

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES
JULY 24, 2020**

**AN EMERGENCY BOARD MEETING WAS HELD AT THE OFFICE OF THE WEST VIRGINIA BOARD
OF EXAMINERS FOR REGISTERED PROFESSIONAL NURSES AT 90 MACCORKLE AVENUE, SUITE
203, SOUTH CHARLESTON WV 25303, ON JULY 24, 2020.**

BOARD MEMBERS PRESENT:

TARA HULSEY, PHD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN FNP-BC, BOARD SECRETARY

NANCY V. ATKINS, MSN, APRN, WHNP-BC

L. ANN BOSTIC, DNP, MSN APRN FNP-BC

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

JOHN MARTIN, PUBLIC MEMBER

THERESA L. DENNISON, PUBLIC MEMBER

BOARD MEMBERS ABSENT:

NONE

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

MARGARET "MARTY" ALSTON, DIRECTOR OF FINANCE AND OPERATIONS

ROBIN A. LEWIS, ED D, MSN, APRN, FNP-BC, DIRECTOR OF PRACTICE AND EDUCATION

LESLIE JORDAN, ASSISTANT DIRECTOR OF DISCIPLINE AND OPERATIONS

1. CALL TO ORDER

The meeting was called to order by the Board President at 9:05am.

2. QUORUM

A quorum was established.

3. MISSION REVIEW

Tara Hulseley, Board President, provided a review of the Board's Mission.

REVIEW OF BOARD MISSION AND GOAL; CODE OF CONDUCT AND CONFLICT OF INTEREST

The Board reviewed the Mission and Goals for FY2021, the Code of Conduct and the Conflict of Interest.

Nancy Atkins made a motion to revise and approve the Mission and Goal for FY2021. The second was offered by Doris Burkey. Motion carried. A copy will be filed herewith.

John Martin made a motion to reaffirm the Code of Conduct. The second was offered by Teresa Ritchie. Motion carried. A copy will be filed herewith.

Doris Burkey made a motion to reaffirm the Conflict of interest. The second was offered by Nancy Atkins. Motion carried. A copy will be filed herewith.

4. REVIEW AND CONSIDERATION OF AGENDA

The Board reviewed the proposed agenda. A motion was made by Nancy Atkins to defer the Financial and Executive Director Reports until the October 23, 2020 Board meeting. Theresa Dennison offered the second. The motion carried.

5. PRE-LICENSURE NURSING EDUCATION

A. REVIEW AND CONSIDERATION OF NATIONAL COUNCIL LICENSURE EXAMINATION FOR REGISTERED NURSES (NCLEX-RN)

This information was provided to the Board for informational purposes only.

B. REVIEW AND CONSIDERATION OF ACCREDITATION COMMISSION FOR EDUCATION IN NURSING (ACEN) NOTIFICATION TO CONSTITUENTS FOR PROGRAM WITHDRAWALS AND CLOSING AND SUBSTANTIVE CHANGE ACTIONS

This information was provided to the Board for informational purposes only.

C. REVIEW AND CONSIDERATION OF COMMISSION ON COLLEGIATE NURSING EDUCATION BOARD OF COMMISSIONERS (CCNE) ACTIONS

This information was provided to the Board for informational purposes only.

**D. REVIEW AND CONSIDERATION OF
COMMISSION FOR NURSING
EDUCATION ACCREDITATION**

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**E. REVIEW AND CONSIDERATION OF
NATIONAL NURSING ACCREDITED
PRE-LICENSURE NURSING
EDUCATION PROGRAMS**

- 1. ALDERSON BROADDUS
UNIVERSITY
BACCALAUREATE DEGREE
PROGRAMS ACEN LETTER
AND PROGRAMS REPORT**

This information was provided to the Board for informational purposes only.

- 2. BRIDGEVALLEY
COMMUNITY AND
TECHNICAL COLLEGE
ASSOCIATE DEGREE
PROGRAMS REPORT**

This information was provided to the Board for informational purposes only.

- 3. DAVIS AND ELKINS
COLLEGE ASSOCIATE
DEGREE PROGRAMS
REPORT**

This information was provided to the Board for informational purposes only.

- 4. FAIRMONT STATE
UNIVERSITY ASSOCIATE
DEGREE NURSING
PROGRAMS ACEN
SUBSTANTIVE CHANGE
REPORT**

This information was provided to the Board for informational purposes only.

- 5. SHEPHERD UNIVERSITY
BACCALAUREATE DEGREE
PROGRAM REPORT**

This information was provided to the Board for informational purposes only.

**6. SOUTHERN WEST VIRGINIA
COMMUNITY AND
TECHNICAL COLLEGE ACEN
ADMINISTRATOR CHANGE
REPORT AND HIGHER
LEARNING COMMISSION
(HLC) INSTITUTIONAL
STATUS REPORT**

This information was provided to the Board for informational purposes only.

**7. UNIVERSITY OF
CHARLESTON ASSOCIATE
DEGREE PROGRAMS ACEN
SUBSTANTIVE CHANGE
REPORT LETTER**

This information was provided to the Board for informational purposes only.

**8. UNIVERSITY OF
CHARLESTON
BACCALAUREATE DEGREE
PROGRAM ACEN
SUBSTANTIVE CHANGE
REPORT AND LETTER**

This information was provided to the Board for informational purposes only.

**9. WEST VIRGINIA BECKLEY
BACCALAUREATE DEGREE
PROGRAM NURSE
ADMINISTRATOR CHANGE
REPORT**

This information was provided to the Board for informational purposes only.

**10. WHEELING UNIVERSITY
BACCALAUREATE DEGREE
PROGRAMS NURSE
ADMINISTRATOR CHANGE
REPORT**

This information was provided to the Board for informational purposes only.

**F. REVIEW AND CONSIDERATION OF
NON-NATIONAL NURSING
ACCREDITED NURSING EDUCATION
PROGRAMS**

**1. DAVIS & ELKINS COLLEGE
BACCALAUREATE DEGREE
NURSING PROGRAM
PROGRESS REPORT**

Teresa Ritchie made a motion to accept the Davis & Elkins baccalaureate degree nursing program progress reports on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Doris Burkey offered the second. The motion carried.

**2. LAUREL BUSINESS
INSTITUTE DEGREE
NURSING NEW PROGRAM
APPLICATION**

Nancy Atkins a motion to approve the Laurel Business Institute associate degree nursing program new program application and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Ann Bostic offered the second. The motion carried.

**3. NEW RIVER COMMUNITY
AND TECHNICAL COLLEGE
LEWISBURG CAMPUS
LICENSED PRACTICAL
NURSE TO ASSOCIATE
DEGREE NURSING
PROGRAM PROGRESS
REPORT**

Ann Bostic made a motion to accept the New River CTC licensed practical nurse to associate degree nursing program progress report on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

**4. SALEM UNIVERSITY
ASSOCIATE DEGREE
NURSING PROGRAM
REPORT EVALUATION VISIT
DEFERRAL AND STUDENT
CONCERNS REGARDING
PROCTORED TESTING,
CLINICAL EXPERIENCE
DEFERRALS AND
INSTRUCTION**

Teresa Ritchie made a motion to accept the Salem University associate degree program progress reports on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Ann Bostic offered the second. The motion carried.

**5. WEST VIRGINIA JUNIOR
COLLEGE ASSOCIATE
DEGREE NURSING
PROGRAMS PROGRESS
REPORT AND EVALUATION
VISIT DEFERRALS**

Ann Bostic made a motion to accept the West Virginia Junior College Morgantown campus associate degree program progress reports on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of education 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

Nancy Atkins made a motion to accept the West Virginia Junior College Charleston campus associate degree program progress report on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Ann Bostic offered the second. The motion carried.

Teresa Ritchie made a motion to accept the West Virginia Junior College Bridgeport associate degree program progress reports on national nursing accreditation and require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of education 30 days prior to each scheduled Board meeting. Doris Burkey offered the second. The motion carried.

**6. WEST VIRGINIA STATE
UNIVERSITY
BACCALAUREATE DEGREE
NURSING PROGRAM
PROGRESS REPORT AND
EVALUATION VISIT
DEFERRAL**

Ann Bostic made a motion to accept the West Virginia State University baccalaureate degree program progress report on national nursing accreditation and require or not require a progress report on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. John Martin offered the second. The motion carried.

Teresa Ritchie made a motion to require West Virginia State University baccalaureate degree program to provide the Board with a report of the status of faculty 30 days prior to each scheduled Board meeting. Nancy Atkins offered the second. The motion carried.

**G. REVIEW AND CONSIDERATION OF
ANNUAL REPORT FOR
PRELICENSURE NURSING
EDUCATION NCLEX-RN
PROGRAMS**

Ann Bostic made a motion to approve the core annual report survey for prelicensure NCLEX-RN programs. Doris Burkey offered the second. The motion carried.

**H. REVIEW AND CONSIDERATION OF
NURSING EDUCATION
EVALUATION SURVEY AND
VIRTUAL VISITS**

Ann Bostic made a motion to approve the nursing education evaluation survey form and virtual visits. Teresa Ritchie offered the second. The motion carried.

**6. REVIEW AND CONSIDERATION OF DIALYSIS
TECHNICIANS**

**A. DIALYSIS TECHNICIAN
APPLICATION AND FEE APPROVALS
REPORT**

Nancy Atkins made a motion to approve the dialysis technician application and fee approvals report. Ann Bostic offered the second. The motion carried.

**7. REVIEW AND CONSIDERATION OF FINANCE
AND BUDGET INFORMATION**

**A. PURCHASE CARD EXPENDITURE
REPORTS**

This agenda item was deferred until October Board meeting.

B. EXPENDITURES FOR FY2020

This agenda item was deferred until October Board meeting.

**8. REVIEW AND CONSIDERATION OF
LEGISLATION PASSED IN 2020 LEGISLATIVE
SESSION**

A. HB 4417 CE FOR DRUG DIVERSION

Ann Bostic made a motion to approve the addition of any changes to guidelines such as “related to substance use disorder” to the guidelines. Theresa Dennison offered the second. The motion carried.

B. HB 4003 TELEHEALTH RULE

This information was provided to the Board for informational purposes only.

**C. ADDITION BILLS IMPACTING THE
PRACTICE OF NURSING**

This information was provided to the Board for informational purposes only.

**9. REVIEW AND CONSIDERATION OF
LEGISLATION FOR UPCOMING 2021
LEGISLATIVE SESSION**

**A. SERIES 11 CONTINUING
EDUCATION AND COMPETENCE**

Teresa Ritchie made a motion no changes be made only to update the date to read “2020” the 2021 Legislative session. Nancy Atkins offered the second. The motion carried.

**B. SERIES 14 PRACTITIONER
REQUIREMENTS FOR ACCESSING
THE WEST VIRGINIA CONTROLLED
SUBSTANCES MONITORING
PROGRAM DATABASE**

Ann Bostic made a motion to approve with updates and any changes to this rule for the 2021 Legislative session. Teresa Ritchie offered the second. The motion carried.

**10. REVIEW AND CONSIDERATION OF
REQUEST RELATED TO ISSUANCE OF
SECONDARY TEMPORARY PERMIT FOR
APPLICANTS WHO WERE UNSUCCESSFUL
ON NCLEX-RN AFTER 1 ATTEMPT**

Teresa Ritchie made a motion to not approve any changes to 19CSR03 for the 2021 Legislative session. John Martin offered the second. The motion carried.

**11. REVIEW AND CONSIDERATION OF NURSE
HEALTH PROGRAMS**

A. WV RESTORE REPORT

**1. CASE MANAGEMENT &
MONITORING –PARKDALE**

Representatives for Parkdale Tracey Traut, Program Director and Jane Gentry, Case Manager provided an overview of the transition and the report outlining the progress of the program.

**2. PEER SUPPORT GROUPS-
BIRCHWOOD**

Elizabeth Birchwood, CEO of Birchwood provided an overview of the transition and the report outlining the progress of the program.

**12. REVIEW AND CONSIDERATION OF
EXECUTIVE DIRECTOR REPORT**

The following agenda items A. through D. were deferred until the October Board meeting.

- A. UPDATE ON EXECUTIVE ORDERS
RELATED TO COVID-19**
- B. NATIONAL APRN PRACTICE AND
PANDEMIC STUDY**
- C. REQUEST FROM JOINT COMMITTEE
ON GOVERNMENT ORGANIZATION**
- D. NLC COMMISSIONER MEMO OF
UNDERSTANDING WITH WV LPN
BON**

**13. REVIEW AND CONSIDERATION OF
COMMITTEE REPORTS**

A. DISCIPLINE REVIEW

This agenda item was deferred until the October Board meeting.

**14. REVIEW AND CONSIDERATION FOR FY2021
ELECTION OF PRESIDENT SECRETARY**

A. PRESIDENT

Teresa Ritchie made a motion that Dr. Tara Hulseley continue to serve as Board President. The second was offered by John Martin. Motion carried.

B. SECRETARY

Ann Bostic made a motion that Teresa Ritchie continue to serve as Board Secretary. The second was offered by Doris Burkey. Motion carried.

15. MISCELLANEOUS

The Executive Director informed the Board that she would send a Doodle poll to reschedule the Educational Training with Mike Haid.

16. ADJOURN

With no further business before the Board, a motion to adjourn the meeting was made by John Martin. The motion was seconded by Ann Bostic. The motion carried. Meeting adjourned at 10:05 a.m.

**Minutes taken and prepared by
Margaret E. Alston
Director of Finance and Operations**

**Respectfully submitted by
Teresa Ritchie, DNP, APRN FNP-BC
Board Secretary**