann Bostic. The motion carried.

**10.B. CHAPTER 30-7 RE-WRITE TO
COMBINE RN & LPN BOARDS
INTO BOARD OF NURSES**

- 10.B.** The Board reviewed the drafted language for the Bill. Teresa Ritchie made a motion for the Board to oppose the drafted copy of the Bill. Doris Burkey seconded the motion. The motion carried.

11. EMPLOYEE SERVICE AWARDS

11. The Board recognized the following employee for their service with the Board:

Alice Faucett, General Counsel and Director of Discipline - 23 years
Margaret "Marty" Alston, Executive Assistant Director of Operation - 20 years
Leslie Morris, Discipline Manager - 15 years
Robin Lewis, Associate Director - 5 years

RECESS MEETING

The Board recessed Day One of the meeting at 3:07pm

DAY 2

CALL TO ORDER 9:10 a.m.

Quorum Established with Board Members Nancy Atkins and Ann Bostic Absent all other members present.

REVIEW OF AGENDA

The Board reviewed the agenda. A motion was made by Ann Bostic to add a Open Forum to the agenda to allow individuals that have expressed the desire to address the Board the opportunity to do so.

INTRODUCTION OF BOARD MEMBERS, STAFF AND GUESTS

OPEN FORUM

Duane Napier and Ellen King were given the opportunity to address the Board regarding school of nursing faculty qualifications.

EDUCATION

12. REVIEW AND CONSIDERATION OF 2017 NCLEX-RN RESULTS

- 12.** The Board reviewed the 2017 NCLEX RN Results.

13. REVIEW AND CONSIDERATION OF PROGRAM REPORTS AND REQUESTS FOUR (4) YEAR PROGRAMS

13.A. ALDERSON BROADDUS UNIVERSITY

13.A.1. PROGRAM REPORTS

- 13.A.1** The Board reviewed the program reports and requests four (4) year programs. A discussion ensued. Teresa Ritchie made a motion to accept the program progress report on United States Department of Education Title IV Higher Education Act (HEA) Provisional Certification Alternative Letters of Credit; Higher Learning Commission (HLC) Public Disclosure Notice of Probation Status, Progress Report to ACEN on Standard 1.5 Non-Compliance, NCLEX-RN Action Plan, Licensure Passage Rate, Director Leadership Development, Faculty Development, and Simulation/Skill Lab Upgrades and Purchases and requires a progress report on HLC Accreditation, ACEN standard 1.5 progress and NCLEX-RN Action plan and licensure passage rate 30 days prior to each Board meeting. The seconded was offered by Theresa Dennison. The motion carried

13.A.1. ANNUAL REPORT

- 13.A.2** Doris Burkey made a motion to accept the Alderson Broaddus University annual report. Teresa Ritchie seconded. Motion passed.

13.B. MARSHALL UNIVERSITY

13.B.1. ANNUAL REPORT

- 13.B.1** The Board review the annual report for Marshall University. Teresa Ritchie made a motion to approve the Marshall University annual report. Theresa Dennison seconded. Motion passed.

13.C. SHEPHERD UNIVERSITY

Board member Doris Burkey recused herself and left the room during the following discussion and vote for this topic.

13.C.1. ANNUAL REPORT

13.C.1 The Board review the annual report for Shepherd University. Teresa Ritchie made a motion to approve the Shepherd University annual report. The second was offered by Theresa Dennison. The motion carried.

Doris Burkey rejoined the meeting at this time.

13.D. UNIVERSITY OF CHARLESTON BACCALAUREATE OF SCIENCE IN NURSING PROGRAM

13.D.1. PROGRESS REPORT ON CURRICULUM IMPLEMENTATION & 19CSR1 STANDARDS: 11.1.B, 11.4, 10.1.b.1, 11.1.a, 11.5, 12.1.a, AND 14.2

13.D.1 The Board approved the information provided for this topic. A discussion ensued. Teresa Ritchie made a motion to accept the program progress report on curriculum Implementation and 19CSR1 standards: 11.1.b, 11.4, 10.1.b.1, 11.1.a, 11.5, 12.1.a, and 14.2 and requires continued progress reports on 19 CSR1 standards 11.1.a, 11.1.b, 11.4 and 11.5 at least 30 days prior to each Board meeting. Doris Burkey seconded. Motion passed.

13.D.2. ANNUAL REPORT

13.D.2 The Board reviewed the annual report for the University of Charleston. Doris Burkey made a motion to accept the University of Charleston baccalaureate of science in nursing annual report. The second was offered by Theresa Dennison. The motion carried.

13.E. WEST LIBERTY UNIVERSITY

13.E.1. PROGRESS REPORT ON IMPLEMENTATION OF THE BACCALAUREATE OF ARTS/BACCALAUREATE OF SCIENCE TO BACCALAUREATE OF SCIENCE IN NURSING PROGRAM

13.E.1 The Board reviewed the information provided for this topic. Doris Burkey made a motion to accept the program progress report on implementation of the baccalaureate of arts baccalaureate of science to baccalaureate of science in nursing program and requires continued progress reports on

implementation of the baccalaureate of arts baccalaureate of science to baccalaureate of science in nursing program at least 30 days prior to each Board meeting. The second was offered by Teresa Ritchie. The motion carried.

13.E.2. ANNUAL REPORT

- 13.F.2** The Board reviewed the annual report for the West Liberty University. Teresa Ritchie made a motion to accept the University of Charleston baccalaureate of science in nursing annual report. The second was offered by Theresa Dennison. The motion carried.

13.F. WEST VIRGINIA UNIVERSITY SCHOOL OF NURSING

Dr. Tara Hulsey, Teresa Ritchie and John Martin recused themselves and left the room during the discussion and vote for this topic.

**13.F.1. PROGRAM REPORT ON
ENHANCING WIRELESS
INTERNET ACCESS FOR
NURSING CLASSROOMS AND
LABS**

**13.F.1. WEST VIRGINIA UNIVERSITY
SCHOOL OF NURSING**

- 13.F.1** Theresa Dennison made a motion to accept the program progress report on enhancing wireless internet access for nursing classrooms and labs, director leadership development report and implementation of the WVUSON Beckley Campus baccalaureate of science in nursing program and requires continued progress reports on implementation of the WVUSON Beckley Campus baccalaureate of science in nursing program at least 30 days prior to each Board meeting. Doris Burkey seconded. Motion passed.

**13.F.2. APPLICATION FOR NEW CAMPUS
BACCALAUREATE OF SCIENCE IN
NURSING PROGRAM AT POTOMAC
STATE COLLEGE CAMPUS**

- 13.F.2** Doris Burkey made a motion to approve the intent to plan and application for the West Virginia University School of Nursing (WVUSON) Potomac State College Campus baccalaureate of science in nursing program and grant provisional accreditation contingent upon completion of a successful Board site visit demonstrating 19CSR1 standards are met prior to admitting students and approve Dr. April

Shapiro, PhD, MSN, RN, as chairperson for the West Virginia University School of Nursing (WVUSON) Potomac State College campus baccalaureate of science in nursing program. The second was offered by Theresa Dennison. The motion carried.

13.F.3. ANNUAL REPORT

13.F.3 Theresa Dennison made a motion to accept the annual report. The second was offered by Doris Burkey. The motion carried.

Dr. Tara Hulsey, Teresa Ritchie and John Martin rejoined the meeting at this time.

13.G. WEST VIRGINIA WESLEYAN COLLEGE

**13.G.1. PROGRAM REPORT ON
CHAIRPERSON LEADERSHIP
DEVELOPMENT**

13.G.1 Doris Burkey made a motion to accept the program report on chairperson's leadership development and to require chairperson leadership development reports at least 30 days prior to each Board meeting. Teresa Ritchie seconded the motion. The motion carried

13.G.2. ANNUAL REPORT

13.G.2 Theresa Dennison made a motion to accept the annual report. The second was offered by Doris Burkey. The motion carried.

13.H. WHEELING JESUIT UNIVERSITY

**13.H.1. PROGRAM REPORT ON
LICENSURE PASSAGE RATE,
CURRICULUM MAPPING, &
DIRECTOR LEADERSHIP
DEVELOPMENT**

13.H.1 Doris Burkey made a motion to approve the program report on the director's leadership development and to continue director's leadership development reports 30 days prior to each Board meeting. Teresa Ritchie seconded the motion. The motion carried.

14. REVIEW AND CONSIDERATION OF PROGRAM REPORTS & REQUESTS FOR TWO (2) YEAR PROGRAMS

14.A. BLUEFIELD STATE COLLEGE

14.A.1. PROGRESS REPORT ON NCLEX-RN ACTION PLAN

14.1.A Doris Burkey made a motion to approve the progress report on the NCLEX-RN action plan and to require continued progress reports on the NCLEX-RN action plan at least 30 days prior to each Board meeting. The second was offered by Teresa Ritchie. The motion carried.

14.A.2. ANNUAL REPORT

14.A.2 Teresa Ritchie made a motion to accept the annual report. The second was offered by Theresa Dennison. The motion carried.

14.B. BLUE RIDGE COMMUNITY & TECHNICAL COLLEGE

14.B.1. CURRICULUM IMPLEMENTATION REPORT

14.B.1 Teresa Ritchie made a motion accept the curriculum implementation report and to require curriculum implementation reports at least 30 days prior to each Board meeting. The motion was seconded by John Martin. The motion carried.

14.B.2. ANNUAL REPORT

14.B.2 Teresa Ritchie made a motion to accept the annual report. The second was offered by Doris Burkey. The motion carried.

14.C. BRIDGE VALLEY COMMUNITY & TECHNICAL COLLEGE

14.C.1 . PROGRAM REQUEST FOR ADMISSION INCREASE IN THE ASSOCIATE IN APPLIED SCIENCE (AAS) NURSING PROGRAM

14.C.1 Teresa Ritchie made a motion to approve the AAS program request to increase admissions into the associate of science in nursing program by 22 students each year to a total of 66 students each fall and

spring. Theresa Dennison seconded. The motion carried.

14.C.2. PROGRAM REPORT ON LEASE DISPUTE, AND IMPLEMENTATION OF THE LICENSED PRACTICAL NURSE TO ASSOCIATE DEGREE NURSE AND PARAMEDIC TO ASSOCIATE DEGREE NURSE PROGRAMS

14.C.2 Doris Burkey made a motion to accept the progress report on the lease dispute with West Virginia Regional Park and implementation of the licensed practical nurse to associate degree nurse (LPN-AND) and paramedic to associate degree nurse (Paramedic-ADN) programs and requires a progress report on the lease dispute and implementation of the LPN-ADN and Paramedic to AND programs at least 30 days prior to each Board meeting. Teresa Ritchie seconded. The motion carried.

14.B.3. ANNUAL REPORT

14.B.3 Teresa Ritchie made a motion to accept the annual report. The second was offered by John Martin. The motion carried.

14.B. DAVIS & ELKINS COLLEGE

14.B.1. PROGRESS REPORT ON 19CSR1 STANDARDS 10.1.B.1, 11.1.A.1, 11.1.B, 13.2, 14.1,14.2 AND 15.2 B, C & D

14.B.1 Doris Burkey made a motion to accept the program progress report on 19CSR1 standards 10.1.b.1, 11.1.a.1, 11.1.b, 13.2, 14.1,14.2 and 15.2 b, c and d and requires continued progress reports on 19CSR1 standards 10.1.b.1, 13.2, 14.1, and 14.2 at least 30 days prior to each Board meeting. Teresa Ritchie seconded. The motion carried.

14.D.2. SIMULATION LAB SITE VISIT REPORT

14.D.2 Teresa Ritchie made a motion to approve the simulation lab site visit report. Theresa Dennison seconded. The motion carried.

14.D.3. ANNUAL REPORT

- 14.D.3** Teresa Ritchie made a motion to accept the annual report. The second was offered by Doris Burkey. The motion carried.

14.E. EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE

14.E.1. PROGRESS REPORT ON 19CSR1 STANDARDS 10.1.B.1, 11.1.B.1, 11.4, AND 14.2

- 14.E.1** Teresa Ritchie made a motion to accept the program progress report on 19CSR1 standards 11.1.b.1, 11.4, and 14.2 and to require continued progress reports on 19CSR1 standards 11.1.b.1 at least 30 days prior to each Board meeting. Doris Burkey seconded. The motion carried.

14.E.2. ANNUAL REPORT

- 14.E.3** Teresa Ritchie made a motion to accept the annual report. The second was offered by John Martin. The motion carried.

14.F. FAIRMONT STATE UNIVERSITY

14.F.1. PROGRAM PROGRESS REPORT ON ASSOCIATE OF SCIENCE IN NURSING WEEKEND PROGRAM

- 14.F.1** Doris Burkey made a motion to approve the progress report on the Fairmont State University associate of science in nursing weekend program and requires continued progress reports on the associate of science in nursing weekend program at least 30 days prior to each Board meeting. Teresa Ritchie seconded. The motion carried.

14.F.2. PROGRAM REQUEST TO INCREASE ADMISSIONS IN THE LICENSED PRACTICAL NURSE TO ASSOCIATE DEGREE NURSE PROGRAM

- 14.F.2** Teresa Ritchie made a motion to approve the admission increase request for the Fairmont State University licensed practical nurse to associate degree nurse program to increase the cohort by 8 students to 32 students per year. Doris Burkey seconded. The motion carried.

14.F.3. ANNUAL REPORT

- 14.F.3** Teresa Ritchie made a motion to accept the annual report. The second was offered by John Martin. The motion carried.

**14.G. ST. MARY'S MEDICAL CENTER
MARSHALL UNIVERSITY COOPERATIVE**

**14.G.1. PROGRAM DIRECTOR
LEADERSHIP DEVELOPMENT
REPORT**

- 14.G.1** Teresa Ritchie made a motion to accept the program director leadership development report and requires a program director leadership report, 30 days prior to each Board meeting. Doris Burkey seconded. The motion carried.

14.G.2. ANNUAL REPORT

- 14.F.3** Teresa Ritchie made a motion to accept the St. Mary's Medical Center Marshall University Cooperative associate degree nursing program annual report contingent upon receipt of the annual budget. Doris Burkey seconded. The motion carried.

14.H. SALEM INTERNATIONAL UNIVERSITY

**14.H.1. PROGRAM REPORT ON NCLEX-RN
LICENSURE PASSAGE
RATE, CURRICULUM
IMPLEMENTATION, FACULTY,
FACULTY DEVELOPMENT,
NATIONAL NURSING
ACCREDITATION PROGRESS, AND
STUDENT PROGRESSION INTO RN
CORE COURSES**

- 14.H.1** Doris Burkey made a motion to accept the program report on NCLEX-RN Licensure Passage Rate, Curriculum Implementation, Faculty, faculty development, National Nursing Accreditation progress and student progression into RN Core Courses and to require program progress reports on NCLEX-RN licensure passage rate, faculty, and student progression into RN Core Courses at least 30 days prior to each Board meeting. Teresa Ritchie seconded. The motion carried.

**14.H.2. PROGRAM REQUEST FOR
ADMISSIONS CHANGE**

- 14.H.2** Teresa Ritchie made a motion to approve the request to change admissions to admit one (1) cohort per calendar year of 24 students or less or two (2) cohorts of 12 students or less for a total of 24 students per calendar year in the Salem International University associate degree in nursing program beginning October 30, 2017. Theresa Dennison seconded. Motion passed.

14.H.3. ANNUAL REPORT

- 14.H.3** Doris Burkey made a motion to accept the annual report. The second was offered by Teresa Ritchie. The motion carried.

**14.I. SOUTHERN WEST VIRGINIA
COMMUNITY & TECHNICAL COLLEGE**

14.I.1. ANNUAL REPORT

- 14.I.1** Teresa Ritchie made a motion to accept the annual report. The second was offered by John Martin. The motion carried.

**14.J. UNIVERSITY OF CHARLESTON
ASSOCIATE DEGREE NURSING
PROGRAM**

14.J.1. BECKLEY CAMPUS

- a. **Program NCLEX-RN Test Plan Curriculum Mapping**
- b. **Program Progress Report on NCLEX-RN Action Plan, Curriculum Mapping, Licensure Passage Rate, Faculty Vacancies, Curriculum Implementation, and National Nursing Accreditation Progress**

- 14.J.1** Teresa Ritchie made a motion to accept the University of Charleston Associate Degree Nursing Program Beckley Campus progress report on the NCLEX-RN Test Plan curriculum mapping, licensure passage rate, faculty vacancies, curriculum implementation and national nursing accreditation progress and requires a progress report on licensure pass rate, curriculum implementation and national nursing accreditation progress 30 days prior to each Board meeting. Doris Burkey seconded. The motion carried.

c. Annual Report

Teresa Ritchie made a motion to accept the University of Charleston Associate Degree Nursing Program Beckley Campus annual report. John Martin seconded. The motion carried

**14.J.2. APPLICATION FOR NEW CAMPUS
ASSOCIATE DEGREE NURSING
PROGRAM AT CHARLESTON
CAMPUS**

14.J.2 Teresa Ritchie made a motion to defer the University of Charleston, Charleston Campus associate degree nursing program application for legal accreditation for review and consideration until a complete application is received per 19CSR1-4 including a feasibility study with 19-1-4-1.b.9 impact on existing nursing programs within a 50 mile radius of the proposed program and 19-1-4-1.b.7 availability of qualified faculty for theoretical and clinical instruction. John Martin seconded. The motion carried.

14.K. WEST VIRGINIA JUNIOR COLLEGE

**14.K.1. PROGRESS REPORT ON
INSTITUTIONAL ACCREDITATION
TRANSITION TO ACCREDITING
BUREAU OF HEALTH EDUCATION
SCHOOLS (ABHES)**

14.K.1 Doris Burkey made a motion to accept the progress report on attaining institutional accreditation by Accrediting Bureau of Health Education Schools (ABHES) on August 15, 2017. Theresa Dennison seconded. The motion carried.

**14.K.2. PROGRAM REPORT ON
DIRECTOR LEADERSHIP
DEVELOPMENT, AND
NATIONAL NURSING
ACCREDITATION PROGRESS**

14.K.2 Teresa Ritchie made a motion to accept the progress report on director leadership development and national nursing accreditation progress and requires a progress report on national nursing accreditation progress and director leadership development 30 days prior to each Board meeting. Doris Burkey seconded. The motion carried.

14.K.3. ANNUAL REPORT

- 14.K.3** Teresa Ritchie made a motion to accept the West Virginia Junior College annual report. John Martin seconded. The motion carried.

**14.L. WEST VIRGINIA NORTHERN
COMMUNITY & TECHNICAL
COLLEGE**

**14.L1. PROGRAM REPORT ON LICENSURE
PASSAGE RATE,
STUDENT PROGRESS, FACULTY, AND
BUDGET**

- 14.L.1** Teresa Ritchie made a motion to accept the progress report on licensure passage rate, student progress, faculty and budget and requires a progress report on licensure passage rate, student progress, faculty and budget 30 days prior to each Board meeting. Theresa Dennison seconded. The motion carried.

14.L.3. ANNUAL REPORT

- 14.L.3** Doris Burkey made a motion to accept the West Virginia Northern Community College annual report. Teresa Ritchie seconded. The motion carried.

**14.M. WEST VIRGINIA UNIVERSITY AT
PARKERSBURG**

**14.M.1. PROGRESS REPORT ON
DIRECTOR LEADERSHIP
DEVELOPMENT & GRADUATE
NURSING PROGRAM
ENROLLMENT AND
PROGRESSION FOR FACULTY
APPROVED WITH
EXCEPTIONAL ATTRIBUTES
FOR FALL 2017**

- 14.M.1** Teresa Ritchie made a motion to approve the progress report on the director leadership development, graduate nursing program admission and enrollment for faculty approved with exceptional attributes not meeting faculty standards in 19CSR1 and WVUP withdrawal as a participating member of the West Virginia Consortium of Associate Degree Nursing Programs and requires a progress report on director leadership development, and progress of graduate nursing program admission and enrollment for Cassie Nessleroad, BSN, RN, Amber Haid, BSN, RN and Stacy Creamer, BSN, RN, faculty approved with exceptional attributes not meeting faculty

standards in 19CSR1 for fall 2017 term for unplanned faculty vacancies who were originally approved as faculty with exceptional attributes that did not meet 19CSR1 faculty standards and failed to be admitted and enrolled in a graduate degree program with a major in nursing within 1 year of employment in the faculty position, 30 days prior to each Board meeting. Doris Burkey seconded the motion. The motion carried.

14.M.2. ANNUAL REPORT

- 14.M.2** Doris Burkey made a motion to accept the West Virginia University at Parkersburg annual report. John Martin seconded. The motion carried.

15. REVIEW AND CONSIDERATION OF STAFF ACTIVITY RELATED TO EDUCATION PARAMETERS

15.A. FACULTY APPROVALS

- 15.A.** Doris Burkey made the motion to approve the faculty approvals made by staff using Board parameters. The second was offered by Teresa Ritchie. The motion carried.

16. REVIEW AND CONSIDERATION OF 2018 SITE VISIT SCHEDULE

- 16.** The Board reviewed the 2018 site visit schedule as proposed. This topic was for informational purposes only.

17. REVIEW AND CONSIDERATION OF THE PRACTICE COMMITTEE REPORT

- 17.** The Board was provided with a report from the Practice Committee. The Practice Committee reviewed three (3) cases dealing with APRN practice. The Committee directed staff to gather additional information for one case and to report back to the committee; for the two (2) remaining cases, the Committee provided staff directions and opinions based on the current investigation; staff is to provide the opinions and directions to the Disciplinary Review Committee for further action. All cases reviewed by the Committee had names redacted. The Committee further reviewed a request from Dr. Kenneth F. McNeil regarding the Board's position statement on the administration of anesthetic agents. Committee member Dr. Ann Bostic made changes to the position statement in compliance with current research and practice. The changes to the position statement are offered to the Board as a recommendation from Committee to make these appropriate changes. The Committee further reviewed a request from Dr. Toni DiChiacchio regarding the billing practices of APRN's contained or outlined in the Health and Human Resources policies. The Committee directed staff to respond to Dr. DiChiacchio that the specific policy referenced is beyond the

jurisdiction of this Board as this Board does not regulate the billing practices outlined in his policy. The Committee further reviewed an Arkansas Board of Nursing Position Statement on dermatological procedures by nurses and related research. The Committee noted that Dr. Robin Lewis is quoted in the article as outlining the relevant law in WV pertaining to this practice. It is a recommendation of the Committee that Dr. Lewis create a draft position statement on this issue to be presented for review by the Board at its March Board meeting. Teresa Ritchie made a motion to accept the Practice Committee report. The second was offered by John Martin. The motion carried.

18. MISCELLANEOUS

18.A. REVIEW OF DATES FOR 2018 AND CONSIDER ADDITIONAL DATES FOR JANUARY 2018 FOR FACULTY APPROVAL (IF REQUIRED)

18.A. The Board reviewed the scheduled meeting dates for 2018:

February 9, 2018
March 22 & 23, 2018
June 14 & 15, 2018
October 25 & 26, 2018

18.B. MEETING DATES FOR 2019

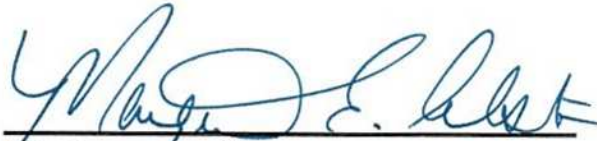
18.B. The following dates were proposed for 2019:

February 8, 2019
March 21 & 22, 2019
June 13 & 14, 2019
August 23, 2019 (for faculty approvals if needed)
October 24 & 25, 2019

Theresa Dennison made a motion to accept the proposed meeting dates for 2019. The second was offered by John Martin. The motion carried.

ADJOURN

John Martin made a motion to adjourn the meeting at 1:30pm. Theresa Dennison offered the second. The motion carried.



Minutes prepared by

Margaret "Marty" Alston
Executive Assistant



Respectfully submitted by
Teresa Ritchie, DNP, APRN, FNP-BC
Board Secretary