

**WEST VIRGINIA BOARD OF EXAMINERS FOR
REGISTERED PROFESSIONAL NURSES
APRIL 20, 2018**

A Board meeting was held on April 20, 2018 at the office of the WV Board of Examiners for Registered Professional Nurses at 90 MacCorkle Avenue SW, South Charleston, WV 25303. This replaced the meeting that was scheduled for March 22-23, 2018 but was postponed due to inclement weather.

BOARD MEMBERS PRESENT:

TARA F. HULSEY, PhD, RN, CNE, FAAN, PRESIDENT

NANCY V. ATKINS, MSN, APRN WHNP-BC

L. ANN BOSTIC, DNP, APRN CRNA

DORIS F. BURKEY, DNP, MSN, APRN FNP-BC

THERESA L. DENNISON, PUBLIC MEMBER

JOHN MARTIN, PUBLIC MEMBER

BOARD MEMBERS ABSENT:

TERESA RITCHIE, DNP, APRN FNP-BC, SECRETARY

BOARD STAFF PRESENT:

SUE A. PAINTER, DNP, RN, EXECUTIVE DIRECTOR

ALICE R. FAUCETT, JD, GENERAL COUNSEL & DIRECTOR OF DISCIPLINE

ROBIN A. LEWIS, Ed.D, MSN, APRN, FNP-BC, ASSOCIATE DIRECTOR

MARGARET "MARTY" ALSTON, DIRECTOR OF OPERATIONS

APRIL 20, 2018

CALL TO ORDER

The meeting was called to order by Tara Hulsey, Board President at 9:00 a.m.

QUORUM

With the required number of members being present a quorum was established.

INTRODUCTION OF GUESTS

The Board recognized the visitors present for the meeting. Also, introductions were made for new staff members Rita Douglas, Nurse Investigator; Sarah Mobley, Secretary I, and Cameron Clark, Office Assistant III

1. ACCEPTANCE OF AGENDA

A. AGENDA

- 1.A.** The Board reviewed the agenda. Nancy Atkins made a motion to accept the agenda as revised by moving item #15.D to be the first item reviewed on this agenda . Ann Bostic offered the second. The motion carried.

15.D. WEST VIRGINIA JUNIOR COLLEGE

15.D.1 PROGRAM REPORT ON NATIONAL NURSING ACCREDITATION PROGRESS

- 15D.1** The Board reviewed the program report on national nursing accreditation progress for West Virginia Junior College (WVJC). Nancy Atkins made a motion to accept the program progress report on national nursing accreditation progress and continue progress 30 days prior to a scheduled Board meeting. The second was offered by Ann Bostic. The motion carried.

15.D.2 SITE VISIT

- 15.D.2** The Board reviewed the site visit report for WVJC. Ann Bostic made a motion to approve the site visit report and requires follow-up reports on the progress on WV19CSR1 standards 11.5 and 15.2 at least 30 days prior to each scheduled Board meeting. The second was offered by John Martin. The motion carried.

**15.D.3 ANNUAL REVIEW, CALENDAR YEAR
REPORT OF GRADUATES ON THE
NATIONAL LICENSURE EXAMINATION,
AND APPROVAL CONSIDERATION FOR
ASSOCIATE DEGREE NURSING
PROGRAM.**

15.D.3 Ann Bostic made a motion to continue the West Virginia Junior College associate degree nursing program with full accreditation status. The second was offered by Doris Burkey. The motion carried.

**2. REVIEW AND CONSIDERATION OF
MEETING MINUTES**

A. JANUARY 10, 2018

2.A. Doris Burkey made a motion to approve the minutes as submitted. Ann Bostic offered the second. The motion carried.

B. FEBRUARY 9, 2018

2.B. Ann Bostic made a motion to approve the minutes as corrected. John Martin offered the second. The motion carried.

3. OPEN FORUM

3. There was no one present desiring to speak during the Open Forum.

**4. REVIEW AND CONSIDERATION OF
EXECUTIVE DIRECTOR REPORT**

**4.A. UPDATE ON NCSBN DATABASE -
OPTIMAL REGULATORY BOARD
SYSTEM (ORBS)**

4.A. The Associate Director, Dr. Robin Lewis provided an update on the progress related to the implementation of the ORBS system. She reported that the project was proceeding well and on schedule.

4.B. WV RN BOARD DASHBOARD

- 4.B.** The Executive Director provided the Board with a FY2018 Dashboard report related to operations for the agency and presented a PowerPoint presentation highlighting the report. A copy of the report is filed herewith.

4.C. BRECKENRIDGE ITT COURT DECISION

- 4.C.** The Executive Director reported that the Board received the order of the United States Bankruptcy Southern District of Indiana, stating that the Trustee is authorized to alter the transcripts of each of the Graduated Nursing Students to remove the designation of “Administrative Drop” and replace it with the designation “Graduated”. She reported that we had not received any of the altered transcripts as of this date.

5. REVIEW AND CONSIDERATION OF THE BOARD’S ANNUAL REPORT OF THE BIENNIUM

5.A. REVIEW OF THE ANNUAL REPORT OF THE BIENNIUM FOR JULY 1, 2015 - JULY 30, 2017

- 5.A.** The Board reviewed the Annual Report of the Biennium for July 1, 2015 thru July 30, 2017. The Executive Director provided a summary of the report. Teresa Ritchie made a motion to approve the Annual Report. Nancy Atkins offered the second. The motion carried.

5.B. 2017 HOUSE BILL 2833 REPORTING CHANGES

- 5.B.** The Executive Director provided the Board with information related to House Bill 2833 related to changes on the reporting required for the Annual report. She reported that she has implemented these changes in the report.

6. REVIEW AND CONSIDERATION OF DIALYSIS TECHNICIAN EXAM SERVICES RE-APPROVALS

- 6.** Dr. Robin Lewis provided a report on this agenda item. Nancy Atkins made a motion to approve the report on Dialysis Technician exam services re-approvals. The second was offered by Ann Bostic. The motion carried.

7. REVIEW AND CONSIDERATION OF 2018

LEGISLATION

7.A. HOUSE BILL 4199 - AMAP

7.A. The Board was provided with an update related to House Bill 4199 from Nancy Atkins.

7.B. HOUSE BILL 4304

7.B. The Board was provided with an update related to House Bill 4304 from Nancy Atkins.

7.C. HOUSE BILL 4156

7.C. The Board was provided with an update related to House Bill 4156 from Nancy Atkins.

8. BUDGET INFORMATION

**A. REVIEW AND CONSIDERATION OF
PURCHASE CARD EXPENDITURE
REPORTS FOR SEPTEMBER,
OCTOBER, NOVEMBER AND
DECEMBER 2017 AND JANUARY
2018**

8.A. The report was reviewed and questions answered by the Board's Executive Assistant Director of Operations Marty Alston. Doris Burkey made a motion to approve the P-Card reports as submitted. John Martin offered the second. The motion carried.

**B. REVIEW AND CONSIDERATION OF
EXPENDITURES TO DATE**

8.B. The related reports were reviewed for content and form. Doris Burkey made a motion to approve the reports. Nancy Atkins offered the second. The motion carried.

9. NCSBN MIDYEAR MEETING UPDATE

9. No representative was in attendance for this meeting.

**10. REVIEW AND CONSIDERATION OF
NURSE HEALTH PROGRAM**

10.A. WV RESTORE REPORTS

- 10.A.** The Board reviewed and considered the WV Restore reports as presented by Mike Brown. Teresa Ritchie made a motion to approve the WV Restore reports as presented. The second was offered by Nancy Atkins. The motion carried.

10.B. OUTREACH PROGRAM REPORT

- 10.B.** Lori Chaffins, RN the Board's newly hired Nurse Health Program Coordinator provided a presentation which outlined the progress of the outreach education for the nurse health program which includes hospitals and nursing programs.

**10.C. NCSBN SUD IN NURSING
RESEARCH TEAM REPORT**

- 10.C.** Ann Bostic provided an update on the NCSBN research project related to Substance Use Disorder (SUD) in Nursing.

**10.D. NURSE HEALTH PROGRAM AUDIT
PER NCSBN CRITERIA**

- 10.D.** The Executive Director informed the Board that Joanne Cole, RN had been vetted and selected to perform the audit on the nurse health program using the NCSBN criteria provided.

**11. REVIEW AND CONSIDERATION OF
MEETINGS TO ATTEND**

- 11.** No motions were made under this agenda item.

12. COMMITTEE REPORTS

12.A. PRACTICE COMMITTEE

- 12.A.** The Executive Director reported that the Practice Committee meeting was postponed and the next meeting is scheduled for May 31, 2018 at 10:00 a.m.

**12.B. DISCIPLINARY REVIEW
COMMITTEE (DRC)**

12.B. The Board was reviewed and considered the Discipline Report for October 14, 2017 through April 20, 2018. Alice Faucett provided a review of the report. Nancy Atkins made a motion to accept the report. The second was offered by Doris Burkey. The motion carried. A copy of the report is filed herewith.

12.C. SAFETY COMMITTEE

12.C. Marty Alston provided the Board with a report related to the activities related to the Safety Committee. No action was required.

13. REVIEW AND CONSIDERATION OF HEARING TRANSCRIPT AND HEARING EXAMINER'S RECOMMENDATIONS

13. A motion was made by Nancy Atkins to reorder the agenda and move this agenda item to the end of the meeting. The second was offered by Ann Bostic. The motion carried.

14. REVIEW AND CONSIDERATION OF NATIONAL NURSING ACCREDITED PRE-LICENSURE NURSING EDUCATION PROGRAM APPROVAL

14.A. ACCREDITATION COMMISSION FOR EDUCATION IN NURSING

- 1. ALDERSON BROADDUS UNIVERSITY SCHOOL OF NURSING**
- 2. BLUE RIDGE COMMUNITY & TECHNICAL COLLEGE ASSOCIATE DEGREE PROGRAM**
- 3. BLUEFIELD STATE COLLEGE ASSOCIATE DEGREE NURSING PROGRAM**
- 4. BRIDGEVALLEY COMMUNITY & TECHNICAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAMS**
- 5. DAVIS & ELKINS COLLEGE ASSOCIATE DEGREE NURSING PROGRAMS**
- 6. EASTERN WEST VIRGINIA COMMUNITY & TECHNICAL COLLEGE ASSOCIATE DEGREE NURSING**

- PROGRAM**
7. **FAIRMONT STATE
UNIVERSITY ASSOCIATE
DEGREE NURSING
PROGRAMS**
 8. **MARSHALL UNIVERSITY
BACCALAUREATE OF
SCIENCE IN NURSING
PROGRAMS**
 9. **SOUTHERN WEST VIRGINIA
COMMUNITY & TECHNICAL
COLLEGE ASSOCIATE
DEGREE NURSING
PROGRAM**
 10. **ST. MARY'S MEDICAL
CENTER AND MARSHALL
UNIVERSITY ASSOCIATE
DEGREE NURSING
PROGRAM**
 11. **UNIVERSITY OF
CHARLESTON
BACCALAUREATE OF
SCIENCE IN NURSING
DEGREE PROGRAM**
 12. **WEST VIRGINIA NORTHERN
COMMUNITY COLLEGE
ASSOCIATE DEGREE
NURSING PROGRAMS**
 13. **WEST VIRGINIA
UNIVERSITY AT
PARKERSBURG ASSOCIATE
DEGREE NURSING
PROGRAMS**

14.A. Nancy Atkins made a motion to accept and approve the thirteen (13) programs listed above with full accreditation status from March 31, 2018 to April 20, 2018 pursuant to WV Code 30-7-5A and determined these programs are exempt from Board rules that require ongoing Board approval if the programs maintain national nursing accreditation. Ann Bostic offered the second. The motion carried.

**14.B. COMMISSION ON COLLEGIATE
NURSING EDUCATION**

1. **SHEPHERD UNIVERSITY**

- BACCALAUREATE OF
SCIENCE IN NURSING
PROGRAM**
- 2. **WEST LIBERTY
UNIVERSITY
BACCALAUREATE OF
SCIENCE IN NURSING
PROGRAMS**
- 3. **WEST VIRGINIA
UNIVERSITY
BACCALAUREATE**
- 4. **WEST VIRGINIA
WESLEYAN COLLEGE
BACCALAUREATE OF
SCIENCE IN NURSING
PROGRAM**
- 5. **WHEELING JESUIT
UNIVERSITY
BACCALAUREATE OF
SCIENCE IN NURSING
PROGRAMS**

14.B. Ann Bostic made a motion to accept the five (5) CCNE National Nursing Accreditation programs listed above and they will be designated WV RN Board approved nursing program with full accreditation status from March 31, 2018 to April 20, 2018 pursuant to WV Code 30-7-5a and determined these programs will be exempt from Board rules that require ongoing Board approval if the program maintains national nursing accreditation. Doris Burkey offered the second. The motion carried.

15. REVIEW AND CONSIDERATION OF NON-NATIONAL NURSING ACCREDITED NURSING EDUCATION PROGRAMS

15.A. SALEM UNIVERSITY

15.A.1 PROGRAM REPORT ON NATIONAL COUNCIL LICENSURE EXAMINATION REGISTERED NURSES (NCLEX-RN) RESULTS, FACULTY, FACULTY DEVELOPMENT AND NATIONAL NURSING ACCREDITATION PROGRESS

15A.1. Nancy Atkins made a motion to accept the program report on licensure passage rate, curriculum implementation, faculty, faculty development and national accreditation progress and to continue a program report on licensure passage rate, curriculum implementation, faculty, faculty development and national nursing accreditation progress thirty (30) days prior to each Board meeting. Ann Bostic offered the second. The motion carried.

**15.A.2 PROGRAM REPORT OF
ADMISSION POLICY ADDENDUM
FOR EXCEPTIONAL
CIRCUMSTANCES**

- 15.A.2** Nancy Atkins made a motion to accept the admission policy addendum for exceptional, circumstances. Ann Bostic offered the second. The motion carried.

**15.A.3 SITE VISIT REPORT AND
PROGRAM REPORT ON 19CSR1
STANDARD 10.1.A**

- 15.A.3** Nancy Atkins made a motion to approve the site visit report and requires a follow-up report on the progress on WV19CSR1 standards 9.2, 10.1, 10.1.b.1, 10.1.b.2, 10.1.c, 10.1.c.5, 10.1.c.6, 15.1 and 15.2b at least thirty (30) days prior to each scheduled Board meeting. Ann Bostic offered the second. The motion carried.

**15.A.4 ANNUAL REVIEW, CALENDAR
YEAR REPORT OF GRADUATES
ON THE NATIONAL LICENSURE
EXAMINATION AND APPROVAL
CONSIDERATION FOR THE
ASSOCIATE DEGREE NURSING
PROGRAM**

- 15.B.4** Doris Burkey made a motion to change Salem university associate degree nursing program to full accreditation status. Ann Bostic offered the second. The motion carried.

**15.B. UNIVERSITY OF CHARLESTON
ASSOCIATE DEGREE IN NURSING
PROGRAM BECKLEY CAMPUS**

**15.B.1 PROGRAM REPORT OF NURSES
ADMINISTRATOR CHANGE FORM
SUBMITTED TO ACCREDITATION
COMMISSION FOR EDUCATION IN
NURSING**

- 15.B.1** Nancy Atkins made a motion to accept the programs report of nurses administer change form submission to ACEN. Ann Bostic offered the second. The motion carried.

**15.B.2 PROGRAM REPORT ON
NATIONAL COUNCIL LICENSURE
EXAMINATION FOR REGISTERED
NURSES (NCLEX-RN) RESULTS
AND PROGRESS ON AN NCLEX-
RN ACTION PLAN TO IMPROVE
FIRST TIME TEST TAKER**

**GRADUATES CALENDAR YEAR
LICENSURE EXAMINATION
RESULTS, CURRICULUM
IMPLEMENTATION AND
NATIONAL NURSING
ACCREDITATION PROGRESS**

- 15.B.2** Ann Bostic made a motion to accept the program progress report on the UC Beckley Campus ADN program National Council Licensure Examination for Registered Nurses (NCLEX-RN) results, NCLEX-RN Action plan to improve first time test taker graduates calendar year licensure examination results, curriculum implementation, and national nursing accreditation progress and to continue reports on National Council Licensure Examination for Registered Nurses (NCLEX-RN) results and progress to improve first time test taker graduates calendar year licensure examination results, and national nursing accreditation progress. Nancy Atkins offered the second. The motion carried.

**15.B.3 ANNUAL REVIEW, CALENDAR
YEAR REPORT OF GRADUATES
ON THE NATIONAL LICENSURE
EXAMINATION, SITE VISIT AND
APPROVAL CONSIDERATION FOR
THE UNIVERSITY OF
CHARLESTON BECKLEY
ASSOCIATE DEGREE NURSING
PROGRAM.**

- 15.B.3** Nancy Atkins made a motion to continue the University of Charleston Beckley campus associate degree nursing program with provisional accreditation status until March 31, 2019, and to defer the site visit, and to require progress reports on first time test taker graduates calendar year NCLEX-RN license examination results at least 30 days prior to each scheduled Board meeting. Ann Bostic offered the second. The motion carried.

**15.C. UNIVERSITY OF CHARLESTON
ASSOCIATE DEGREE IN NURSING
PROGRAM CHARLESTON
CAMPUS SITE VISIT UPDATE**

- 15.C.** Informational: Due to the inclement weather cancellation of the March Board meeting and unexpected changes to the office calendar the new UC ADN program Charleston Campus visit will be scheduled after the April 2018 Board meeting.

**15.D. WEST VIRGINIA JUNIOR
COLLEGE**

- 15.D.** This agenda item moved to the first agenda item reviewed.

13. REVIEW AND CONSIDERATION

**OF HEARING TRANSCRIPT AND
HEARING EXAMINER'S
RECOMMENDATIONS**

**13.A. EXECUTIVE SESSION FOR
REVIEW AND CONSIDERATION
OF HEARING TRANSCRIPT AND
HEARING EXAMINER'S
RECOMMENDATIONS FOR
N. HARLESS #76182
S. OWENS 27968 AND
B. RUSSELL #47700**

13.A. Nancy Atkins made a motion for the Board to enter into Executive Session. Ann Bostic offered the second. The motion carried. The Board went into Executive Session.

Tara Hulseley, Board President, announced that in accordance with Chapter 6, Section 4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an Executive Session.

Nancy Atkins made a motion for the Board to end the Executive Session and return to Public Session. Doris Burkey offered the second. The motion carried and the Board re-entered Public Session.

**13.B. PUBLIC SESSION FOR REVIEW
AND CONSIDERATION OF
HEARING TRANSCRIPT AND
HEARING EXAMINER'S
RECOMMENDATIONS FOR
N. HARLESS #76182
S. OWENS 327968 AND
B. RUSSELL #47700**

13.B. HARLESS License # 76182:

Tara Hulseley made a motion to suspend the license number 76182, issued to Nakoshua Harless. The Board further modifies the Hearing Examiner's recommendation as set out herein. The Board ORDERS Harless to report to WV Restore within five (5) business days of notice of this Order and to fully participate in WV Restore. Harless shall request that a complete copy of her Board file, which includes this Final Order, be sent to the WV Restore Program and the counselor performing Harless's evaluation through WV Restore before her evaluation. Once Harless has received an evaluation through the WV Restore program and has been deemed safe to practice by WV Restore, Harless shall complete a reinstatement application and submit the application, along with a copy of her evaluation through WV Restore and her WV Restore file to the Board's Disciplinary

Review Committee (DRC) for review. Harless shall contact the Board and schedule an appointment to appear before the DRC after she has provided the above information. Following Harless's appearance, the DRC shall render a decision regarding her reinstatement application. The Board also ORDERS Harless pay a fine and administrative cost in the amount of five hundred dollars and 00/100 (\$500.00). Ann Bostic offered the second. The motion carried.

OWENS License# 32768:

Nancy Atkins made a motion to suspend the license number 27968, issued to Susan Owens. The Board further modifies the Hearing Examiner's recommendation as set out herein. The Board ORDERS Owens to report to WV Restore within five (5) business days of notice of this Order and to fully participate in WV Restore. Owens shall request that a complete copy of her Board file, which includes this Final Order, be sent to the WV Restore Program and the counselor performing Owens's evaluation through WV Restore before her evaluation. Once Owens has received an evaluation through the WV Restore program and has been deemed safe to practice by WV Restore, Owens shall complete a reinstatement application and submit the application, along with a copy of her evaluation through WV Restore and her WV Restore file to the Board's Disciplinary Review Committee (DRC) for review. Owens shall contact the Board and schedule an appointment to appear before the DRC after she has provided the above information. Following Owens's appearance, the DRC shall render a decision regarding her reinstatement application. The Board also ORDERS Owens pay a fine and administrative cost in the amount of five hundred dollars and 00/100 (\$500.00). Theresa Dennison offered the second. The motion carried.

BRENDA RUSSELL License #47700

Doris Burkey made a motion to suspend the license number 47700, issued to Brenda Russell. The Board further modifies the Hearing Examiner's recommendation as set out herein. The Board ORDERS Owens to report to WV Restore within five (5) business days of notice of this Order and to fully participate in WV Restore. Russell shall request that a complete copy of her Board file, which includes this Final Order, be sent to the WV Restore Program and the counselor performing Russell's evaluation through WV Restore before her evaluation. Once Russell has received an evaluation through the WV Restore program and has been deemed safe to practice by WV Restore, Russell shall complete a reinstatement application and submit the application, along with a copy of her evaluation through WV Restore and her WV Restore file to the Board's Disciplinary Review Committee (DRC) for review. Russell shall contact the Board and schedule an appointment to appear before the DRC after she has provided the above information. Following Russell's appearance, the DRC shall render a decision regarding her reinstatement application. The Board also ORDERS Russell pay a fine and administrative

cost in the amount of five hundred dollars and 00/100 (\$500.00). Ann Bostic offered the second. The motion carried.

16. MISCELLANEOUS

16. There was no information for this agenda item.

17. ADJOURN

17. The motion was made by Doris Burkey to adjourn. The second was offered by Theresa Dennison. The meeting adjourned at 3:00pm.

Respectfully submitted by
Teresa Richie,
Board Secretary

Minutes taken and prepared by
Margaret "Marty" Alston
Executive Assistant Director of Operations