

**WEST VIRGINIA BOARD OF EXAMINERS
FOR REGISTERED PROFESSIONAL NURSES
OCTOBER 13, 2023**

**A BOARD MEETING WAS HELD ON OCTOBER 13, 2023
AT THE OFFICES OF THE WEST VIRGINIA BOARD OF REGISTERED NURSES LOCATED AT
5001 MACCORKLE AVENUE, SOUTH CHARLESTON, WV 25309**

BOARD MEMBERS PRESENT:

TARA HULSEY, PHD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN, FNP-BC

WANDA MARKS, RN

LESLIE D. PERINE, RN

JASON S. VANHOOSE, RN

CHAD T. CALLEN

BOARD MEMBERS ABSENT:

CATHY CHILDERS, DT

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

MICHAEL D. PAYNE, ESQ., GENERAL COUNSEL

MARGARET "MARTY" ALSTON, DIRECTOR OF FINANCE AND OPERATIONS

ROBIN A. LEWIS, ED D, MSN, APRN, FNP-BC, DIRECTOR OF PRACTICE AND EDUCATION

LESLIE JORDAN, DIRECTOR OF DISCIPLINE

1. CALL TO ORDER

The meeting was called to order by the Board president at 9:04 a.m.

2. QUORUM

A quorum was established.

3. REVIEW OF MISSION

- a. THE MISSION OF THE WEST VIRGINIA BOARD OF REGISTERED NURSES IS TO PROMOTE AND PROTECT PUBLIC HEALTH, SAFETY, AND WELFARE THROUGH THE REGULATION OF REGISTERED PROFESSIONAL NURSES AND DIALYSIS TECHNICIANS.**

4. REVIEW AND CONSIDERATION OF AGENDA

- a. MOTION REGARDING ACCEPT/REORDER AGENDA**

The Board reviewed the proposed agenda. A motion was made by Chad Callen to approve the agenda. Jason Vanhooose offered the second. The motion carried.

5. REVIEW AND CONSIDERATION OF MINUTES

- a. REVIEW OF MEETING MINUTES**

A motion was made by Teresa Ritchie to approve the meeting minutes. Leslie Perine offered the second. The motion carried.

6. REVIEW AND CONSIDERATION OF NURSE HEALTH PROGRAMS

- a. WV RESTORE PEER SUPPORT GROUPS REPORT**

A motion was made by Chad Callen to approve the report. Leslie Perine offered the second. The motion carried.

- b. WV CARES FOR NURSES SUPPORT GROUP PROGRAM**

A motion was made by Teresa Ritchie to approve the report. Chad Callen offered the second. The motion carried.

- c. WV RESTORE MONITORING AND CASE MANAGEMENT REPORT**

A motion was made by Teresa Ritchie to approve the report. Chad Callen offered the second. The motion carried.

d. NURSE HEALTH COACH PROGRAM

A motion was made by Teresa Ritchie to approve the report. Leslie Perine offered the second. The motion carried.

Board Member Chad Callen recused himself and left the meeting at this time.

7. PRE-LICENSURE NURSING EDUCATION

**a. REVIEW AND CONSIDERATION OF NATIONAL COUNCIL
LICENSURE EXAMINATION FOR REGISTERED NURSES (NCLEX-
RN)**

The topic was provided for informational purposes only.

**b. REVIEW AND CONSIDERATION OF ACCREDITATION
COMMISSION FOR EDUCATION IN NURSING (ACEN) ACTIONS**

The topic was provided for informational purposes only.

**c. REVIEW AND CONSIDERATION OF COMMISSION ON
COLLEGIATE NURSING EDUCATION BOARD OF
COMMISSIONERS (CCNE) ACTIONS**

The topic was provided for informational purposes only.

**d. REVIEW AND CONSIDERATIONS OF COMMISSION OF
NURSING EDUCATION ACCREDITATION (CNEA) ACTIONS**

The topic was provided for informational purposes only.

**e. REVIEW AND CONSIDERATION OF NATIONAL NURSING
ACCREDITED PRE-LICENSURE NURSING EDUCATION
PROGRAMS**

**i. ACCREDITATION COMMISSION FOR EDUCATION IN
NURSING (ACEN) PRELICENSURE EDUCATION
PROGRAMS**

**1. BLUEFIELD STATE COLLEGE ASSOCIATE DEGREE
PROGRAMS ANNUAL REPORTS**

The topic was provided for informational purposes only.

**2. BLUE RIDGE COMMUNITY AND TECHNICAL
COLLEGE ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND FACULTY
ORIENTATION AND MENTORING DOCUMENTS**

The topic was provided for informational purposes only.

**3. BRIDGEVALLEY COMMUNITY AND TECHNICAL
COLLEGE ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND FACULTY
MENTORING ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**4. DAVIS & ELKINS ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND FACULTY
MENTORING AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**5. DAVIS & ELKINS BACCALAUREATE DEGREE
NURSING PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

The topic was provided for informational purposes only.

**6. EASTERN WEST VIRGINIA COMMUNITY AND
TECHNICAL COLLEGE ASSOCIATE DEGREE
NURSING PROGRAM ANNUAL REPORT**

The topic was provided for informational purposes only.

**7. FAIRMONT STATE UNIVERSITY ASSOCIATE
DEGREE NURSING PROGRAMS ANNUAL
REPORTS AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**8. MARSHALL UNIVERSITY BACCALAUREATE
DEGREE NURSING PROGRAMS ANNUAL
REPORTS AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**9. ST. MARY'S MEDICAL CENTER ASSOCIATE
DEGREE NURSING PROGRAM COOPERATIVE
AT MARSHALL UNIVERSITY ANNUAL REPORT
AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**10. SOUTHERN WEST VIRGINIA COMMUNITY AND
TECHNICAL COLLEGE ASSOCIATE DEGREE
NURSING PROGRAM ANNUAL REPORT**

The topic was provided for informational purposes only.

**11. UNIVERSITY OF CHARLESTON ASSOCIATE
DEGREE NURSING PROGRAMS AND
BACCALAUREATE DEGREE NURSING PROGRAM
ANNUAL REPORTS AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**12. WEST VIRGINIA JUNIOR COLLEGE
MORGANTOWN CAMPUS ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

The topic was provided for informational purposes only.

**13. WEST VIRGINIA NORTHERN COMMUNITY
COLLEGE ASSOCIATE DEGREE NURSING
PROGRAMS ANNUAL REPORTS AND FACULTY
MENTORING AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**14. WEST VIRGINIA UNIVERSITY AT PARKERSBURG
ASSOCIATE DEGREE NURSING PROGRAMS
ANNUAL REPORTS AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**ii. COMMISSION ON COLLEGIATE NURSING EDUCATION
(CCNE) PRELICENSURE NURSE EDUCATION
PROGRAMS**

**1. FAIRMONT STATE UNIVERSITY
BACCALAUREATE DEGREE NURSING PROGRAM
ANNUAL REPORT, CCNE SELF-STUDY REPORT
AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**2. SHEPHERD UNIVERSITY BACCALAUREATE
DEGREE PROGRAM ANNUAL REPORT, NURSE
ADMINISTRATOR CHANGE REPORT, CCNE
SUBSTANTIVE CHANGE NOTIFICATION REPORT
AND FACULTY MENTORING AND
ORIENTATION DOCUMENT**

The topic was provided for informational purposes only.

**3. WEST LIBERTY UNIVERSITY BACCALAUREATE
DEGREE PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

The topic was provided for informational purposes only.

**4. WEST VIRGINIA STATE UNIVERSITY
BACCALAUREATE DEGREE PROGRAMS
ANNUAL REPORT, FACULTY MENTORING AND
ORIENTATION DOCUMENTS, CCNE
SUBSTANTIVE CHANGE NOTIFICATION
REPORT, CURRICULUM CHANGE REPORT
FORM AND NURSING COURSE 202 HEALTH
ASSESSMENT SYLLABI**

The topic was provided for informational purposes only.

**5. WEST VIRGINIA UNIVERSITY BACCALAUREATE
DEGREE PROGRAMS ANNUAL REPORTS,
FACULTY MENTORING AND ORIENTATION
DOCUMENTS, AND CCNE SUBSTANTIVE
CHANGE NOTIFICATION REPORT**

The topic was provided for informational purposes only.

**6. WEST VIRGINIA WESLEYAN COLLEGE
BACCALAUREATE DEGREE NURSING PROGRAM
ANNUAL REPORT AND FACULTY MENTORING
AND ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

**7. WHEELING UNIVERSITY BACCALAUREATE
DEGREE NURSING PROGRAMS ANNUAL
REPORTS AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

- iii. COMMISSION FOR NURSING EDUCATION
ACCREDITATION (CNEA) PRELICENSURE NURSE
EDUCATION PROGRAMS**
 - 1. DAVIS & ELKINS BACCALAUREATE DEGREE
NURSING PROGRAMS ANNUAL REPORTS AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

The topic was provided for informational purposes only.

- 2. SALEM UNIVERSITY ASSOCIATE DEGREE
NURSING PROGRAMS ANNUAL REPORTS**

The topic was provided for informational purposes only.

- f. REVIEW AND CONSIDERATION OF NON-NATIONAL NURSING
ACCREDITED PRELICENSURE NURSING EDUCATION
PROGRAMS**
 - i. BACCALAUREATE DEGREE PROGRAMS**
 - 1. CONCORD UNIVERSITY BACCALAUREATE
DEGREE NURSING PROGRAM NATIONAL
NURSING ACCREDITATION PROGRESS REPORT,
ANNUAL REPORT AND FACULTY MENTORING
ORIENTATION DOCUMENTS**

Teresa Ritchie made a motion to accept the Concord University baccalaureate degree nursing program national nursing accreditation progress report, annual report and faculty mentoring and orientation documents and require national nursing accreditation progress report from a national nursing accreditor recognized by the US department of Education 30 days prior to each scheduled Board meeting, Leslie Perine offered the second. The motion carried.

- 2. CONCORD UNIVERSITY BACCALAUREATE OF
ARTS-BACCALAUREATE OF SCIENCE TO
BACCALAUREATE DEGREE NURSING PROGRAM
NATIONAL NURSING ACCREDITATION
PROGRESS REPORT, ANNUAL REPORT AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

Wanda Marks made a motion to accept the Concord University baccalaureate of arts or baccalaureate of science to baccalaureate degree nursing program national nursing accreditation progress report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor

recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

ii. ASSOCIATE DEGREE PROGRAMS

**1. LAUREL COLLEGE TECHNOLOGY ASSOCIATE
DEGREE NURSING PROGRAM NURSING
ACCREDITATION PROGRESS REPORT, NURSE
EDUCATION EVALUATION REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Leslie Perine made a motion to accept the Laurel College of Technology associate degree nursing program national nursing accreditation progress report, nurse education evaluation report, annual report and faculty mentoring and orientation documents and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**2. LAUREL COLLEGE OF TECHNOLOGY LICENSED
PRACTICAL NURSE TO ASSOCIATE DEGREE
NURSING PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT, NURSE
EDUCATION EVALUATION REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Leslie Perine made a motion to accept the Laurel College of Technology licensed practical nurse to associate degree nursing program national nursing accreditation progress report, nurse education evaluation report, annual report and faculty mentoring and orientation documents and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**3. LAUREL COLLEGE OF TECHNOLOGY
PARAMEDIC TO ASSOCIATE DEGREE NURSING
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT, NURSE
EDUCATION EVALUATION REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Wanda Marks made a motion to accept the Laurel College of Technology paramedic to associate degree nursing program national nursing accreditation progress report, nurse education evaluation report, annual report and faculty mentoring and orientation documents and requires a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

**4. NEW RIVER COMMUNITY AND TECHNICAL
COLLEGE LEWISBURG CAMPUS LICENSED
PRACTICAL NURSE TO ASSOCIATE DEGREE
NURSE PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT, NURSE
ADMINISTRATOR CHANGE REPORT AND
ANNUAL REPORT**

Teresa Ritchie made a motion to accept the New River Community and Technical College Lewisburg Campus licensed practical nurse to associate degree nursing program national nursing accreditation progress report, nurse administrator change report and annual report and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**5. NEW RIVER COMMUNITY AND TECHNICAL
COLLEGE LEWISBURG CAMPUS PARAMEDIC TO
ASSOCIATE DEGREE NURSING PROGRAM
NATIONAL NURSING ACCREDITATION
PROGRESS REPORT, NURSE ADMINISTRATOR
CHANGE REPORT, AND ANNUAL REPORT**

Theresa Ritchie made a motion to accept the New River Community and Technical College Lewisburg Campus paramedic to associate degree nursing program national nursing accreditation progress report, nurse administrator change report and annual report and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**6. VALLEY COLLEGE BECKLEY CAMPUS ASSOCIATE
DEGREE NURSING HYBRID PROGRAM
NATIONAL NURSING ACCREDITATION
PROGRESS REPORT, ANNUAL REPORT AND
FACULTY MENTORING AND ORIENTATION
DOCUMENTS**

Wanda Marks made a motion to accept the Valley College Beckley Campus associate degree nursing accreditation report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

**7. VALLEY COLLEGE MARTINSBURG CAMPUS
ASSOCIATE DEGREE NURSING HYBRID
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT, ANNUAL
REPORT, FACULTY MENTORING AND
ORIENTATION DOCUMENTS, AND NURSE
ADMINISTRATOR CHANGE**

Teresa Ritchie made a motion to accept the Valley College Martinsburg Campus associate degree nursing program national nursing accreditation progress report, annual report, faculty mentoring and orientation documents, and nurse administrator change report and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

**8. WEST VIRGINIA JUNIOR COLLEGE BECKLEY
CAMPUS HYBRID ASSOCIATE DEGREE
NURSING PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT ANNUAL
REPORT FACULTY MENTORING AND
ORIENTATION DOCUMENTS, AND FACULTY
EXEMPTION**

Wanda Marks a motion to accept the West Virginia Junior College Beckley Campus hybrid associate degree nursing program national nursing accreditation progress report, curriculum change report, annual report, faculty mentoring and orientation documents, and faculty exemption and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

**9. WEST VIRGINIA JUNIOR COLLEGE BRIDGEPORT
CAMPUS ASSOCIATE DEGREE NURSING
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT, ANNUAL
REPORT, AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Teresa Ritchie made a motion to accept the West Virginia Junior College Bridgeport Campus associate degree nursing program national nursing accreditation progress report, curriculum change report, annual report, and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**10. WEST VIRGINIA JUNIOR COLLEGE CHARLESTON
CAMPUS ASSOCIATE DEGREE NURSING
PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT, ANNUAL
REPORT, AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Leslie Perine made a motion to accept the West Virginia Junior College Charleston Campus associate degree nursing program national nursing accreditation progress report, curriculum change report, annual report and faculty mentoring and orientation document sand require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**11. WEST VIRGINIA JUNIOR COLLEGE CHARLESTON
CAMPUS ASSOCIATE DEGREE NURSING
HYBRID PROGRAM NATIONAL NURSING
ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Wanda Marks made. A motion to accept the West Virginia Junior College Charleston Campus associate degree nursing hybrid program national nursing accreditation progress report, curriculum change report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor

recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

**12. WEST VIRGINIA JUNIOR COLLEGE
HUNTINGTON CAMPUS ASSOCIATE DEGREE
NURSING HYBRID PROGRAM NURSING
ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT ANNUAL**

Leslie Perine made a motion to accept the West Virginia Junior College Huntington Campus associate degree nursing hybrid program national nursing accreditation progress report, curriculum change report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

**13. WEST VIRGINIA JUNIOR COLLEGE
MARTINSBURG CAMPUS ASSOCIATE DEGREE
NURSING HYBRID PROGRAM NATIONAL
NURSING ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Teresa Ritchie made a motion to accept the West Virginia Junior College Martinsburg Campus associate degree nursing hybrid program national nursing accreditation progress report, curriculum change report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Wanda Marks offered the second. The motion carried.

**14. WEST VIRGINIA JUNIOR COLLEGE
PARKERSBURG CAMPUS ASSOCIATE DEGREE
NURSING HYBRID PROGRAM NATIONAL
NURSING ACCREDITATION PROGRESS REPORT,
CURRICULUM CHANGE REPORT, ANNUAL
REPORT AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

Wanda Marks made a motion to accept the West Virginia Junior College Parkersburg Campus associate degree nursing hybrid program national nursing accreditation progress report, curriculum change report, annual report and faculty mentoring and orientation documents and require a national nursing accreditation progress report from a national nursing accreditor

recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

Board Member Chad Callen rejoined the meeting at this time.

**15. WEST VIRGINIA PRELICENSURE NCLEX-RN
EDUCATION PROGRAMS ANNUAL SURVEY
PROGRESS REPORT**

The topic was provided for informational purposes only.

Chad Callen made a motion to request Southern Community and Technical College to be required to complete the Annual Report using the template in place within 30 days of the next regularly scheduled Board Meeting. Jason Vanhooose offered the second. The motion carried.

8. REVIEW AND CONSIDERATION OF DIALYSIS TECHNICIANS

Teresa Ritchie made a motion to accept the 2023 dialysis technician status report. Jason Vanhooose offered the second. The motion carried.

9. REVIEW AND CONSIDERATION OF LEGISLATION

The Executive Director provided the Board will an update related to current legislation.

**10. REVIEW AND CONSIDERATION OF FINANCE AND BUDGET
INFORMATION**

a. PURCHASE CARD EXPENDITURE REPORTS

Teresa Ritchie made a motion to approve the Purchase Card Expenditure Reports. Leslie Perine offered the second. The motion carried.

b. EXPENDITURES TO DATE

Teresa Ritchie made a motion to approve the Expenditures to date report. Leslie Perine offered the second. The motion carried.

11. REVIEW AND CONSIDERATION OF COMMITTEE REPORTS

a. DISCIPLINE REVIEW

The Board was provided with a copy of the updated Discipline Brochure. The Director of Discipline presented the Discipline report. Leslie Perine made a motion to approve the report. The second was offered by Chad Callen. The motion carried. A copy is filed herewith.

b. REVIEW OF DISCIPLINE PARAMETERS

Tersa Ritchie made a motion to defer this agenda item until the next scheduled meeting. The second was offered by Jason Vanhooose. The motion carried.

c. PRACTICE

Wanda Marks, Chair of the Practice Committee reports that since there was not a quorum at the Practice Committee meeting that was held October 12, 2023, that the agenda items will need to be reviewed and consider by the full Board.

Wanda Marls made a motion to accept the agenda. Teresa Ritchie offered the second. The motion carried.

Wanda Marks made a motion to approve the June 29, 2023, meeting minutes. The second was offered by Jason Vanhooose. The motion carried.

Wanda Marks made a motion to approve the Practice Committee recommendations. Leslie Perine offered the second. The motion carried.

12. REVIEW AND CONSIDERATION OF FY2023 DASHBOARD

a. REVIEW OF DASHBOARD

The Board reviewed and considered the FY2023 Dashboard provided to them. The Executive Director gave a brief preview of the report. Leslie Perine made a motion to approve the report. The second was offered by Teresa Ritchie. The motion carried.

b. DISCUSSION OF FY2024 PRIORITIES

The Board Discussed the priorities for FY2024. Leslie Perine made a motion that the Board plan a training retreat to be held on September 17-19, 2024, at Stonewall Resort. Details will be distributed. The second was offered by Teresa Ritchie. The motion carried.

13. EXECUTIVE SESSION

Jason Vanhooose made a motion that the Board enter Executive Session. Chad Callen offered the second. The motion carried. The Board went into Executive Session.

Tara Hulsey, Board President, announced that in accordance with Chapter 6, §4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

14. PUBLIC SESSION RELATED TO MOTIONS DISCUSSED IN EXECUTIVE SESSION

Teresa Ritchie made a motion for the Board to end the Executive Session and resume Public Session. Chad Callen offered the second. The motion passed and the Board resumed its Public Session.

There were no motions made resulting from Executive Session.

15. MISCELLANEOUS

a. MEETINGS FOR 2024

The following dates were set for Board Meeting to be held in 2024:

March 8, 2024 (Committee Meetings March 7, 2024)

October 11, 2024 (Committee Meetings October 10, 2024)

b. RN NEWSLETTER

The Executive Director explained to the Board that the company that has been printing and distributing the RN Nurse Magazine would no longer distribute them at no cost. The magazine costs approximately \$15,00.00 to mail and four (4) publications are printed every year. A discussion ensued related to several options. Leslie Perine made a motion that the Board continue with the company that prints the publication and take the Board on the cost of distributing the RN Nurse Magazine. The second was offered by Wanda Marks. The motion carried.

c. REQUEST TO EMAIL LICENSEES

A discussion ensued regarding the continued request for the email addresses of licensees. Tara Hulseley made a motion that the Board no longer engage in fulfilling request for the email address of licensees. The second was offered by Teresa Ritchie. The motion carried.

d. CONSENT AGENDA

Tara Hulseley made a motion to adapt a consent agenda format for future Board meetings. The second was offered by Teresa Ritchie. The motion carried.

16. ADJOURN

With no further business before the Board, a motion to adjourn the meeting was made by Wanda Marks. The motion was seconded by Leslie Perine. The motion carried. The meeting was adjourned at 12:00 pm.

A handwritten signature in blue ink, reading "Margaret E. Alston", is written over a horizontal line.

MINUTES TAKEN AND PREPARED BY

MARGARET E. ALSTON

DIRECTOR OF FINANCE AND OPERATIONS

A handwritten signature in blue ink, reading "Teresa Ritchie", is written over a horizontal line.

RESPECTFULLY SUBMITTED BY

TERESA RITCHIE, DNP, APRN FNP-BC

BOARD SECRETARY