

**WEST VIRGINIA BOARD OF EXAMINERS
FOR REGISTERED PROFESSIONAL NURSES
MARCH 8, 2024**

**A BOARD MEETING WAS HELD ON MARCH 8, 2024
AT THE OFFICES AT THE WEST VIRGINIA BOARD OF REGISTERED NURSES LOCATED AT
5001 MACCORKLE AVENUE, SOUTH CHARLESTON, WV 25309**

BOARD MEMBERS PRESENT:

TARA HULSEY, PHD, RN, CNE, FAAN, PRESIDENT

TERESA RITCHIE, DNP, APRN, FNP-BC

WANDA MARKS, RN

LESLIE D. PERINE, RN

JASON S. VANHOOSE, RN

CHAD T. CALLEN

CATHY CHILDERS, DT

BOARD STAFF PRESENT:

DR. SUE PAINTER, DNP, RN, EXECUTIVE DIRECTOR

MICHAEL D. PAYNE, ESQ., GENERAL COUNSEL

MARGARET "MARTY" ALSTON, DIRECTOR OF OPERATIONS

ROBIN A. LEWIS, ED D, MSN, APRN, FNP-BC, DIRECTOR OF PRACTICE AND EDUCATION

LESLIE JORDAN, DIRECTOR OF DISCIPLINE

1. CALL TO ORDER

The meeting was called to order by the Board President at 9:05 a.m.

2. QUORUM

A quorum was established.

3. REVIEW AND CONSIDERATION OF AGENDA

a. MOTION REGARDING ACCEPT/REORDER AGENDA

The Board reviewed the proposed agenda. A motion was made by Jason Vanhooose to approve the agenda. Leslie Perine offered the second. The motion carried.

4. REVIEW AND CONSIDERATION OF MINUTES

a. REVIEW OF MEETING MINUTES

The Board reviewed and considered the minutes for October 4, 2023, October 13, 2023, November 6, 2023 and January 16, 2024. A motion was made by Wanda Marks to approve the meeting minutes as corrected. Teresa Ritchie offered the second. The motion carried.

5. REVIEW AND CONSIDERATION OF NURSE HEALTH PROGRAMS

a. WV RESTORE PEER SUPPORT GROUPS REPORT

The Board reviewed and considered a report presented by Elizabeth Temple with Birchwood Solutions.

b. WV CARES FOR NURSES SUPPORT GROUP PROGRAM

The Board reviewed and considered a report presented by Elizabeth Temple with Birchwood Solutions.

c. WV RESTORE MONITORING AND CASE MANAGEMENT REPORT

The Board reviewed and considered a report presented by Parkdale. Tracy Traut was in attendance for questions related to the report. Christina Hinkle was also in attendance.

d. NURSE HEALTH COACH PROGRAM

The Executive Director provided a report related to the Nurse Health Coach program facilitated by the Greater Recovery & Community Empowerment (GRACE).

6. PRE-LICENSURE NURSING EDUCATION

a. REVIEW AND CONSIDERATION OF NATIONAL COUNCIL LICENSURE EXAMINATION FOR REGISTERED NURSES (NCLEX-RN)

i. 4th Quarter Reports

The topic was provided for informational purposes only.

ii. Review and consideration of 2023 West Virginia nursing education programs NCLEX-RN licensure exam pass rate and

Chad Callen made a motion to approve the 2023 Nursing Education Program NCLEX-RN Licensure Exam Pass Rate and Approval. Leslie Perine offered the second. The motion carried.

b. REVIEW AND CONSIDERATION OF ACCREDITATION COMMISSION EDUCATION IN NURSING (ACEN) ACTIONS

The Topic was provided for informational purposes only.

c. REVIEW AND CONSIDERATION OF COMMISSION ON COLLEGIATE NURSING EDUCATION BOARD OF COMMISSIONERS

The topic was provided for informational purposes only.

d. REVIEW AND CONSIDERATION OF COMMISSION FOR NURSING EDUCATION ACCREDITATION (CNEA) ACTIONS

The topic was provided for informational purposes only.

e. REVIEW AND CONSIDERATION OF NATIONAL NURSING ACCREDITED PRELICENSURE NURSING EDUCATION PROGRAMS

i. COMMISSION ON COLLEGIATE NURSING EDUCATION (CCNE) PRELICENSURE NURSE EDUCATION PROGRAMS

1. FAIRMONT STATE UNIVERSITY BACCALAUREATE DEGREE NURSING PROGRAM CCNE SELF-STUDY REPORT AND CCNE PROGRAM EVALUATION REPORT

The topic was provided for informational purposes only.

- 2. SHEPHERD UNIVERSITY
BACCALAUREATE DEGREE NURSING
PROGRAMS AACN ANNUAL SURVEY
AND FACULTY MENTORING AND
ORIENTATION DOCUMENTS**

The topic was provided for informational purposes only.

- 3. WEST VIRGINIA STATE UNIVERSITY
LICENSED PRACTICAL NURSE TO
BACCALAUREATE DEGREE NURSING
PROGRAM CCNE SUBSTANTIVE
CHANGE REPORT AND
CURRICULUM CHANGE REPORT**

The topic was provided for informational purposes only.

- 4. WEST VIRGINIA UNIVERSITY
BACCALAUREATE DEGREE
PROGRAMS CCME SUBSTANTIVE
CHANGE REPORT AND
CURRICULUM CHANGE REPORT**

The topic was provided for informational purposes only.

- 5. WHEELING BACCALAUREATE
DEGREE NURSING PROGRAMS
MALPRACTICE INSURANCE AND
STUDENT CLINICAL HOURS, AND
CCNE SUBSTANTIVE CHANGE
REPORTS FOR LICENSURE PASS
RATE AND FACULTY STAFFING**

The topic was provided for informational purposes only.

2. COMMISSION FOR NURSING EDUCATION ACCREDITATION (CNEA) PRELICENSURE NURSE EDUCATION PROGRAMS

- a. SALEM UNIVERSITY ASSOCIATE DEGREE NURSING PROGRAMS CNEA ACCREDITATION ACTION NOTIFICATION LETTER AND CNEA NURSE LEADERSHIP CHANGE DOCUMENTS**

The topic was provided for informational purposes only.

3. ACCREDITATION COMMISSION FOR EDUCATION NURSING (ACEN) PRELICENSURE NURSE EDUCATION PROGRAMS

- a. BLUERIDGE COMMUNITY & TECHNICAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAMS ACEN ANNUAL REPORT**

The topic was provided for informational purposes only.

- b. BLUEFIELD STATE HIGHER LEARNING COMMISSION ACCREDITATION ACTION AND PRESIDENT CHANGE NOTICE**

The topic was provided for informational purposes only.

- c. DAVIS AND ELKINS COLLEGE ASSOCIATE DEGREE NURSING PROGRAMS ACEN ANNUAL REPORT**

The topic was provided for informational purposes only.

- d. FAIRMONT STATE UNIVERSITY ASSOCIATE DEGREE NURSING PROGRAMS ACEN ANNUAL REPORT**

The topic was provided for informational purposes only.

Chad Callen recused himself for the discussion and vote and left the room.

- e. SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE ASSOCIATE DEGREE NURSING PROGRAMS ACEN ANNUAL REPORT AND ACCELERATED ASSOCIATE DEGREE NURSING PROGRAM NCLEX-RN PROGRAM ANNUAL SURVEY REPORT**

The topic was provided for informational purposes only.

**f. UNIVERSITY OF CHARLESTON ASSOCIATE DEGREE
NURSING PROGRAMS AND BACCALAUREATE DEGREE
NURSING PROGRAM ACEN ACCREDITATION ACTION
REPORTS**

The topic was provided for informational purposes only.

**g. WEST VIRGINIA JUNIOR COLLEGE CHARLESTON
ASSOCIATE DEGREE NURSING PROGRAMS ACEN
INITIAL ACCREDITATION ACTION REPORTS, NURSE
EDUCATION PROGRAMS EVALUATION DOCUMENTS,
AND NATIONAL NURSING ACCREDITATION PROGRESS
REPORTS**

Leslie Perine made a motion to accept the WVJC Charleston Campus associate degree nursing program, WVJC Charleston Campus associate degree nursing hybrid program, WVJC Huntington Campus associate degree nursing hybrid program, and WVJC Beckley Campus associate degree hybrid program nurse education evaluation documents, ACEN initial accreditation action report and pursuant to West Virginia Code 30-7-1 et. Seq. and 19-01 code of legislative rule, continued the WVJC Charleston Campus associate degree nursing program, and changed the WVJC Charleston Campus associate degree nursing hybrid, WVJC Huntington Campus associate degree nursing hybrid program, and WVJC Beckley Campus associate degree hybrid program Board approval status to full board approval and exempt from board rules that require ongoing approval if programs maintain national nursing accreditation. Jason Vanhooose offered the second. The motion carried.

**h. WEST VIRGINIA JUNIOR COLLEGE MORGANTOWN
CAMPUS BLENDED ONLINE ASSOCIATE DEGREE
NURSING PROGRAM NAME CHANGE TO WVJC
MORGANTOWN CAMPUS ASSOCIATE DEGREE
NURSING HYBRID PROGRAM**

The topic was provided for informational purposes only.

**i. WEST VIRGINIA JUNIOR COLLEGE MORGANTOWN
CAMPUS MON HEALTH SYSTEM ASSOCIATE DEGREE
NURSING HYBRID PROGRAM ABHES NOTICES OF
CONTRACT CHANGE AND INTENT TO CLOSE A
PROGRAM NOTICE**

The topic was provided for informational purposes only.

**j. WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
ACEN ACCREDITATION ACTION REPORT**

The topic was provided for informational purposes only.

**F.REVIEW AND CONSIDERATION OF NON-NATIONAL NURSING ACCREDITED PRELICENSURE
NURSING EDUCATION PROGRAMS**

1. ASSOCIATE DEGREE PROGRAMS

**a. LAUREL COLLEGE OF TECHNOLOGY
ASSOCIATE DEGREE NURSING
PROGRAM ANNUAL REVIEW AND
APPROVAL, NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND ACEN SITE VISIT REPORT**

Wanda Marks made a motion to change the Laurel College of Technology associate degree nursing Board approval status to full approval, accept the national nursing accreditation progress report and ACEN site visit report, and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

**b. LAUREL COLLEGE OF TECHNOLOGY
LICENSED PRACTICAL NURSE TO
ASSOCIATE DEGREE NURSING
PROGRAM ANNUAL REVIEW AND
APPROVAL, NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND ACEN SITE VISIT REPORT**

Teresa Ritchie made a motion to continue the Laurel College of Technology licensed practical nurse to associate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress report and ACEN site visit report and require national nursing accreditation progress reports 30 days prior to each scheduled board meeting. Leslie Perine offered the second. The motion carried.

**c. LAUREL COLLEGE OF TECHNOLOGY
PARAMEDIC TO ASSOCIATE DEGREE
NURSING PROGRAM ANNUAL
REVIEW AND APPROVAL,
NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND ACEN SITE VISIT REPORT**

Wanda Marks made a motion to continue the Laurel College of Technology paramedic to associate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress report and ACEN site visit report and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**d. NEW RIVER COMMUNITY AND
TECHNICAL COLLEGE LEWISBURG
CAMPUS LICENSED PRACTICAL
NURSE TO ASSOCIATE DEGREE
NURSE PROGRAM ANNUAL REVIEW
AND APPROVAL, NATIONAL
NURSING ACCREDITATION
PROGRESS REPORT AND NATIONAL
ACCREDITATION REPORT**

Leslie Perine made a motion to continue the New River Community & Technical College licensed practical nursing to associate degree nursing program Board approval status with full approval, accept the national accreditation report and national nursing accreditation progress report and require progress report and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Cathy Childers offered the second. The motion carried.

**e. NEW RIVER COMMUNITY AND
TECHNICAL COLLEGE LEWISBURG
CAMPUS PARAMEDIC TO
ASSOCIATE DEGREE NURSING
PROGRAM ANNUAL REVIEW AND
APPROVAL, NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND NATIONAL ACCREDITATION
REPORT**

Wanda Marks made a motion to continue the New River Community & Technical College Paramedic to associate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress report and national accreditation report and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**f. VALLEY COLLEGE BECKLEY CAMPUS
ASSOCIATE DEGREE NURSING
HYBRID PROGRAM ANNUAL
REVIEW AND APPROVAL,
NATIONAL NURSING
ACCREDITATION PROGRESS REPORT
AND CURRICULUM CHANGE
REPORT**

Leslie Perine made a motion to continue the Valley College Beckley Campus associate degree nursing hybrid program Board approval status with provisional approval, accept the national nursing accreditation progress report and curriculum change report form and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

**g. VALLEY COLLEGE MARTINSBURG
CAMPUS ASSOCIATE DEGREE
NURSING HYBRID PROGRAM
ANNUAL REVIEW AND APPROVAL,
NATIONAL NURSING
ACCREDITATION PROGRESS
REPORT, NURSE ADMINISTRATOR
SUBSTANTIVE CHANGE REPORT,
AND CURRICULUM CHANGE
REPORT**

Wanda Marks made a motion to continue the Valley College Martinsburg Campus associate degree nursing hybrid program Board approval status with provisional approval, accept the national nursing accreditation progress report, nurse administrator substantive change report and curriculum change report and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Teresa Ritchie offered the second. The motion carried.

**h. WEST VIRGINIA JUNIOR COLLEGE
BRIDGEPORT CAMPUS ASSOCIATE
DEGREE NURSING PROGRAM
ANNUAL REVIEW AND APPROVAL,
AND NATIONAL NURSING
ACCREDITATION PROGRESS REPORT**

Teresa Ritchie made a motion to continue the West Virginia Junior College Bridgeport Campus associate degree nursing program Board approval status with full approval, accept the national nursing accreditation progress report and require national nursing accreditation progress

reports 30 days prior to each scheduled Board Meeting. Wanda Marks offered the second. The motion carried.

**i. WEST VIRGINIA JUNIOR COLLEGE
MARTINSBURG CAMPUS
ASSOCIATE DEGREE NURSING
HYBRID PROGRAM ANNUAL
REVIEW AND APPROVAL, AND
NATIONAL NURSING
ACCREDITATION PROGRESS REPORT**

Leslie Perine made a motion to continue the West Virginia Junior College Martinsburg Campus associate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

**j. WEST VIRGINIA JUNIOR COLLEGE
PARKERSBURG CAMPUS ASSOCIATE
DEGREE NURSING HYBRID
PROGRAM ANNUAL REVIEW AND
APPROVAL, AND NATIONAL
NURSING ACCREDITATION
PROGRESS REPORT**

Wanda Marks made a motion to continue the West Virginia Junior College Parkersburg Campus associate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress report and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

2. DIPLOMA PROGRAMS

**a. WVU MEDICINE CENTER NURSING
EDUCATION DIPLOMA PROGRAM
NEW PROGRAM APPLICATION**

Teresa Ritchie made a motion to accept the WVU Medicine Center for Nursing Education diploma program nursing program new program application and provisionally approve the WVUM CNE diploma program and require progress reports on program national nursing accreditation by a national nursing accreditor recognized by the US Department of Education 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

Chad Callen rejoined the meeting.

3. BACCALAUREATE DEGREE PROGRAMS

a. CONCORD UNIVERSITY BACCALAUREATE DEGREE NURSING PROGRAM ANNUAL REVIEW AND APPROVAL, NATIONAL NURSING ACCREDITATION PROGRESS REPORT, CCNE SELF-STUDY, CCNE PROGRAM INFORMATION FORM, CCNE SEP, AND CU NURSING PROGRAM PHOTO PORTFOLIO

Teresa Ritchie made a motion to continue the Concord University baccalaureate degree nursing program Board approval status with provisional approval, accept the national nursing accreditation progress report, CCNE self-study, CCNE SEP, and CU nursing program photo portfolio, and requires a national nursing accreditation progress report at least 30 days prior to each scheduled Board meeting. Leslie Perine offered the second. The motion carried.

b. CONCORD UNIVERSITY BACCALAUREATE OF ARTS- BACCALAUREATE OF SCIENCE TO BACCALAUREATE DEGREE NURSING PROGRAM ANNUAL REVIEW AND APPROVAL, NATIONAL NURSING ACCREDITATION PROGRESS REPORT, CCNE SELF-STUDY, CCNE PROGRAM INFORMATION FORM, CCNE SEP, AND CU NURSING PROGRAM PHOTO PORTFOLIO

Wanda Marks made a motion to continue the Concord University baccalaureate of arts-baccalaureate of science to baccalaureate degree nursing program Board approval status with provisional approval, and accept the national nursing accreditation progress report, CCNE self-study, CCNE SEP, and CU nursing program photo portfolio and require national nursing accreditation progress reports 30 days prior to each scheduled Board meeting. Cathy Childers offered the second. The motion carried.

**4. REVIEW AND CONSIDERATION OF THE
2023 WEST VIRGINIA STATE OF
PRELICENSURE NURSE EDUCATION
NCLEX-RN PROGRAMS ANNUAL
REPORT**

Teresa Ritchie made a motion to approve the 2023 West Virginia state of prelicensure nurse education NCLEX-RN programs annual report. Cathy Childers offered the second. The motion carried.

Teresa Ritchie made a motion to adopt the following prelicensure nurse education NCLEX-RN programs Board standards based on Key quality indicator of 70% or greater for graduation rates. Wanda Marks offered the second. The motion carried.

Teresa Ritchie made a motion to reaffirm the Board standard of performance for licensure pass rate of 80% or greater for legislative rule 19CSR1 and adopt the following prelicensure nurse education NCLEX-RN programs Board standards for performance for legislative rule 19CSR1-15.2 of employment rates of 80% or greater and attrition rate of less than 50%. Jason Vanhooose offered the second. The motion carried.

Cathy Childers recused herself and left the room during the following discussion and vote.

**5. REVIEW AND CONSIDERATION OF
DIALYSIS TECHNICIANS
a. FRESENIUS DIALYSIS
TECHNICIAN TRAINING
PROGRAM REAPPROVALS**

Teresa Ritchie made a motion to reapprove the following Fresenius dialysis technician training programs for meeting the Title 19-13-1 et. Seq. criteria: Fresenius Kidney Care Appalachian; Fresenius Kidney Care Appalachian Mountain; Fresenius Kidney Care Beckley; Fresenius Kidney Care Braxton County; Fresenius Kidney Care Bruceton; Fresenius Kidney Care Charleston, Fresenius Kidney Care Clarksburg; Fresenius Kidney Care Elkins; Fresenius Kidney Care Fairmont; Fresenius Kidney Care Grafton; Fresenius Kidney Care Greenbrier County; Fresenius Kidney Care Hawks Nest; Fresenius Kidney Care HIMG; Fresenius Kidney Care Hurricane; Fresenius Kidney Care J. Robert Pritchard; Fresenius Kidney Care Kanawha County; Fresenius Kidney Care Mercer County; Fresenius Kidney Care Mon County; Fresenius Kidney Care Morgantown; Fresenius Kidney Care Mountain Ridge; Fresenius Kidney Care Oak Hill; Fresenius Kidney Care Oceana; Fresenius Kidney Care Ripley; Fresenius Kidney Care Two Virginia's; Fresenius Kidney Care Upshur County; Fresenius Kidney Care Weston; Fresenius Kidney Care Weirton; Fresenius Kidney Care Eastern Panhandle; Fresenius Kidney Care Charles Town; and Fresenius Kidney Care Martinsburg; received for the year 2024-2025. Wanda Marks offered the second. The motion carried.

**b. DAVITA DIALYSIS TECHNICIAN
TRAINING PROGRAM
REAPPROVALS**

Leslie Perine made a motion to defer the consideration of the following Davita West Virginia dialysis technician training programs on meeting the Title 19-13-1 et. seq. criteria until the reapproval applications and fees are received: Davita Greater Boone Dialysis, Danville, WV; Davita Greater Charleston Dialysis, South Charleston, WV; Davita Harrison County; Dialysis , Clarksburg, WV; Davita Renal Center of Keyser, Keyser, WV; Davita Mountaineer Dialysis , Beckeley, WV; Davita West Virginia Dialysis, Logan, WV; Davita Renal Center or Moorefield, Moorefield, WV; Davita New Martinsville Dialysis, Martinsville, WV; Davita Wheeling Dialysis, Wheeling, WV; Davita Wood County Dialysis, Parkersburg, WV; Davita Grand Central Dialysis, Vienna, WV and Davita Point Pleasant Dialysis, Point Pleasant, WV for the year 2024-2025. Thirty (30) days prior to the next scheduled Board meeting. Jason Vanhooose offered the second. The motion carried.

Cathy Childers rejoined the meeting.

**6. REVIEW AND CONSIDERATION OF
LEGISLATION**

The Board was provided with an update.

**7. REVIEW AND CONSIDERATION OF
FINANCE AND BUDGET INFORMATION
a. EXPENDITURES TO DATE**

The Board reviewed and considered the Finance and Budget information provided. Jason Vanhooose made a motion to approve the expenditures for the FY2024 monthly expenditures year-to-date. Leslie Perine offered the second. The motion carried.

**b. PURCHASE CARD EXPENDITURE
REPORTS**

The Board reviewed and considered the P-card report which was provided. Chad Callen offered the motion to approve the purchase card reports. Teresa Ritchie offered the second. The motion carried.

**c. REVIEW OF PURCHASE CARD
POLICIES & PROCEDURES**

The Board reviewed the Purchase Card policies and procedures. Jason Vanhooose made a motion to approve the updated purchase card policies and procedures. Teresa Ritchie offered the second. The motion carried.

**8. REVIEW AND CONSIDERATION OF
COMMITTEE REPORTS
a. DISCIPLINE REVIEW**

Teresa Ritchie made a motion to defer the Discipline report from the committee until May 31 2024 Board meeting. Jason Vanhooose offered the second. The motion carried.

b. PRACTICE

Practice Committee Chair, Wanda Marks provided the report from the committee. The report was unanimously approved.

**9. REVIEW AND CONSIDERATION OF
EXECUTIVE DIRECTOR REPORT**

The Executive Director provided the report of the executive director to the Board.

10. EXECUTIVE SESSION

Leslie Perine made a motion that the Board enter Executive Session. Jason Vanhooose offered the second. The motion carried. The Board went into Executive Session.

Tara Hulsey, Board President, announced that in accordance with Chapter 6, §4(2)(A), of the Code of West Virginia, Executive Sessions may be held by governmental agencies to consider matters. All motions arising from the discussion during the Executive Session shall be made and voted on in an open meeting immediately following an executive Session.

**11. PUBLIC SESSION RELATED TO MOTIONS
DISCUSSED IN EXECUTIVE SESSION**

Leslie Perine made a motion for the board to end the Executive Session and resume Public Session. Jason Vanhooose offered the second. The motion passed and the Board resumed its Public Session.

There were no motions related to the discussion in the Executive Session.

12. MISCELLANEOUS

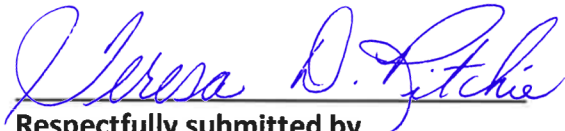
A discussion ensued related to transition to practice. Jason Vanhoose made a motion to direct the Executive Director to assemble a Transition to Practice Workforce Committee. Leslie Perine offered the second. The motion carried.

13. ADJOURN

With no further business before the Board, a motion to adjourn the meeting was made by Leslie Perine. The motion was seconded by Chad Callen. The meeting was adjourned at 11:45 pm.



Minutes Taken and Prepared by
Margaret E. Alston
Director of Finance and Operations



Respectfully submitted by
Teresa Ritchie, DNP, APRN FNP-BC
Board Secretary