

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES
APRIL 9, 2021**

**A BOARD MEETING WAS HELD AT THE OFFICE OF THE WEST VIRGINIA BOARD OF EXAMINERS
FOR REGISTERED PROFESSIONAL NURSES AT 90 MACCORKLE AVENUE, SUITE 203, SOUTH
CHARLESTON WV 25303, ON APRIL 9, 2021.**

BOARD MEMBERS PRESENT:

TARA HULSEY, PHD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN FNP-BC,

NANCY V. ATKINS, MSN, APRN, WHNP-BC

JOHN MARTIN, PUBLIC MEMBER

THERESA L. DENNISON, PUBLIC MEMBER

DORIS BURKEY, DNP, APRN FNP-BC

BOARD MEMBERS ABSENT:

L. ANN BOSTIC, DNP, MSN APRN FNP-BC

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

MARGARET "MARTY" ALSTON, DIRECTOR OF FINANCE AND OPERATIONS

ROBIN A. LEWIS, ED D, MSN, APRN, FNP-BC, DIRECTOR OF PRACTICE AND EDUCATION

1. CALL TO ORDER

The meeting was called to order by the Board President at 9:03 a.m.

2. QUORUM

A quorum was established.

3. MISSION REVIEW

Tara Hulsey, Board President, provided a review of the Board's mission.

4. REVIEW AND CONSIDERATION OF AGENDA

The Board reviewed the proposed agenda. A motion was made by Doris Burley to approve the agenda. John Martin offered the second. The motion carried.

5. REVIEW AND CONSIDERATIONS OF MINUTES

a. REVIEW OF MINUTES FOR 10-23-2020

- 5.A.** The Board reviewed the minutes for the October 23, 2020 Board meeting. Nancy Atkins made a motion to approve the minutes as presented. The second was offered by Teresa Ritchie. The motion carried.

6. PRE-LICENSURE NURSING EDUCATION

A. REVIEW AND CONSIDERATION OF NATIONAL COUNCIL LICENSURE EXAMINATION FOR REGISTERED NURSES (NCLEX-RN)

- 6.A.** This agenda item was provided for informational purposes.

B. 2020 NURSING EDUCATION PROGRAM NCLEX-RN LICENSURE EXAM PASS RATE AND APPROVAL STATUS TABLE

- 6.B.** Nancy Atkins made a motion to approve the 2020 Nursing Education Program NCLEX-RN Licensure Exam Pass Rate and Approval Status Table. offered the second. The motion carried.

C. REVIEW AND CONSIDERATION OF ACCREDITATION COMMISSION FOR EDUCATION IN NURSING (ACEN) ACTIONS

- 6.C.** This agenda item was provided for informational purposes.

D. REVIEW AND CONSIDERATION OF COMMISSION ON COLLEGIATE NURSING EDUCATION BOARD OF COMMISSIONERS (CCNE) ACTIONS

- 6.D.** This agenda item was provided for informational purposes.

E. REVIEW AND CONSIDERATION OF COMMISSION FOR NURSING EDUCATION ACCREDITATION INITIAL ACCREDITATION DENIAL NOTICE AND ACTIONS

- 6.E.** This agenda item was provided for informational purposes.

**F. REVIEW AND CONSIDERATION OF NATIONAL NURSING
ACCREDITED PRE-LICENSURE NURSING EDUCATION
PROGRAMS**

- 1. FAIRMONT STATE UNIVERSITY ACEN SUBSTANTIVE
CHANGE REPORT, GRADUATE CONCERN REGARDING
TRANSCRIPT, VIRGINIA BOARD OF NURSING RESPONSE
AND DEAN RESPONSE**

6.F.1. This agenda item was provided for informational purposes

- 2. WHEELING UNIVERSITY CCNE SUBSTANTIVE CHANGE
REPORT REGARDING HLC ACTION**

6.F.2. This agenda item was provided for informational purposes.

**G. REVIEW AND CONSIDERATION OF NON-NATIONAL
NURSING ACCREDITED PRELICENSURE NURSING
EDUCATION PROGRAMS**

- 1. DAVIS & ELKINS COLLEGE BACCALAUREATE DEGREE
NURSING PROGRAM PROGRESS REPORT, NURSE
EDUCATION PROGRAM EVALUATION VIRTUAL VISIT
AND ANNUAL REVIEW AND APPROVAL
CONSIDERATION**

6.G. 1. Teresa Ritchie made a motion to accept the Davis & Elkins College baccalaureate degree program national nursing accreditation progress report and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of education 30 days prior to each scheduled Board meeting. Theresa Dennison offered the second. The motion carried.

Teresa Ritchie made a motion to continue the new Davis & Elkins College baccalaureate degree program with provisional approval. Nancy Atkins offered the second. The motion carried. Board staff plans to conduct a virtual visit of the program in April 2021.

- 2. LAUREL COLLEGE OF TECHNOLOGY ASSOCIATE DEGREE
NURSING PROGRAM NAME AND LOCATION CHANGE
NOTICE, NURSING EDUCATION PROGRAM EVALUATION
VIRTUAL VISIT REPORT PROGRESS REPORT, AND
ANNUAL REVIEW AND APPROVAL CONSIDERATION**

6.G.2. Doris Burkey made a motion to continue the Laurel College of Technology name and location change notice. John Martin offered the second. The motion carried.

Teresa Dennison made a motion to approve the Laurel College of Technology associate degree nursing new program nursing education program evaluation virtual visit report. Doris Burkey offered the second. The motion carried.

Teresa Ritchie made a motion to accept the Laurel College of Technology associate degree program national nursing accreditation progress report and require progress reports on program national nursing

accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled board meeting. Nancy Atkins offered the second. The motion carried.

Teresa Ritchie made a motion to continue the new Laurel College of Technology associate degree program with provisional approval. Theresa Dennison offered the second. The motion carried.

**3. NEW RIVER COMMUNITY AND TECHNICAL COLLEGE
LEWISBURG CAMPUS LICENSED PRACTICAL NURSE TO
ASSOCIATE DEGREE NURSING PROGRAM PROGRESS
REPORT, NURSING EDUCATION PROGRAM EVALUATION
VIRTUAL VISIT REPORT AND ANNUAL REVIEW AND
APPROVAL CONSIDERATION**

6.G.3. Theresa Dennison made a motion to accept the New River Community and Technical College licensed practical nurse to associate degree program progress reports on faculty hires and orientation/associate degree program progress reports on faculty hires and orientation/mentoring plans and national nursing accreditation and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

Doris Burkey made a motion to approve the New River Community and Technical College Lewisburg campus licensed practical nurse to associate degree new program nursing education program evaluation virtual visit report. Theresa Dennison offered the second. The motion carried.

Teresa Ritchie made a motion to continue the New River Community and Technical College Lewisburg Campus licensed practical nurse to associate degree program with provisional approval. John Martin offered the second. The motion carried.

**4. SALEM UNIVERSITY ASSOCIATE DEGREE PROGRAM
PROGRESS REPORT, CALENDAR YEAR REPORT OF
GRADUATES ON THE NATIONAL COUNCIL LICENSURE
EXAMINATION FOR REGISTERED NURSES AND ANNUAL
REVIEW AND APPROVAL CONSIDERATION**

6.G.4. Theresa Dennison made a motion to accept the Salem University associate degree program national nursing accreditation progress report and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

Teresa Ritchie made a motion to continue the Salem University associate degree program with full approval. Doris Burkey offered the second. The motion carried.

**5. WEST VIRGINIA JUNIOR COLLEGE ASSOCIATE DEGREE
NURSING PROGRAMS**

**a. BRIDGEPORT CAMPUS ASSOCIATE DEGREE
NURSING PROGRAM PROGRESS REPORT,
NURSE ADMINISTRATOR CHANGE REPORT AND
ANNUAL REVIEW AND APPROVAL FOR
CONSIDERATION**

6.G.5.a. Doris Burkey made a motion to accept the West Virginia Junior College Bridgeport campus associate degree program progress report on national nursing accreditation and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Theresa Dennison offered the second. The motion carried.

Teresa Ritchie made a motion to continue the West Virginia Junior College Bridgeport Campus associate degree program with provisional approval. Doris Burkey offered the second. The motion carried.

**b. CHARLESTON CAMPUS ASSOCIATE DEGREE
NURSING PROGRAM PROGRESS AND CREDIT
CHANGE REPORT, NURSE EDUCATION
PROGRAM EVALUATION VIRTUAL VISIT AND
ANNUAL REVIEW AND APPROVAL
CONSIDERATION**

6.G.5.b. Theresa Dennison made a motion to accept the WVJC Charleston campus associate degree program progress report on national nursing accreditation and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

Teresa Ritchie made a motion to continue the West Virginia Junior College Charleston Campus associate degree program with provisional approval. Doris Burkey offered the second. The motion carried.

**c. MORGANTOWN CAMPUS ASSOCIATE DEGREE
NURSING PROGRAM PROGRESS AND CREDIT
CHANGE REPORT, NURSE ADMINISTRATOR
CHANGE REPORT, CALENDAR YEAR REPORT OF
GRADUATES ON THE NATIONAL COUNCIL
LICENSURE EXAMINATION FOR REGISTERED
NURSES, AND ANNUAL REVIEW AND APPROVAL
CONSIDERATION**

6.G.5.c. Doris Burkey made a motion to accept the West Virginia Junior College Morgantown associate degree program progress report on national nursing accreditation and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. John Martin offered the second. The motion carried.

Teresa Ritchie made a motion to accept the West Virginia Junior College Morgantown associate degree program nurse administrator change reports received on 12-14-2020 and 02-23-2021. Nancy Atkins offered the second. The motion carried.

Teresa Ritchie made a motion to continue the West Virginia Junior College Morgantown Campus associate degree program with full approval. Nancy Atkins offered the second. The motion carried.

**d. MORGANTOWN CAMPUS BLENDED ONLINE
ASSOCIATE DEGREE NURSING PROGRAM
PROGRESS AND CREDIT CHANGE REPORT,
NURSING EDUCATION PROGRAM EVALUATION
VIRTUAL VISIT, NURSE ADMINISTRATOR
CHANGE REPORT, AND ANNUAL REVIEW AND
APPROVAL CONSIDERATION**

6.G.5.d. Theresa Dennison made a motion to require a WVJC Morgantown campus blended online associate degree nursing program national nursing accreditation progress report on national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Doris Burkey offered the second. The motion carried.

Teresa Ritchie made a motion to accept the West Virginia Junior College Morgantown blended online associate degree program nurse administrator change report received on 12-14-2020 and 02-23-2021. John Martin offered the second. The motion carried.

Doris Burkey made a motion to continue the West Virginia Junior College Morgantown campus online blended associate degree program with provisional approval. Nancy Atkins offered the second. The motion carried.

**6. WEST VIRGINIA STATE UNIVERSITY BACCALAUREATE
DEGREE NURSING PROGRAM PROGRESS REPORT AND
ANNUAL REVIEW AND APPROVAL CONSIDERATION**

6.G.6. Teresa Ritchie made a motion to approve the West Virginia State University baccalaureate degree program nursing education program accreditation progress report and require a progress report on national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled board meeting. Nancy Atkins offered the second. The motion carried.

Doris Burkey made a motion to continue the West Virginia State University baccalaureate degree program with provisional approval. Nancy Atkins offered the second. The motion carried.

H. REVIEW AND CONSIDERATION OF PAPERLESS ELECTRONIC REPORTING SUBMISSION FOR PRELICENSURE NURSING EDUCATION PROGRAMS AND AGENCY RECORD RETENTION POLICY FOR PRELICENSURE NURSE EDUCATION PROGRAM RECORDS

6.H. Doris Burkey made a motion to approve paperless electronic reporting submission, starting during 2021 calendar year, for prelicensure nursing education program reports along with any accompanying documents i.e., nurse education program student and faculty handbooks, school catalogs, etc., and changing the record retention policy for prelicensure nurse education program records from permanent to save 10 years than shred. Teresa Ritchie offered the second. The motion carried.

7. REVIEW AND CONSIDERATION OF DIALYSIS TECHNICIANS

A. DIALYSIS TECHNICIAN APPLICATION AND FEE APPROVALS REPORT

7.A. Teresa Ritchie made a motion to accept the Year 2020 Dialysis Technicians application and fee approval report. Nancy Atkins offered the second. The motion carried.

B. DAVITA DIALYSIS TECHNICIAN TRAINING PROGRAMS REVIEW AND CONSIDERATION OF DIDACTIC DELIVERY, PROGRAMS ADMINISTRATION AND PROGRAMS EDUCATORS

7.B. Teresa Ritchie made a motion to approve Davita dialysis technician training programs didactic delivery, programs administrations and programs educators. Theresa Dennison offered the second. The motion carried.

8. REVIEW AND CONSIDERATIONS OF FINANCE AND BUDGET INFORMATION

A. PURCHASE CARD EXPENDITURE REPORTS

8.A. Doris Burkey made a motion to accept the P-Card purchases. John Martin offered the second. The motion carried.

B. EXPENDITURES TO DATE

8.B. Doris Burkey made a motion to accept the expenditures for YTD FY2021. John Martin offered the second. The motion carried.

C. PURCHASE CARD POLICIES AND PROCEDURES

8.C. Doris Burkey made a motion to accept the purchase card policies and procedures. John Martin offered the second. The motion carried.

9. REVIEW AND CONSIDERATION OF NURSE HEALTH PROGRAMS

A. PEER SUPPORT GROUPS REPORT

9.A. Teresa Ritchie made a motion to approve the Nurse Health Programs Peer Support Groups report. Nancy Atkins offered the second. The motion carried.

B. MONITORING AND CASE MANAGEMENT REPORT

9.B. Teresa Ritchie made a motion to approve the Nurse Health Programs Monitoring and Case Management report. Nancy Atkins offered the second. The motion carried.

10. REVIEW AND CONSIDERATION OF 2021 LEGISLATION

10.A. The Executive Director provided an update related to the 2021 legislation.

11. REVIEW AND CONSIDERATION OF COMMITTEE REPORTS

A. PRACTICE

11.A. Practice committee made the following recommendations to the full Board for the review of practice for complaint cases as follows:

a. Case 1 APRN FNP-C

Ann Bostic made a motion to recommend to the full Board to recommend to not dismiss the complaint and to continue further investigating practice by obtaining all practice patient encounter records between 8/1/2017 through 5/18/2018 for review.

b. Case 2 APRN CNM

Ann Bostic made a motion to recommend to the full Board to recommend to not dismiss the complaint due to practice not meeting APRN ANA scope and standards of practice as evidenced by the National Practitioner Database (NPDB) reporting from experienced certified nurse midwives.

The recommendations were approved unanimously by the Board.

B. DISCIPLINE REVIEW

11.B. The Board reviewed the Disciplinary Review Committee report provided by the Executive Director. John Martin made a motion to accept the report as written. Theresa Dennison offered the second. The motion carried. A copy of the report is filed herewith.

12. REVIEW AND CONSIDERATION OF MEETINGS TO ATTEND

A. 2021 NCSBN ANNUAL MEETING ON AUGUST 18-19 (VIRTUAL)

12.A. The Executive Director informed the Board members to send her an email if interested in attending this meeting.

B. FARB REGULATORY LAW SEMINAR ON SEPTEMBER 30- OCTOBER 3, 2021 IN NASHVILLE, TN

12.B. The Executive Director informed the Board members to send her an email if interested in attending this conference.

13. REPORTS OF MEETING ATTENDED

A. 2021 NCSBN MIDYEAR MEETING HELD MARCH 9-11 (VIRTUAL)

13.A. The Executive Director informed the Board members that she would send email them a link to this meeting.

14. EXECUTIVE SESSION

A. REVIEW AND CONSIDERATION OF VENDOR CONTRACT INQUIRY

14.A. Nancy Atkins made a motion for the Board to enter Executive Session. Teresa Ritchie offered the second. The motion carried. The Board went into Executive Session.

Tara Hulse, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

15. PUBLIC SESSION FOR REVIEW AND CONSIDERATION OF

15.A. Teresa Ritchie made a motion for the Board to recess the Executive Session and resume the meeting in Public Session. Nancy Atkins offered the second. The motion passed and the Board reentered Public Session.

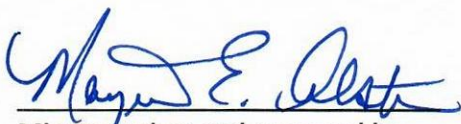
Teresa Ritchie made a motion to give the Executive Director the authority to handle issues regarding the vendor for the WV Restore contract. Nancy Atkins offered the second. The motion passed and the Board reentered Public Session.

16. MISCELLANEOUS

The Board President informed the members that the June 2021 Board meeting would probably be held in the Board Offices new location and that it would be an in-person meeting.

17. ADJOURN

With no further business before the Board, a motion to adjourn the meeting was made Nancy Atkins. The motion was seconded by John Martin. The motion carried. Meeting adjourned at 11:15am.



Minutes taken and prepared by
Margaret E. Alston
Director of Finance and Operations



Respectfully submitted by
Teresa Ritchie, DNP, APRN FNP-BC
Board Secretary