

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES**

July 24, 2018

A Special Board meeting was held at the office of the Board of Examiners for Registered Professional Nurses at 90 MacCorkle Avenue, SE Suite 203, Charleston, WV 25311-1620, on July 24, 2018.

BOARD MEMBERS PRESENT:

TARA F. HULSEY, PhD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN FNP-BC, SECRETARY

NANCY V. ATKINS, MSN, APRN WHNP-BC

THERESA L. DENNISON, PUBLIC MEMBER

JOHN MARTIN, PUBLIC MEMBER

BOARD MEMBERS NOT PRESENT:

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

L. ANN BOSTIC, DNP, APRN CRNA

BOARD STAFF PRESENT:

SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

ROBIN A. LEWIS, Ed.D., MSN, RN, FNP-BC, ASSOCIATE DIRECTOR

ALICE FAUCETT, J.D., GENERAL COUNSEL AND DIRECTOR OF DISCIPLINE

MARGARET "MARTY" ALSTON, EXECUTIVE ASSISTANT

JULY 24, 2018

CALL TO ORDER

The special meeting was called to order by Tara Hulsey, Board President at 10:05 a.m.

QUORUM

With the required number of members being present a quorum was established.

**ANNOUNCEMENTS AND
INTRODUCTIONS OF MEMBERS, STAFF
AND GUESTS**

MISSION REVIEW

Dr. Tara Hulseley, Board President read the Board's Mission.

**1. REVIEW AND CONSIDERATION
OF AGENDA**

**1.A. MOTION REGARDING
ACCEPT/RE-ORDER
AGENDA**

1.A. The Executive Director requested that an Executive Session be added under Miscellaneous to discuss personnel matters. Nancy Atkins made a motion to add Executive Session under agenda item Miscellaneous to discuss personnel matter and to approve the agenda as revised. Nancy Atkins offered the second. The motion carried.

**2. REVIEW AND CONSIDERATION
OF PROPOSED AGENCY
APPROVED RULES**

**2.A. 19CSR1 - POLICIES,
STANDARDS AND
CRITERIA FOR
EVALUATION, APPROVAL
AND ACCREDITATION OF
COLLEGES,
DEPARTMENTS OR
SCHOOLS OF NURSING**

2.A. A discussion ensued. Nancy Atkins made a motion to change the title of 19CSR1 to read "Policies, Standards and Criteria for the Evaluation and Accreditation of Colleges, Departments or Schools of Nursing" and to adopt the rule with the revision. The second was offered by Teresa Ritchie. The motion carried.

**2.B. 19CSR3 - REQUIREMENTS
FOR REGISTRATION AND
LICENSURE AND
CONDUCT CONSTITUTING
PROFESSIONAL
MISCONDUCT**

2.B. A discussion ensued. Teresa Ritchie made a motion to adopt 19CSR3 as presented. Theresa Dennison offered the second. The motion carried.

**2.C. 19CSR7 - ADVANCED
PRACTICE REGISTERED
NURSE**

2.C. A discussion ensued. Teresa Ritchie made a motion to adopt 19CSR7 as presented. Theresa Dennison offered the second. The motion carried.

**2.D. 19CSR9 - DISCIPLINARY
ACTION**

2.D. A discussion ensued. Teresa Ritchie made a motion to adopt 19CSR9 as presented. Nancy Atkins offered the second. The motion carried.

**2.E. 19CSR10 - STANDARDS
FOR SCOPE OR
PROFESSIONAL NURSING
PRACTICE**

2.E. A discussion ensued. Teresa Ritchie made a motion to adopt 19CSR10 as presented. John Martin offered the second. The motion carried.

**2.F. 19CSR12 - FEES FOR
SERVICES RENDERED BY
BOARD AND
SUPPLEMENTAL
RENEWAL FEE FOR THE
CENTER OF NURSING**

2.F. A discussion ensued. Nancy Atkins made a motion to adopt 19CSR12 as presented. John Martin offered the second. The motion carried.

**2.G. 19CSR13 - DIALYSIS
TECHNICIAN**

2.G. A discussion ensued. John Martin made a motion to adopt 19CSR3 as presented. Theresa Dennison offered the second. The motion carried.

3. MISCELLANEOUS

3. EXECUTIVE SESSION

**EXECUTIVE SESSION ON
EMPLOYMENT/PERSONNEL MATTERS**

Dr. Tara Hulsey, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

A motion was made by Nancy Atkins that the Board recess and reconvene in an Executive Session to discussion employment/personnel matters. The second was offered by Theresa Dennison. The motion carried.

PUBLIC SESSION

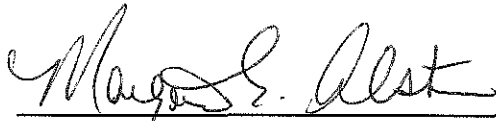
A motion was made by Teresa Ritchie to reconvene the regular meeting to make motions related to discussion during the Executive Session. The motion was seconded by Nancy Atkins. The motion carried.

**12. PUBLIC SESSION FOR MOTIONS
RELATED TO MATTERS DISCUSSED
DURING EXECUTIVE SESSION**

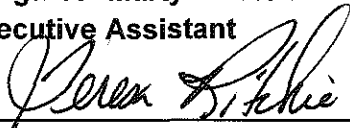
12. Nancy Atkins made a motion to revise the motion made at the June 29, 2018 Board meeting related to employee increases taking in consideration of the Board's available budget for Personal Services to approve a salary increase, as applicable, for individuals who have been employed at least one (1) year or longer as of June 30, 2018. The increase is to match the \$2160.00 across the board raise given on July 1, 2018. Also, to include the Board's full time Nurse Investigator who was hired on January 22, 2018. The second was offered by Teresa Ritchie. The motion carried.

4. ADJOURN

4. John Martin made a motion to adjourn the meeting at 11:15 am. Theresa Dennison offered the second. The motion carried.



Minutes prepared by
Margaret "Marty" Alston
Executive Assistant



Respectfully submitted by
Teresa Ritchie, DNP, APRN, FNP-BC
Board Secretary