

**WEST VIRGINIA BOARD OF EXAMINERS
FOR REGISTERED PROFESSIONAL NURSES**

SEPTEMBER 20, 2024

**A BOARD MEETING WAS HELD ON SEPTEMBER 20, 2024
AT THE OFFICES OF THE WEST VIRGINIA BOARD OF REGISTERED NURSES LOCATED AT
5001 MACCORKLE AVENUE, SOUTH CHARLESTON, WV 25309**

BOARD MEMBERS PRESENT:

TARA HULSEY, PHD, RN, CNE, FAAN, PRESIDENT

WANDA MARKS, RN

LESLIE PERINE, RN

JASON VANHOOSE, RN

CATHY CHILDERS, DT

CHAD T. CALLEN

BOARD MEMBERS ABSENT:

TERESA RITCHIE, DNP, APRN, FNP-BC

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

MICHAEL D. PAYNE, ESQ., GENERAL COUNSEL

MARGARET "MARTY" ALSTON, DIRECTOR OF FINANCE AND OPERATIONS

**ROBIN A. LEWIS, ED D, MSN, APRN, FNP-BC, DIRECTOR OF PRACTICE AND
EDUCATION**

LESLIE JORDAN, DIRECTOR OF DISCIPLINE

1. CALL TO ORDER

The meeting was called to order by the Board president at 9:01 a.m.

2. QUORUM

A quorum was established.

3. REVIEW OF MISSION

- a. THE MISSION OF THE WEST VIRGINIA OF REGISTERED NURSES IS TO PROMOTE AND PROTECT PUBLIC HEALTH, SAFETY, AND WELFARE THROUGH THE REGULATION OF REGISTERED PROFESSIONAL NURSES AND DIALYSIS TECHNICIANS.**

4. REVIEW AND CONSIDERATION OF AGENDA

- a. MOTION REGARDING ACCEPT/REORDER AGENDA**

The Board reviewed the proposed agenda. A motion was made by Chad Callen to approve the agenda. Jason Vanhooose offered the second. The motion carried.

5. REVIEW AND CONSIDERATION OF MINUTES

- a. REVIEW OF MEETING MINUTES**

A motion was made by Chad Callen to approve the meeting minutes for March 26, 2024, April 9, 2024, May 31, 2024, July 1, 2024, July 17, 2024, and August 21, 2025. Cathy Childers offered the second. The motion carried.

6. PRE-LICENSURE NURSING EDUCATION

- a. REVIEW AND CONSIDERATION OF NATIONAL COUNCIL LICENSURE EXAMINATION FOR REGISTERED NURSES (NCLEX-RN)**
 - i. 2ND QUARTER REPORTS**

The topic was provided for informational purposes only.

- b. REVIEW AND CONSIDERATION OF ACCREDITATION COMMISSION FOR EDUCATION IN NURSING (ACEN)**

The topic was provided for informational purposes only.

- c. REVIEW AND CONSIDERATION OF COMMISSION ON COLLEGIATE NURSING EDUCATION BOARD OF COMMISSIONERS (CCNE) ACTIONS**

The topic was provided for informational purposes only.

**d. REVIEW AND CONSIDERATION OF COMMISSION FOR
NURSING EDUCATION ACCREDITATION (CNEA)
ACTIONS**

The topic was provided for informational purposes only.

Chad Callen recused himself for the following discussions.

**e. REVIEW AND CONSIDERATION OF NATIONAL
NURSING ACCREDITED PRE-LICENSURE NURSING
EDUCATION PROGRAMS**

**i. ACCREDITATION COMMISSION FOR
EDUCATION IN NURSING (ACEN)
PRELICENSURE NURSE PROGRAMS**

**1. BLUEFIELD STATE COLLEGE
ASSOCIATED DEGREE NURSING
PROGRAMS ANNUAL REPORTS**

The topic was provided for informational purposes only.

**2. BLUE RIDGE COMMUNITY &
TECHNICAL COLLEGE ASSOCIATE
DEGREE NURSING PROGRAMS ACEN
NURSE ADMINISTRATOR CHANGE
REPORT AND ANNUAL REPORTS**

The topic was provided for informational purposes only.

**3. BRIDGEVALLEY COMMUNITY &
TECHNICAL COLLEGE ASSOCIATE
DEGREE NURSING PROGRAM ANNUAL
REPORTS**

The topic was provided for informational purposes only.

**4. DAVID & ELKINS COLLEGE ASSOCIATE
DEGREE NURSING PROGRAMS ANNUAL
REPORTS AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**5. DAVID & ELKINS COLLEGE
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**6. EASTERN WEST VIRGINIA COMMUNITY
COLLEGE ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL REPORT**

The topic was provided for informational purposes only.

**7. EASTERN WEST VIRGINIA COMMUNITY
& TECHNICAL COLLEGE LICENSED
PRACTICAL NURSE TO ASSOCIATE
DEGREE HYBRID NURSE PROGRAM
NEW APPLICATION AND ACEN
LICENSED PRACTICAL NURSE TO
ASSOCIATE DEGREE HYBRID NURSE
PROGRAM SUBSTANTIVE CHANGE
REPORT**

Leslie Perine made a motion to accept the Eastern West Virginia Community & Technical College licensed practical nurse to associate degree hybrid nurse program ACEN substantive change report and approve the new program Eastern West Virginia Community & Technical College licensed practical nurse to associate degree hybrid nurse program with provisional approval. Jason Vanhooose offered the second. The motion carried.

**8. FAIRMONT STATE COLLEGE
ASSOCIATED DEGREE NURSING
ASSOCIATE DEGREE NURSING
PROGRAM ANNUAL REPORTS, FACULTY
MENTORING AND ORIENTATION
DOCUMENTS, AND FACULTY
PROPOSAL**

The topic was provided for informational purposes only.

**9. LAUREL COLLEGE OF TECHNOLOGY
ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS**

The topic was provided for informational purposes only.

**10. MARSHALL UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING ORIENTATION
DOCUMENT**

The topic was provided for informational purposes only.

**11. SAINT MARY'S MEDICAL CENTER AT
MARSHALL UNIVERSITY ASSOCIATE
DEGREE NURSING PROGRAM ANNUAL
REPORT**

The topic was provided for informational purposes only.

**12. SOUTHERN WEST VIRGINIA
COMMUNITY & TECHNICAL COLLEGE
ASSOCIATES DEGREE PROGRAMS
ACEN NURSE ADMINISTRATOR
CHANGE REPORTS AND ANNUAL
REPORTS**

The topic was provided for informational purposes only.

**13. UNIVERSITY OF CHARLESTON
ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**14. UNIVERSITY OF CHARLESTON
BACCALAUREATE DEGREE NURSING
PROGRAM ANNUAL REPORT FACULTY**

**MENTORING AND ORIENTATION
DOCUMENTS**

The topic was provided for informational purposes only.

**15. WEST VIRGINIA JUNIOR COLLEGE
BRIDGEPORT ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL
REPORTS AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**16. WEST VIRGINIA JUNIOR COLLEGE
BRIDGEPORT LICENSED PRACTICAL
NURSE TO ASSOCIATE DEGREE HYBRID
NURSING PROGRAM NEW PROGRAM
APPLICATION**

Wanda Marks made a motion to accept the West Virginia Junior College Bridgeport licensed practical nurse to associate degree hybrid nurse program new program application and approve the new program West Virginia Junior College Bridgeport licensed practical nurse to associate degree hybrid nurse program with provisional approval. Leslie Perine offered the second. The motion carried.

**17. WEST VIRGINIA JUNIOR COLLEGE
CHARLESTON ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL
REPORTS**

The topic was provided for informational purposes only.

**18. WEST VIRGINIA JUNIOR COLLEGE
CHARLESTON ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL
REPORTS**

The topic was provided for informational purposes only.

**19. WEST VIRGINIA NORTHERN
COMMUNITY COLLEGE ASSOCIATE
DEGREE NURSING PROGRAMS ANNUAL**

**REPORTS AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**20. WEST VIRGINIA UNIVERSITY AT
PARKERSBURG ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL
REPORTS**

The topic was provided for informational purposes only.

**ii. COMMISSION ON COLLEGIATE NURSING
EDUCATION (CCNE) PRELICENSURE NURSE
EDUCATION**

**1. FAIRMONT STATE UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAM CCNE ACCREDITATION
ACTION REPORT AND ANNUAL REPORT**

The topic was provided for informational purposes only.

**2. SHEPHERD UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAM ANNUAL REPORT**

The topic was provided for informational purposes only.

**3. WEST LIBERTY UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS,
FACULTY MENTORING AND
ORIENTATION DOCUMENT, AND CCNE
ACCREDITATION ACTION REPORT**

The topic was provided for informational purposes only.

**4. WEST VIRGINIA STATE UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND
FACULTY ORIENTATION AND
MENTORING DOCUMENTS**

The topic was provided for informational purposes only.

**5. WEST VIRGINIA STATE UNIVERSITY
LICENSED PRACTICAL NURSE TO
BACCALAUREATE DEGREE HYBRID
NURSING PROGRAM CCNE
SUBSTANTIVE CHANGE SAND
ACCREDITATION REPORT**

The topic was provided for informational purposes only.

**6. WEST VIRGINIA UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS**

The topic was provided for informational purposes only.

**7. WEST VIRGINIA WESLEYAN COLLEGE
BACCALAUREATE DEGREE NURSING
PROGRAM CCNE NURSE
ADMINISTRATOR SUBSTANTIVE
CHANGE REPORT, ANNUAL REPORT,
CCNE ANNUAL SURVEY AND FACULTY
ORIENTATION AND MENTORING
DOCUMENTS**

The topic was provided for informational purposes only.

**8. WHEELING UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**iii. COMMISSION FOR NURSING EDUCATION
ACCREDITATION (CNEA) PRELICENSURE
NURSE EDUCATION PROGRAMS**

**1. DAVIS & ELKINS COLLEGE
BACCALAUREATE DEGREE NURSING**

**PROGRAMS CNEA ACCREDITATION
ACTION REPORT, ANNUAL REPORTS
AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**2. SALEM UNIVERSITY ASSOCIATE
DEGREE NURSING PROGRAMS CNEA
ACCREDITATION ACTION REPORT AND
ANNUAL REPORTS**

The topic was provided for informational purposes only.

**f. REVIEW AND CONSIDERATION OF NON-NATIONAL
NURSING ACCREDITED PRELICENSURE NURSING
EDUCATION PROGRAMS**

i. ASSOCIATE DEGREE PROGRAMS

**1. NEW RIVER COMMUNITY & TECHNICAL
COLLEGE LICENSED PRACTICAL NURSE
TO ASSOCIATE DEGREE NURSING
PROGRAM ADMINISTRATIVE CHANGE
REPORT, NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND ANNUAL REPORT**

Leslie Perine made a motion to accept the New River Community and Technical College Lewisburg Campus licensed practical nurse to associate degree nursing program administrator report, national nursing accreditation progress report and annual report and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting. Chad Callen offered the second. The motion carried.

**2. NEW RIVER COMMUNITY & TECHNICAL
COLLEGE PARAMEDIC TO ASSOCIATE
DEGREE NURSING PROGRAM
ADMINISTRATIVE CHANGE REPORT,
NATIONAL NURSING ACCREDITATION
PROGRESS REPORT AND ANNUAL
REPORT**

Leslie Perine made a motion to accept the New River Community and Technical College Lewisburg campus paramedic to associate degree nursing program nurse administrator change report, national nursing accreditation progress report and annual report and requires a national nursing accreditation progress report form a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting.

**3. VALLEY COLLEGE BECKLEY CAMPUS
ASSOCIATE DEGREE NURSING HYBRID
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
ACEN SITE VISIT REPORT, CURRICULUM
CHANGE REPORT DOCUMENTS,
ANNUAL REPORT AND FACULTY
MENTORING AND ORIENTATION
DOCUMENTS**

Leslie Perine made a motion to accept the Valley College Beckley Campus associate degree nursing program national nursing accreditation report, ACEN site visit final report, curriculum change report annual report and faculty orientation and mentoring documents and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**4. VALLEY COLLEGE MARTINSBURG
CAMPUS ASSOCIATE DEGREE NURSING
HYBRID PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
ACEN SITE VISIT REPORT, ACEN SITE
VISIT**

Wanda Marks made a motion to accept the Valley College Martinsburg Campus associate degree nursing program national nursing accreditation progress report, ACEN site visit report, ACEN site visit response report, curriculum change report, annual report, and faculty mentoring and orientation documents and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

ii. DIPLOMA PROGRAMS

**1. WEST VIRGINIA UNIVERSITY MEDICINE
CENTER FOR NURSING EDUCATION
DIPLOMA PROGRAM NATIONAL
NURSING ACCREDITATION PROGRESS
REPORT AND ANNUAL REPORT**

Leslie Perine made a motion to accept the WVU Medicine Center for Nursing Education diploma program national nursing accreditation progress report and annual report and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting.

iii. BACCALAUREATE DEGREE PROGRAMS

**1. CONCORD UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
NURSE EDUCATION PROGRAM
EVALUATION REPORT, ADMINISTRATOR
CHANGE REPORT AND ANNUAL
REPORT**

Leslie Perine made a motion to accept the Concord University baccalaureate nursing program national nursing accreditation progress report, nurse education program evaluation report and annual report and requires a national nursing accreditation report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**2. CONCORD UNIVERSITY
BACCALAUREATE OF ARTS-
BACCALAUREATE OF SCIENCE TO
BACCALAUREATE DEGREE NURSING
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
NURSE EDUCATION PROGRAM
EVALUATION REPORT, ADMINISTRATOR
CHANGE REPORT AND ANNUAL
REPORT**

Leslie Perine made a motion to accept the Concord University baccalaureate of arts or baccalaureate of science to baccalaureate degree nursing program national nursing accreditation progress report, nurse education evaluation report, and annual report and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education at least 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**g. REVIEW AND CONSIDERATION OF THE NCLEX-RN
PRELICENSURE PROGRAMS ANNUAL SURVEY
BOARD STANDARDS TEMPLATE**

The topic was provided for informational purposes only.

Chad Callen rejoined the meeting.

**7. REVIEW AND CONSIDERATION OF DIALYSIS TECHNICIANS
a. DIALYSIS TECHNICIAN BOARD REPORT**

Leslie Perine made a motion to accept the 2024 Dialysis Technician Board Report. Chad Callen offered the second. The motion carried.

8. REVIEW AND CONSIDERATION OF LEGISLATION

The Executive Director provided the Board with an update related to current legislation.

**9. REVIEW AND CONSIDERATION OF FINANCE AND BUDGET
INFORMATION**

a. EXPENDITURES TO DATE

Chad Callen made a motion to approve the Expenditures to date. Jason Vanhooose offered the second. The motion carried.

b. PURCHASE CARD EXPENDITURE REPORTS

Chad Callen made a motion to approve the Purchase Card Expenditures Report. Jason Vanhooose offered the second. The motion carried.

10. REVIEW AND CONSIDERATION OF COMMITTEE REPORTS

a. DISCIPLINE REVIEW

There was no report provided at this time.

b. PRACTICE

Wanda Marks presented the report from the Practice Committee. The report was unanimously approved. A copy is filed herewith.

11. REVIEW AND CONSIDERATION OF EXECUTIVE DIRECTOR REPORT

The Board reviewed and considered the Executive Director Report. Wanda Marks made a motion to approve the Executive Director report. The Second was offered by Chad Callen. The motion carried. Following the report the following motions were made.

Chad Callen made a motion to approve the revised Goals and Objectives for the Board. The second was offered by Jason Vanhooose. The motion carried.

Chad Callen made a motion to increase the per diem fee for the Board from \$150.00 to 200.00 when the available funds in the budget can support the increase. Leslie Perine offered the second. The motion carried.

Leslie Perine made a motion to change the terms of the Board's Officers from a one (1) year term to a two (2) year term on the calendar year. The second was offered by Chad Callen. The motion carried.

12. MISCELLANEOUS

There was no discussion regarding this agenda item.

13. ADJORN

With no further business before the Board, a motion to adjourn the meeting was made by Wanda Marks. The motion was seconded by Leslie Perine. The motion carried. The meeting was adjourned at 9:43 a.m.



MINUTES TAKEN AND PREPARED BY

MARGARET "MARTY" ALSTON

DIRECTOR OF FINANCE AND OPERATIONS



RESPECTFULLY SUBMITTED BY

TERESA RITCHIE, DNP, APRN, FNP-BC

BOARD SECRETARY